



**City of Kingston
Report to Council
Report Number 16-143**

To:	Mayor and Members of Council
From:	Cynthia Beach, Commissioner, Corporate & Strategic Initiatives
Resource Staff:	Colin Wiginton, Cultural Director
Date of Meeting:	April 19, 2016
Subject:	Service Level Agreement with the Kingston Arts Council and Council Participation in the 2016 City of Kingston Arts Fund

Executive Summary:

The purpose of this report is to seek Council approval to enter into a Service Level Agreement with the Kingston Arts Council to carry out the 'Plan for Administration of Arts Funding for the Corporation of the City of Kingston in 2016' as approved and to ask Council to appoint two Councillors and a City staff member to participate as part of the jury Review Committee meetings scheduled for May 28 and 29, 2016.

Recommendation:

That the Mayor and Clerk be authorized to enter into a Service Level Agreement, in a form satisfactory to the Director of Legal Services, providing for administration of the City of Kingston Arts Fund in 2016 by the Kingston Arts Council; and

That Councillor _____ and Councillor _____ be appointed to participate in each of the two jury Review Committee meetings scheduled for May 28 and May 29, 2016 (the Operating Grants Review Committee for arts organizations and the Project Grants Review Committee for arts projects respectively); and

That Colin Wiginton, Cultural Director, be appointed as the City staff member to participate in the two jury Review Committees.

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Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER
Cynthia Beach, Commissioner,
Corporate & Strategic Initiatives

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER
Gerard Hunt, Chief Administrative Officer

Consultation with the following Members of the Corporate Management Team:

Lanie Hurdle, Community Services	Not required
Denis Leger, Transportation, Facilities & Emergency Services	Not required
Jim Keech, President and CEO, Utilities Kingston	Not required
Desiree Kennedy, Chief Financial Officer & City Treasurer	Not required

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Options/Discussion:

In December 2015, the Arts Advisory Committee passed a motion to support the revised '[Plan for Administration of the Arts Funding for the Corporation of the City of Kingston Arts Fund in 2016](#)' prepared by the Kingston Arts Council. Their motion was subsequently approved by the Arts, Recreation and Community Policies Committee in January 2016 and by Council in February 2016.

Since that time, the Kingston Arts Council has begun to implement the 'Plan for Administration' as approved and the deadline for submissions are April 15 for the 2016 Operating grant program and April 22 for the 2016 Project grant program.

In order to complete the work required it is necessary for the City of Kingston to enter into a Service Level Agreement with the Kingston Arts Council and to appoint two Councillors, plus a City staff member, to participate in each of the two jury Review Committee meetings scheduled to take place in May 2016.

Existing Policy/By-Law:

Beginning in 2012, the City of Kingston has entered into a Service Level Agreement with the Kingston Arts Council that requires them to manage the City of Kingston Arts Fund on behalf of the City of Kingston. This Service Level Agreement is signed each year based on an annual review and submission of a City of Kingston Arts Fund Administration Plan that is approved by Council.

Notice Provisions:

Not applicable

Accessibility Considerations:

Not applicable

Financial Considerations:

The funding needed to support the Kingston Arts Council and City of Kingston Arts Fund has been included within the approved 2016 Operating budget for the Cultural Services Department, with \$110,407 allocated to the Kingston Arts Council for the services provided as part of the Service Level Agreement and \$543,169 allocated to City of Kingston Arts Fund.

Contacts:

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Colin Wiginton, Cultural Director, 613-546-4291, extension 1357

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Other City of Kingston Staff Consulted:

Alan McLeod, Senior Legal Council

Exhibits Attached:

None