



**City of Kingston
Report to Council
Report Number 16-164**

To: Mayor and Members of Council

From: Denis Leger, Commissioner of Transportation, Facilities & Emergency Services

Resource Staff: Sheila Kidd, Director, Transportation Services

Date of Meeting: June 7, 2016

Subject: Parking By-law – Minor Amendments

Executive Summary:

This report requests approval of amendments to By-law 2010-128, A By-law to Regulate Parking, to make a variety of changes that are identified as minor or housekeeping in nature.

The nature of the amendments includes:

- Revisions/updates to correct minor errors and omissions
- Edits to clauses in the body of the by-law
- Changes to address traffic flow and safety issues

All three readings of the by-law are requested to expedite the on-street changes required to address the safety issues on Ellerbeck Street identified in this report.

Recommendation:

That a by-law be presented and receive all three readings to amend City By-law 2010-128 “A By-law to Regulate Parking”, as amended, as per Exhibit A in Council Report 16-164.

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Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER

**Denis Leger, Commissioner,
Transportation, Facilities &
Emergency Services**

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER

Gerard Hunt, Chief Administrative Officer

Consultation with the following Members of the Corporate Management Team:

Cynthia Beach, Corporate & Strategic Initiatives	Not required
Lanie Hurdle, Community Services	Not required
Jim Keech, President and CEO, Utilities Kingston	
Desiree Kennedy, Chief Financial Officer & City Treasurer	Not required

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Options/Discussion:

The purpose of this report is to recommend some minor amendments to By-law 2010-128, A By-law to Regulate Parking. The proposed changes are summarized below and formally reflected in the attached Exhibit A.

1. Revise/update schedules of the by-law to correct minor errors and omissions.

- The process of GIS mapping of the parking regulations identified measurements listed in the parking by-law schedules that require revision at a variety of locations.

2. Edits to clauses in the body of the By-law.

- The clauses related to payment options will be expanded to accommodate the recently implemented methods of payment by debit card and by “tap and go”. This change removes the requirement in section 5.14 of the by-law for a person to take a ticket from the machine upon entry.
- A number of clauses referencing “attended lots” in the by-law were previously replaced by clauses referencing “gated lots” to reflect the current operation (Council Report 14-122). As a result of these changes an additional clause in the by-law, section 5.17, must be updated to refer to a “gated lot” and remove reference to section 5.15 that was previously deleted.
- A clause that remains in the by-law allowing for “other” parking lots to be operated as an “attended” lot will be re-worded to allow for any parking lot to be operated as an “attended” lot, as deemed necessary, to regulate or assist with the regulation of parking.
- Append the phrase “or as per the signage, as applicable” to the end of the No Stopping violation section in the by-law to ensure the provision applies to signage prohibiting stopping between specified times.
- Municipal transit vehicles regularly stop in No Stopping’ areas to pick up and drop off passengers. In some cases, No Stopping areas have been added to streets to ensure that the areas remain open for municipal transit vehicles to access. An exemption for municipal transit vehicles from the ‘No Stopping’ regulation has been added to recognize these activities.

3. Changes to address traffic flow and safety issues.

- The No Parking here to corner areas on the east and west side of Ellerbeck Street will be extended northerly to ensure sufficient lane width is available for traffic, road maintenance and emergency service vehicles. The reconstruction of Ellerbeck Street in late 2015 resulted in the constructed asphalt width on the approach to King Street being narrowed slightly to better maintain the centre tree lined boulevard. The resulting lane width does not accommodate all emergency vehicles if a vehicle is also parked along these segments. The No Parking here to corner area on the west side of Ellerbeck Street will be extended from the current 30 metres to 62 metres.

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The No Parking here to corner area on the east side of Ellerbeck Street will be extended from the current 30 metres to 46 metres. Limited term parking is available on this street and payment is not required.

- A No Parking zone will be added to the inside of the curve in the street on the east side of Guthrie Street, from 56 metres north of Dauphin Avenue northerly 24.5 metres to improve sight-lines for motorists.

Existing Policy/By Law:

By-law 2010-128 as amended, "A By-law to Regulate Parking"

Notice Provisions:

Not applicable.

Accessibility Considerations:

There are no changes proposed to any on-street accessible parking spaces as part of this report.

Financial Considerations:

The funds required to change or install the street signage associated with these minor changes will be provided from the current operating budget.

