

By-Law Number 2018-18**A By-Law to Approve the 2018 Operating Budget****Passed:** December 19, 2017

The Council of The Corporation of the City of Kingston hereby enacts as follows:

1. **That** Council approve the 2018 General Municipal (tax-supported) Operating Budget in the amount of \$378,197,504, attached hereto and marked as Schedule A and forming part of this By-Law, is hereby adopted as the General Municipal Operating Budget for The Corporation of the City of Kingston for the year 2018.
2. **That** the 2018 budget submissions received from the respective boards and agencies prior to November 21, 2017 are in accordance with the *Municipal Act, 2001*, Section 290(6); however, an approved operating budget appropriation may be transferred to capital purposes under its jurisdiction by resolution of that board or agency, except that the City's share of any deficit may not be changed without approval of the Council of The Corporation of the City of Kingston.
3. **That** Council approve the 2018 Municipal Utility Operating Budgets in the amounts noted below:

Wastewater

Operating Budget	\$15,444,000
Debt Costs	4,582,000
Transfer to Facility Repair Fund – Debt 85 Lappan's Lane	476,000
Transfer to Capital Reserve Fund	<u>10,167,000</u>
Total Revenue	\$30,669,000

Water

Operating Budget	\$14,030,000
Debt Costs	2,385,000
Transfer to Facility Repair Fund – Debt 85 Lappan's Lane	\$476,000
Transfer to Capital Reserve Fund	<u>9,439,000</u>
Total Revenue	\$26,330,000

Gas

Operating Budget	\$ 4,756,000
Commodity Purchase, Transportation & Storage, Cap and Trade Allowances	25,000,000
Transfer to Facility Repair Fund – Debt 85 Lappan’s Lane	173,000
Transfer to Gas Capital Reserve Fund	3,262,000
Transfer to City Municipal Capital Reserve Fund	<u>2,000,000</u>
Total Revenue	\$35,191,000

Appliance Rental Business

Operating Budget	\$ 526,000
Transfer to Capital Reserve Fund	973,000
Transfer to Municipal Capital Reserve Fund	483,000
Transfer to City Environmental Reserve Fund	<u>681,000</u>
Total Revenue	\$ 2,663,000

4. **That** transfers of municipal budget appropriations, other than those mentioned in this By-Law, may be made by resolution of the Council of The Corporation of the City of Kingston.
5. **That** the City Treasurer is authorized to report approved budget estimates for 2018, attached hereto and marked as Schedule B, in accordance with the Public Sector Accounting Board reporting requirements.
6. This By-Law shall come into force and take effect on the date of its passing.

This By-Law was Given all Three Readings and Passed: December 19, 2017

	2017 Approved Budget	2018 Recommended Budget	Variance (\$)
Revenues			
Taxation Revenue	(216,058,006)	(224,198,120)	(8,140,114)
PIL Revenue	(15,775,440)	(16,292,454)	(517,014)
Fees, Charges & Other Revenue	(51,435,582)	(54,149,590)	(2,714,008)
Provincial Subsidies	(59,337,462)	(66,410,506)	(7,073,044)
Federal Subsidies	(11,220,590)	(10,895,183)	325,407
Recoveries - Other Municipalities	(2,980,638)	(2,870,383)	110,255
Transfer from Reserves and Reserve Funds	(3,696,572)	(3,381,268)	315,304
Total Revenues	(360,504,290)	(378,197,504)	(17,693,214)
Expenditures			
Salaries, Wages & Benefits	118,489,840	122,922,285	4,432,445
Supplies, Materials, Rents & Other	31,555,871	33,076,025	1,520,154
Contracted Services	21,177,187	20,646,120	(531,067)
Grants & Transfers to Others	59,233,537	65,204,586	5,971,049
Agencies & Boards Expenditures	63,329,765	65,667,845	2,338,080
Equipment Charges & Internal Allocations	(2,768,140)	(2,698,715)	69,425
Tax Adjustments & Allowances	4,073,724	4,538,445	464,721
Debenture Principal & Interest	785,126	784,011	(1,115)
Transfers to Reserves & Reserve Funds	59,591,922	62,807,992	3,216,070
Transfers to Reserve Funds - Boards	5,035,458	5,248,910	213,452
Total Expenditures	360,504,290	378,197,504	17,693,214
Net	-	-	-

