



**City of Kingston
Report to Council
Report Number 16-139**

To: Mayor and Members of Council
From: Desirée Kennedy, Chief Financial Officer and City Treasurer
Resource Staff: David Johnston, Chief Information Officer
Phil Healey, Manager Enterprise GIS Services
Date of Meeting: May 3, 2016
Subject: Amendment of Teranet General Municipal Licence Agreement -
Ontario Ownership Mapping Data Products

Executive Summary:

Property and ownership data is a foundational component of the City's Enterprise GIS, used by many departments to support the business operations of the City. Teranet Enterprises Inc. (Teranet) is the only known source of property and ownership information in Ontario.

In 2009, Council authorized Information Systems & Technology (IS&T) to enter into a multi-year subscription agreement with Teranet for the provision of property and ownership mapping within the boundaries of the City and Frontenac County. In 2014, Council approved the renewal of the Teranet General Municipal License Agreement for an additional 5 year term, at an annual cost of \$11,608 excluding applicable taxes (File No. CSU-A23-000-2015).

On November 4, 2014, Council also authorized Kingston Fire & Rescue (KFR) to enter into Fire Dispatch Service Agreements with each of the four municipalities in the County of Lennox & Addington (File No. CSU-P16-000-2014).

This report seeks Council approval to amend the agreement with Teranet to include property and ownership data within the boundaries of the County of Lennox & Addington, which will be utilized by KFR emergency dispatch systems as per the City of Kingston's Fire & Rescue Fire Dispatch Service Agreements.

The incremental annual cost to add the County's property data is \$2,888, bringing the total cost for the annual Teranet License Agreement to \$14,496, plus applicable taxes. Funding will be provided from the approved 2016 KFR and IS&T operating budgets. The Purchasing By-Law

May 3, 2016

Page 2 of 4

2000-134 (Clause 4.5 ii) requires that Council authorize this expenditure as the amended contract will be a single source procurement that will exceed \$50,000 over the term of the agreement.

In all other respects, the Agreement remains unchanged.

Recommendation:

That Council authorize the Mayor and Clerk to execute amendments to the existing General Municipal Licence Agreement with Teranet Enterprises Inc. for the provision of additional property and ownership mapping, based on a revised annual fee not to exceed \$14,496, plus applicable taxes, in a form satisfactory to the the Director of Legal Services; and

That Council delegate authority to the Chief Information Officer to further renew or amend the General Municipal Licence Agreement with Teranet, subject to the renewal/amending agreements being reviewed by and in a form satisfactory to the Director of Legal Services.

Authorizing Signatures:

ORIGINAL SIGNED BY CHIEF FINANCIAL OFFICER AND CITY TREASURER

**Desiree Kennedy, Chief Financial Officer and
City Treasurer**

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER

Gerard Hunt, Chief Administrative Officer

Consultation with the following Commissioners:

Cynthia Beach, Corporate & Strategic Initiatives	Not Required
Lanie Hurdle, Community Services	Not Required
Denis Leger, Transportation, Facilities & Emergency Services	
Jim Keech, President and CEO, Utilities Kingston	Not Required

May 3, 2016

Page 3 of 4

Options/Discussion:

In 2015 KFR entered into agreements to provide fire dispatch services to each of the four municipalities in the County of Lennox & Addington.

Property and ownership information is required to support emergency management services and related activities, particularly emergency operations and computer aided dispatch systems managed by KFR.

Through an exclusive agreement with the Province of Ontario, Teranet Enterprises Inc. (Teranet) developed, owns and operates Ontario's Electronic Land Registration System (ELRS) and facilitates the delivery of electronic land registration services on behalf of the Province. The ELRS is the means by which ownership of real property and interests on title are searched, recorded and transferred in the Province of Ontario. Property and ownership mapping in Ontario is only available from Teranet.

Under a General Municipal License Agreement with Teranet, the City of Kingston currently receives the Ontario Parcel Mapping product covering the boundaries of the City of Kingston and Frontenac County, for an annual cost of \$11,608. This report is to seek Council authorization for the City to amend the agreement for the provision of property and ownership mapping to include the area municipalities within the boundaries of the County of Lennox & Addington for which KFR provides fire dispatch services.

Existing Policy/By-Law:

By-Law 2000-134, a By-Law to Establish Purchasing Policies and Procedures

Notice Provisions:

There are no notice provisions with this report.

Accessibility Considerations:

There are no accessibility provisions with this report.

Financial Considerations:

The amended cost for the delivery of the property and ownership information from Teranet Enterprises Inc., including properties within the boundaries of the County of Lennox & Addington, will not exceed \$14,496 per year exclusive of applicable taxes. Sufficient funds exist for 2016 in the Council-approved IS&T and KFR Department operating budgets. Subsequent years' costs will be included in future operating budget submissions. KFR receives total dispatch service fees from the four municipalities in the County of Lennox & Addington of approximately \$72K in 2016, increasing to \$83K in 2017 and \$95K in 2018.

May 3, 2016

Page 4 of 4

Contacts:

David Johnston, Chief Information Officer, Extension 1333

Phil Healey, Manager, Enterprise GIS Services, Extension 3255

Other City of Kingston Staff Consulted:

Greg Robinson, Executive Officer, Kingston Fire & Rescue

Alan McLeod, Senior Legal Counsel, Legal Services

Exhibits Attached:

There are no exhibits attached to this report.