Contacts:

Sheila Kidd, Director of Transportation Services, 613-546-4291, Extension 2221

Ian Semple, Manager, Service Development, 613-546-4291, Extension 2306

Other City of Kingston Staff Consulted:

Kim Leonard, Manager, Parking Operations

Mark Campbell, Manager, Construction

Greg McLean, Policy and Program Coordinator

Exhibits Attached:

Exhibit A – Proposed amendments to By-law 2010-128, "A By-law to Regulate Parking"

By-Law Number 2016-XX

**A By-Law to Amend By-Law Number 2010-128 "A By-Law
to Regulate Parking"**

Passed: Month XX, 2016

The Council of The Corporation of the City of Kingston enacts as follows:

1. By-law Number 2010-128 of the Corporation of the City of Kingston entitled "A By-Law to Regulate Parking", as amended, is hereby further amended as follows:
 - 1.1 Section 4, General Parking Regulations, Parking Meter Zone Regulations, is hereby amended by removing the following section therefrom:
 - 4.11 No person shall park a vehicle in a parking meter zone at the times set out in Schedules A-1, A-2, A-3 and Schedule E unless the person has paid the parking rates for that zone, as set out in the Fees and Charges By-Law 2005-10, by depositing sufficient coin(s) or making sufficient payment by credit card in a parking meter which either displays the time remaining on the meter or dispenses a time stamped ticket indicating the period for which payment has been made, and immediately thereafter displays such ticket face up in the windshield of the parked vehicle so as to be clearly visible to a municipal law enforcement officer.
 - 1.2 Section 4, General Parking Regulations, Parking Meter Zone Regulations, is hereby amended by adding the following section hereto:
 - 4.11 No person shall park a vehicle in a parking meter zone at the times set out in Schedules A-1, A-2, A-3 and Schedule E unless the person has paid the parking rates for that zone, as set out in the Fees and Charges By-Law 2005-10, by depositing sufficient coin(s) or making sufficient payment by credit card or by debit card in a parking meter which either displays the time remaining on the meter or dispenses a time stamped ticket indicating the period for which payment has been made, and immediately thereafter displays such ticket face up in the windshield of the parked vehicle so as to be clearly visible to a municipal law enforcement officer.
 - 1.3 Section 4, General Parking Regulations, Parking Meter Zone Regulations, is hereby amended by removing the following section therefrom:
 - 4.12 No person shall park a vehicle in a parking meter zone at the times set out in Schedules A-1, A-2, A-3 and Schedule E unless the person has paid the parking rates for that zone, as set out in the Fees and Charges By-Law 2005-10, for the entire period of time that the vehicle is parked, by depositing sufficient coin(s) or making sufficient payment by credit card in a parking

meter which either displays the time remaining on the meter or dispenses a time stamped ticket indicating the period for which payment has been made, and immediately thereafter displays such ticket face up in the windshield of the parked vehicle so as to be clearly visible to a municipal law enforcement officer.

- 1.4 Section 4, General Parking Regulations, Parking Meter Zone Regulations, is hereby amended by adding the following section hereto:

4.12 No person shall park a vehicle in a parking meter zone at the times set out in Schedules A-1, A-2, A-3 and Schedule E unless the person has paid the parking rates for that zone, as set out in the Fees and Charges By-Law 2005-10, for the entire period of time that the vehicle is parked, by depositing sufficient coin(s) or making sufficient payment by credit card or by debit card in a parking meter which either displays the time remaining on the meter or dispenses a time stamped ticket indicating the period for which payment has been made, and immediately thereafter displays such ticket face up in the windshield of the parked vehicle so as to be clearly visible to a municipal law enforcement officer.

- 1.5 Section 5, Parking in Municipal Parking Lots, Gated Lots, is hereby amended by removing the following section therefrom:

5.14 No person shall park a vehicle in a gated lot unless he or she, upon entry, obtains a ticket from a machine, or when necessary from an attendant, indicating a time of entrance and pays a pay station before leaving the gated lot, the rate, as per the Fees and Charges By-Law as amended, for the period parked in that gated lot.

- 1.6 Section 5, Parking in Municipal Parking Lots, Gated Lots, is hereby amended by adding the following section hereto:

5.14 No person shall park a vehicle in a gated lot unless he or she, upon entry, obtains a ticket from a machine, or when necessary from an attendant, or activates a parking session with a credit card, indicating a time of entrance and pays a pay station before leaving the gated lot, the rate, as per the Fees and Charges By-Law as amended, for the period parked in that gated lot.