	2017 Approved Budget	2018 Recommended Budget	Variance (\$)	Variance (%)
Public Works	21,127,465	21,799,844	672,379	
Transportation Services	15,706,969	16,174,720	467,751	
Engineering	3,288,851	3,412,488	123,637	
Solid Waste	7,571,619	7,565,678	(5,941)	
Commissioner's Office	-	-	-	
Transportation & Infrastructure Services	47,694,904	48,952,730	1,257,826	2.64%
Real Estate & Environment Initiatives	1,062,765	1,054,754	(8,011)	
Planning, Building & Licensing	2,799,872	2,902,942	103,070	
Cultural Services	4,310,087	4,373,876	63,789	
Housing & Social Services	17,525,238	17,087,184	(438,054)	
Recreation & Leisure Services	7,070,738	7,669,494	598,756	
Long Term Care	5,475,871	5,662,898	187,027	
Commissioner's Office	429,247	445,812	16,565	
Community Services	38,673,818	39,196,960	523,142	1.35%
Human Resources & Organization Development	2,993,006	3,072,311	79,305	
Communications & Customer Experience	1,547,855	1,520,924	(26,930)	
Facilities Management and Construction	2,957,371	3,028,241	70,870	
Legal Services	1,222,888	1,287,801	64,913	
City Clerk	1,776,595	1,714,993	(61,602)	
Fire & Rescue	24,094,092	24,676,998	582,905	
Airport	(70,649)	-	70,649	
Commissioners Office	306,780	313,281	6,501	
Corporate and Emergency Services	34,827,938	35,614,549	786,611	2.26%
Mayor, Council & CAO	1,700,053	1,732,124	32,071	
Chief Financial Officer	249,127	255,791	6,664	
Information Systems & Technology	3,469,173	3,647,460	178,287	
Financial Services	1,624,530	1,664,044	39,514	
Finance, Technology & Administration	7,042,883	7,299,419	256,536	3.64%
Operating budget before fiscal/capital levy and agencies & boards	128,239,543	131,063,658	2,824,115	2.20%
Add:				
Capital Levy, Fiscal Services & Tax Adjustments	35,704,315	38,989,887	3,285,572	
Municipal Services	163,943,858	170,053,545	6,109,687	3.73%
Agency and Board Transfers	67,856,276	70,402,629	2,546,353	
Agencies & Boards	67,856,276	70,402,629	2,546,353	3.75%
Total tax requirement	231,800,134	240,456,174	8,656,041	
Payments in lieu	(15,775,440)	(16,292,454)	(517,014)	
Property Taxation to be raised	216,024,694	224,163,720	8,139,026	3.77%
Taxation - rate increase	(214,879,694)	(220,263,720)	(5,384,026)	(2.5%)
Taxation - supplementary	(1,145,000)	(1,800,000)	(655,000)	(0.3%)
Taxation - growth	-	(2,100,000)	(2,100,000)	(1.0%)
Net	-	-	-	

	2017 Approved Budget	2018 Recommended Budget	Variance (\$)
Transportation & Infrastructure Services			
Expenditure	70,664,653	73,594,646	2,929,993
Revenue	(22,969,749)	(24,641,916)	(1,672,167)
Net	47,694,904	48,952,730	1,257,826
Community Services			
Expenditure	120,963,281	127,615,111	6,651,830
Revenue	(82,289,463)	(88,418,151)	(6,128,688)
Net	38,673,818	39,196,960	523,142
Corporate and Emergency Services			
Expenditure	43,704,890	44,982,806	1,277,916
Revenue	(8,876,952)	(9,368,257)	(491,305)
Net	34,827,938	35,614,549	786,611
Finance, Technology & Administration			
Expenditure	10,019,845	10,416,135	396,290
Revenue	(2,976,962)	(3,116,716)	(139,754)
Net	7,042,883	7,299,419	256,536
Agencies & Boards			
Expenditure	68,365,223	70,916,755	2,551,532
Revenue	(508,947)	(514,126)	(5,179)
Net	67,856,276	70,402,629	2,546,353
Capital Levy, Fiscal Services and Taxation			
Expenditure	46,786,398	50,672,050	3,885,653
Revenue	(242,882,217)	(252,138,338)	(9,256,121)
Net	(196,095,819)	(201,466,287)	(5,370,467)
TOTAL			
Expenditure	360,504,290	378,197,504	17,693,214
Revenue	(360,504,290)	(378,197,504)	(17,693,214)
Net	-	-	-

Transportation Infrastructure Services
2018 Municipal Operating Budget Summary
By Department and Program

