



Application for Appointment to a City of Kingston Committee, Board or Commission

Eligibility:

Citizen appointees to committees of Council excluding technical representatives must be at least 18 years or older, a resident/business owner in the City of Kingston, and be one of the following:

- Canadian Citizen, or
- Permanent Resident, a person who has been given permanent resident status by immigrating to Canada but is not a Canadian Citizen, and has resided in Kingston for at least one year.

Appointees must maintain residence in the City of Kingston for the duration of their term.

Kingston Economic Development Corporation Board (KEDCO)

Note: Qualifications as outlined in the KEDCO governance by-law indicate that board members must be:

- Not be an undischarged bankrupt
- Must be a Canadian Citizen

Municipal Accessibility Advisory Committee:

- Requirements of the Accessibility for Ontarians with Disabilities Act include that a majority of members shall be individuals with disabilities

Kingston Frontenac Public Library Board:

- Must be a resident of the City of Kingston.
- May not be employed by the Library Board, or by the municipality or township
- Must be a Canadian Citizen or permanent resident of Canada

Note: Applicants may be requested to attend an interview with the Nominations Advisory Committee if additional information is required. The Nominations Advisory Committee will consider all applications received and submit recommendations to City Council for final approval. All appointments to Committees are made at the pleasure of Council. **For more information please contact Diane Jackson, Clerks Department at 613-546-4291 Ext 1375 or djackson@cityofkingston.ca**

Application:

Do you meet the qualifications above for your chosen Committee/Board?

Yes No

Note: Please only list committees that you are interested in serving on.

I am applying to serve on the following Committee/Board:

My second choice for a Committee/Board would be:

My third choice for a Committee/Board would be:

Contact Information:

Name:

Mailing Address (Must be a Kingston Address):

Telephone Numbers: Home:

Work:

Cell:

Email Address:

Application Details:

Are you currently serving as a City of Kingston appointee to a City agency, board or committee?

Yes No

If yes, which one?

Have you served on a City of Kingston Committee or Board for more than six years continuously?

Yes No

Are you an employee of the City of Kingston or its agencies, boards or commissions?

Yes No

Please tell the Committee and City Council about yourself and why you are interested in serving on this committee. Include relative information such as expertise, education and/or real-life experiences as it relates to the committee or board that you have chosen.

Please list skills sets that you would bring to this committee that would be an asset:

Please add separate pages if more space is required. A resume can also be attached.

Note: Applicants may be requested to attend an interview with the Nominations Advisory Committee if additional information is required. The Nominations Advisory Committee will consider all applications received and submit recommendations to City Council for final approval. The Nominations Advisory Committee will make recommendations to Council and reserves the right to check references and verify information contained on these forms.

Please be aware that the application process is not complete until a resolution is passed at an official meeting of City Council. We thank all of those who apply; however, only successful applicants will be contacted once City Council makes its decision. City Council meeting dates and agendas are available online at www.cityofkingston.ca/committees. The Nominations Advisory Committee will make recommendations to Council and reserves the right to check references and verify information contained on these forms.

Notice of Collection and Signature

Personal information, as defined in the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), is collected under the authority of the Municipal Act, 2001, and in accordance with MFIPPA. Personal information collected on the application form will be used to assist in selecting appointees for the various civic bodies and may form part of the publicly available meeting agendas and minutes. If appointed to a civic body, your personal information may also be used by City staff to conduct committee and City business. Questions regarding the collection, use, and disclosure of this personal information may be directed to the Blair Johnson, Corporate Records and Information Officer, at 613-546-4291 extension 1316 or bjohnson@cityofkingston.ca.

Yes No

By checking Yes in the above box I am attesting that the information provided in this application is true and correct.

Date

Signature of Applicant

Pease mail your application to:

City Clerk's Office

216 Ontario Street

Kingston, Ontario K7L 2Z3

or Fax To: 613-546-5232

or E-Mail to: djackson@cityofkingston.ca