



**City of Kingston  
Information Report to Rural Advisory Committee  
Report Number RAC-16-003**

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**To:** Chair and Members of Rural Advisory Committee  
**From:** Lanie Hurdle, Commissioner, Community Services  
**Resource Staff:** Julie Salter-Keane, Manager, Community Projects  
**Date of Meeting:** December 14, 2015  
**Subject:** Rural Advisory Committee Work Plan - Update

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**Executive Summary:**

In May 2015 a work plan was presented to the Rural Advisory Committee outlining some of the priorities identified by members in a previous meeting. The work plan has been amended and updated to reflect additional priorities, such as the large renewable procurement process. The updated work plan is attached as Exhibit A to Report Number RAC-16-003.

**Recommendation:**

This report is for information purposes only.

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**Authorizing Signatures:**

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**Lanie Hurdle, Commissioner, Community Services**

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**Gerard Hunt, Chief Administrative Officer**

**Consultation with the following Members of the Corporate Management Team:**

Cynthia Beach, Corporate & Strategic Initiatives	Not required
Denis Leger, Transportation, Facilities & Emergency Services	Not required
Jim Keech, President and CEO, Utilities Kingston	Not required
Desiree Kennedy, Chief Financial Officer & City Treasurer	Not required

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**Options/Discussion:**

In May 2015, the Rural Advisory Committee received a work plan outlining priorities for the next couple of years. The work plan was updated with new projects throughout the year. The most significant project added to the work plan was the review of large renewable procurement projects. The Committee has completed seven (7) items on its work plan since May 2015. Some work items still require a time frame which requires input from external agencies.

**Existing Policy/By-Law:**

Not applicable

**Notice Provisions:**

Not applicable

**Accessibility Considerations:**

Not applicable

**Financial Considerations:**

Not applicable

**Contacts:**

Lanie Hurdle, Commissioner, Community Services 613-546-4291 extension 1231

**Other City of Kingston Staff Consulted:**

Not applicable

**Exhibits Attached:**

Exhibit A Rural Advisory Committee Work Plan – December 2015

## Rural Advisory Committee Work Plan

	<b>Priorities/Initiatives</b>	<b>Lead Departmental Responsibility</b>	<b>Timeline</b>	<b>Status</b>
1.	Improve engagement of rural residents and outreach to constituents.	Strategic Communications	Q1 2016	
2.	Rural transportation options including education to the public (including Kingston Access Bus).	Transportation Services	Q2 2016	
3.	Review of land and employment use in rural area and update of the Official Plan.	Planning, Building & Licensing Services	2015-2016	Complete - October 2015
4.	Employment and businesses in rural area.	KEDCO		
5.	Promotion of rural area and recognition of its importance to urban residents.	Strategic Communications/ Community Services	2016	
6.	Consider partnering initiatives with bordering municipalities.	RULAC		
7.	Review of long term infrastructure projects in the rural area based on 10 year capital plans.	Engineering & Public Works	December 2015	Complete - Road Project Selection Methodology Information Report on past and current (2015-2018) multi-year infrastructure programs and roads identified in the rural areas.
8.	Review winter control and road repairs in rural area. Reports to Rural Advisory Committee twice per year.	Public Works	December 2015	Complete
9.	Update on Emergency Response Plan in the Rural area - especially as it relates to railway transportation.	Fire Department/Emergency Services	Q1 2016	

## Rural Advisory Committee Work Plan

	Priorities/Initiatives	Lead Departmental Responsibility	Timeline	Status
10.	Obtain information and review local resident satisfaction in Eastview.	Community Services - Commissioner's Office		
11.	Waterfront Master Plan	Recreation & Leisure Services	2015	Complete - October 2015
12.	Use of Memorial Centre grounds as it relates to the Agricultural Fair.	Recreation & Leisure Services	Q1 2016	
13.	Signage for Hamlets, Highway 15, historic names and signage to create more awareness about agricultural area.	Corporate & Strategic Initiatives/Community Services	Q4 2015	Last sign on Hwy 15 to be installed by Dec 15/15
14.	Public information sessions on various topics (i.e. water wells & septic systems/secondary suites).	Community Services - Commissioner's Office	2016	
15.	Climate Action Plan	Corporate & Strategic Initiatives	December 2015	Complete
16.	Level of maintenance for natural parks in rural area.	Public Works	2016	
17.	Policy/procedures for brush back on roads motion: <b>That</b> a plan and set of procedures be developed in order to address deficiencies in roadside maintenance on rural roads, and a report be brought back to the Rural Advisory Committee in Q1 2016 for future budget consideration.	Public Works	Q1 2016	
18.	Review of Large Renewable Procurement projects.	Community Services	Summer 2015	Complete – August 2015
19.	Report back on implementation of site design guidelines for existing solar projects.	Community Services	December 2015	Complete