	2017 Approved Budget	2018 Recommended Budget	Variance (\$)
Public Works			
Administration	953,350	986,868	33,518
Beautification	1,468,059	1,354,975	(113,084)
Parks Space & Facilities Maintenance	3,480,006	3,658,440	178,434
Sports Fields & Facilities Maintenance	1,023,978	1,074,657	50,679
Roads Maintenance	6,483,772	6,586,159	102,388
Bridges Maintenance	9,154	8,365	(789)
Winter Control	6,736,704	7,122,931	386,227
Sidewalk Surface Maintenance	972,442	1,007,449	35,007
Net Taxation	21,127,465	21,799,845	672,380
Transit			
Administration	1,382,810	1,404,500	21,690
Transit Operations	14,006,275	14,447,594	441,319
Premises & Plant	317,884	322,626	4,742
Net Taxation	15,706,969	16,174,720	467,750
Parking			
Administration	1,532,332	1,514,004	(18,328)
Parking Enforcement Costs	1,747,633	1,827,939	80,306
Parking Lot Maintenance	345,264	416,908	71,644
Event Parking	10,060	35,909	25,849
On Street Parking	(3,641,850)	(4,463,996)	(822,146)
Off Street Parking			-
Parking Structures	(508,374)	(495,420)	12,954
Surface Lots	(1,294,777)	(1,683,711)	(388,933)
Parking Reserve Fund	1,809,712	2,848,367	1,038,654
Net Taxation	-	-	-

Transportation Infrastructure Services
2018 Municipal Operating Budget Summary
By Department and Program

	2017 Approved Budget	2018 Recommended Budget	Variance (\$)
Fleet			
Fleet Central Garage	6,868,314	7,091,595	223,281
Fleet Transit Garage	7,396,495	7,889,013	492,518
Fleet Utilities Garage	1,842,954	1,867,783	24,830
Fleet Utilities Electric Garage	335,168	309,207	(25,961)
Recovery/Transfer of costs	(16,442,931)	(17,157,599)	(714,668)
Net Taxation	-	-	-
Engineering			
Construction	377,302	402,586	25,284
Storm Water Management	260,143	263,268	3,125
Infrastructure	153,208	(22,507)	(175,715)
Traffic Management	415,464	410,850	(4,614)
Bridge Maintenance	67,569	68,921	1,352
Development	292,479	455,068	162,589
Traffic Lights	583,686	599,094	15,408
Street Lights	1,139,000	1,235,208	96,208
Net Taxation	3,288,851	3,412,488	123,637
Solid Waste			
Administration	(682,763)	(662,600)	20,163
Compost Site - Central	283,673	295,655	11,982
Source Separated Organics	1,374,552	1,421,303	46,751
Transfer Stn(West and Central)	945,644	945,260	(384)
Residential- Process-Market	361,400	197,258	(164,142)
Recycling Collection-East-West	1,094,150	1,034,702	(59,447)
Garbage Collection	2,431,496	2,479,294	47,797
Leaf and Brush Collection	123,185	149,002	25,817
Recycling Collection-Central	1,465,899	1,517,285	51,387
HHW Disposal	169,023	182,238	13,216
Backyard Composting Central	5,360	6,281	921
Net Taxation	7,571,618	7,565,678	(5,941)

Community Services
2018 Municipal Operating Budget Summary
By Department and Program

	2017 Approved Budget	2018 Recommended Budget	Variance (\$)
Real Estate & Environment Initiatives			
Administration	734,165	726,154	(8,011)
Landfills	281,600	281,600	-
Environmental Management	47,000	47,000	-
Net Taxation	1,062,765	1,054,754	(8,011)
Planning, Building & Licensing			
Administration	1,016,824	1,129,358	112,535
Licensing & Permits			
Animal Control	646,246	651,591	5,346
Plumbing Inspection & Licensing	(20,815)	(21,589)	(774)
School Crossing Guards	391,993	391,210	(783)
General By-Law	200,782	190,146	(10,636)
Building Enforcement			
Building Inspection	-	-	-
Property Standards	564,842	562,226	(2,616)
Net Taxation	2,799,871	2,902,943	103,071
Cultural Services			
Cultural Services	2,478,745	2,447,563	(31,182)
JK Tett	169,738	168,339	(1,399)
Cultural Heritage	1,073,690	1,151,175	77,485
Grand Theatre	587,915	606,799	18,884
Net Taxation	4,310,087	4,373,876	63,788

Community Services
2018 Municipal Operating Budget Summary
By Department and Program

	2017 Approved Budget	2018 Recommended Budget	Variance (\$)
Housing & Social Services			
Administration and Employment Assistance	4,330,726	4,294,156	(36,570)
Community Services Investment	202,870	244,375	41,505
Rent Supplement	2,680,678	2,840,203	159,525
Local Housing Corporation	4,273,984	4,364,489	90,505
Non Profit Housing Providers	3,400,318	3,303,284	(97,034)
Homeownership	-	65,000	65,000
Provincial Programs	692,239	644,408	(47,831)
Allowances & Benefits	667,890	61,848	(606,041)
OW Childcare	35,158	39,229	4,071
Childcare Fee Subsidies	666,850	653,742	(13,108)
Delivery Agent Wage Sub	407,019	407,599	580
Special Needs	128,283	128,843	560
Homemaking Services	36,726	37,461	735
Neighborhood Sharing	2,497	2,547	50
Net Taxation	17,525,238	17,087,184	(438,053)
Recreation & Leisure			
Recreation & Leisure Administration	307,000	307,000	-
Rogers K-Rock Centre	26,620	27,790	1,170
Recreation Programs	1,645,414	1,888,171	242,757
Camps	39,719	62,076	22,356
Neighbourhood Parks	162,374	186,726	24,352
Parks Development	179,026	181,551	2,525
Artillery Park	919,132	928,677	9,545
Belle Park Fairway	286,236	211,513	(74,722)
Tomlinson Aqua Park	285,261	276,634	(8,626)
Artificial Turf Fields	119,498	120,887	1,389
Community Centres	298,741	647,585	348,844
Arenas	2,519,976	2,559,870	39,894
Marinas	281,766	271,014	(10,752)
Net Taxation	7,070,763	7,669,495	598,732

Community Services
2018 Municipal Operating Budget Summary
By Department and Program

	2017 Approved Budget	2018 Recommended Budget	Variance (\$)
Rideaucrest			
Administration	2,126,777	2,232,499	105,722
Dietary Services	1,610,098	1,603,177	(6,921)
Medical & Nursing	3,278,349	3,601,802	323,453
Housekeeping	1,326,826	1,282,770	(44,056)
Laundry	254,814	257,506	2,692
Building Maintenance	1,045,453	1,031,684	(13,769)
Life Enrichment Program	576,157 (1,019,949)	472,855 (1,016,306)	(103,302) 3,643
Recovery from Residents	(3,722,654)	(3,803,089)	(80,435)
Net Taxation	5,475,871	5,662,898	187,027
Commissioner's Office			
Administration	427,107	443,722	16,615
Accessibility	2,140	2,090	(50)
Net Taxation	429,246	445,812	16,566

	2017 Approved Budget	2018 Recommended Budget	Variance (\$)
Human Resources & Organization Development			
Administration	1,613,402	1,673,248	59,846
Payroll Services	416,574	337,953	(78,620)
Labour Relations	377,890	409,103	31,213
Health & Safety	585,140	652,007	66,867
Net Taxation	2,993,006	3,072,312	79,306
Communications & Customer Experience			
Administration	274,662	278,257	3,595
Communication Services	766,804	902,818	136,014
Client Services	183,866	17,597	(166,269)
Municipal Call Centre	322,523	322,252	(271)
Net Taxation	1,547,855	1,520,924	(26,930)
Facilities Management & Construction Services			
Administration	931,000	845,417	(85,583)
Facilities Maintenance	803,697	889,377	85,680
Properties - City Services	1,450,149	1,491,675	41,526
Properties - Leased	(55,643)	(29,087)	26,556
Solar Panel Revenue	(171,831)	(169,141)	2,690
Net Taxation	2,957,371	3,028,240	70,870
Legal Services			
POA Services	-	-	-
Legal Services	549,586	576,709	27,123
Insurance Management	673,302	711,092	37,790
Net Taxation	1,222,888	1,287,800	64,912
City Clerk			
Administration	404,165	316,413	(87,752)
Elections	100,000	200,000	100,000
Committee Support	691,043	611,582	(79,460)
Records Management & Vital Statistics	581,388	586,998	5,610
Net Taxation	1,776,595	1,714,994	(61,602)

	2017 Approved Budget	2018 Recommended Budget	Variance (\$)
Airport			
Aeronautical Fees	(914,473)	(1,012,776)	(98,304)
Lease Revenues	(106,073)	(117,385)	(11,312)
Administration	405,245	402,929	(2,316)
Runways/Grounds/ Maintenance	488,288	669,936	181,647
Instrument Landing System	56,364	57,297	932
Net Taxation	(70,649)	-	70,649
Fire & Rescue			
Administration	1,126,242	1,005,545	(120,697)
Communications	1,132,966	1,245,413	112,447
Fire Prevention	1,205,257	1,228,249	22,992
Fire Training	668,564	684,054	15,490
Fire Fighting	18,512,720	19,038,534	525,814
Buildings/Grounds/ Infrastructure	576,245	594,561	18,316
Vehicles & Equipment	872,098	880,642	8,544
Net Taxation	24,094,093	24,676,998	582,905
Commissioner's Office			
Administration	306,780	313,281	6,501
Net Taxation	306,780	313,281	6,501

	2017 Approved Budget	2018 Recommended Budget	Variance (\$)
Mayor - Council & CAO			
Administration	486,740	496,865	10,125
Strategic Initiatives	200,700	200,700	-
Mayor's Office Administration	316,139	328,425	12,286
Council Administration	526,574	535,117	8,542
Intergovernmental Affairs	130,300	131,417	1,117
Countryside	3,300	3,300	-
Loyalist-Cataraqui	3,300	3,300	-
Collins-Bayridge	3,300	3,300	-
Lakeside	3,300	3,300	-
Portsmouth	3,300	3,300	-
Trillium	3,300	3,300	-
Kingscourt-Rideau	3,300	3,300	-
Meadowbrook-Strathcona	3,300	3,300	-
Williamsville	3,300	3,300	-
Sydenham	3,300	3,300	-
King's Town	3,300	3,300	-
Pittsburgh	3,300	3,300	-
Net Taxation	1,700,053	1,732,124	32,071
Chief Financial Officer			
Administration	249,127	255,791	6,664
Net Taxation	249,127	255,791	6,664
Information Systems & Technology			
Administration	264,362	266,382	2,021
Technology Infrastructure	954,461	1,115,950	161,489
Corporate Integration	488,511	485,358	(3,152)
Dist. Computing and Service Desk	1,351,174	1,427,244	76,069
Enterprise GIS	410,666	352,525	(58,141)
Net Taxation	3,469,173	3,647,459	178,286
Financial Services			
Financial Services Admin	448,200	456,576	8,376
Financial Planning	366,457	382,559	16,103
General Accounting	372,073	378,409	6,335
Taxation and Revenue	437,800	446,500	8,700
Net Taxation	1,624,529	1,664,043	39,514

Agencies Boards
2018 Municipal Operating Budget Summary
By Department and Program

	2017 Approved Budget	2018 Recommended Budget	Variance (\$)
Agencies & Boards			
Cataraqui Region Conservation Authority (CRCA)	1,437,329	1,497,106	59,777
KFL&A Public Health	3,863,482	3,921,476	57,994
Kingston Economic Development	1,418,542	1,439,820	21,278
Tourism Kingston	1,197,361	1,347,400	150,039
Kingston Access Services	2,740,114	2,808,657	68,544
Library Board	7,402,028	7,593,765	191,737
Police Services Board	39,448,810	40,866,516	1,417,706
Downtown Business Improvement Area (DBIA)	35,000	38,500	3,500
Land Ambulance	6,793,184	7,029,695	236,511
Fairmount Home	2,470,427	2,809,694	339,267
Hospital Foundation	1,050,000	1,050,000	-
Net Taxation	67,856,276	70,402,629	2,546,353

	2017 Approved Budget	2018 Recommended Budget	Variance (\$)
Capital Levy, Fiscal Services & Tax Adjustments			
Fiscal Services	32,605,493	35,417,266	2,811,773
Tax Write-offs	1,357,485	1,585,172	227,686
Tax Assistance Programs	1,533,672	1,722,522	188,850
Exemptions - DC/Impost Allocation	507,233	500,000	(7,233)
Brownfield, CIP Allocations	1,415,709	1,500,000	84,291
Penalties & Interest on Taxes	(1,700,000)	(1,719,250)	(19,250)
Net Taxation	35,719,593	39,005,709	3,286,117
Taxation			
Taxation	(216,039,971)	(224,179,543)	(8,139,572)
PIL	(15,775,440)	(16,292,454)	(517,014)
Net Taxation	(231,815,411)	(240,471,998)	(8,656,587)

Budget Estimates for 2018 Public Sector Accounting Board Reporting Requirements

	2018 Budget
Operating fund expenses:	
Amortization of tangible capital assets	\$ 58,000,000
Post-employment benefit expenses	2,000,000
Solid waste landfill closure and post-closure expenses	200,000
Reserve fund revenues and expenses:	
Lot levy revenues	(10,000,000)
Investment income	(6,000,000)
Long-term debt interest	18,000,000