- 1.7 Section 5, Parking in Municipal Parking Lots, Attended Lots, is hereby amended by removing the following section therefrom:

5.17 Sections 5.14 to 5.16 do not apply to a person who has paid the monthly rate for an attended lot.

- 1.8 Section 5, Parking in Municipal Parking Lots, Gated Lots, is hereby amended by adding the following section hereto:

5.17 Sections 5.14 and 5.16 do not apply to a person who has paid the monthly rate for a gated lot.

1.9 Section 5, Parking in Municipal Parking Lots, Attended Lots, is hereby amended by removing the following section therefrom:

5.18 Attendants may be employed by the City, at its discretion, in other municipal parking lots at any time to regulate or to assist with the regulation of parking.

1.10 Section 5, Parking in Municipal Parking Lots, Attended Lots, is hereby amended by adding the following section hereto:

5.18 Attendants may be employed by the City, at its discretion, in any municipal parking lot at any time to regulate or to assist with the regulation of parking.

1.11 Section 6. Parking on City Streets, Street Parking Prohibitions, is hereby amended by adding the following section hereto:

6.17.1 Despite Section 6.17, a municipal transit vehicle may park, stand, or stop in any no stopping zone which is designated as a bus stop zone.

1.12 Schedule D-4: Commercial Loading Zones within the Central Business District, is hereby amended by adding the following hereto:

Schedule D-4

Commercial Loading Zones Within the Central Business District

Monday to Friday

7:00 a.m. to 2:00 p.m.

Street	Side	From
Johnson Street	South	12.4 metres east of Ontario Street easterly 6.7 metres

1.13 Schedule F-1, No Parking At Any Time, is hereby amended by removing the following therefrom:

Schedule F-1

No Parking At Any Time

Street	Side	From
Ordnance Street	North	Rideau Street easterly 51.6 metres

Street	Side	From
Palace Road	East	Bath Road southerly 76.2 metres
South Bartlett Street	South	45.7 metres west of MacDonnell Street to Victoria Street
South Bartlett Street	North	Victoria Street to MacDonnell Street
Stephen Street	South	Division Street easterly 54.9 metres

1.14 Schedule F-1, No Parking At Any Time, is hereby amended by adding the following hereto:

**Schedule F-1
No Parking At Any Time**

Street	Side	From
Church Street	West	73 metres north of Baiden Street northerly 42.5 metres
Ellerbeck Street	East	King Street West northerly 46 metres
Ellerbeck Street	West	King Street West northerly 62 metres
Guthrie Street	East	56 metres north of Dauphin Avenue northerly 24.5 metres
Ordnance Street	North	Rideau Street easterly 51.6 metres
Palace Road	East	Bath Road southerly 147 metres
South Bartlett Street	Both	Victoria Street to MacDonnell Street
Stephen Street	South	Division Street easterly 70.1 metres
Stuart Street	South	St. Lawrence Avenue to Albert Street

1.15 Schedule F-2, No Stopping Zones, is hereby amended by removing the following therefrom:

**Schedule F-2
No Stopping Zones**

Street	Side	From	Days	Times
Division Street	West	Princess Street northerly 79.2 metres	Mon to Sun	Anytime

1.16 Schedule F-2, No Stopping Zones, is hereby amended by adding the following hereto:

**Schedule F-2
No Stopping Zones**

Street	Side	From	Days	Times
Division Street	West	Princess Street northerly 103.2 metres	Mon to Sun	Anytime

1.17 Schedule G-1, Limited Term Parking Zones, is hereby amended by removing the following therefrom:

**Schedule G-1
Limited-Term Parking Zones**

Street	Side	From	Times	Limit
Ellerbeck Street	Both	King Street to Davidson Street	Mon to Fri 8 am to 4:30 pm	2 hours
Stephen Street	South	54.9 metres east of Division Street easterly 15.2 metres	Mon to Sat	15 minutes

1.18 Schedule G-1, Limited Term Parking Zones, is hereby amended by adding the following hereto:

**Schedule G-1
Limited-Term Parking Zones**

Street	Side	From	Times	Limit
Ellerbeck Street	East	46 metres north of King Street West to Davidson Street	Mon to Fri 8 am to 4:30 pm	2 hours
Ellerbeck Street	West	62 metres north of King Street West to Davidson Street	Mon to Fri 8 am to 4:30 pm	2 hours

1.19 Schedule G-2, Daytime Parking Prohibitions, is hereby amended by removing the following therefrom:

**Schedule G-2
Daytime Parking Prohibitions**

Street	Side	From	Times	Limit
Stuart Street	South	St. Lawrence Avenue to Albert Street	Mon to Fri	8 am to 5 pm

2. This By-law shall come into force and take effect when required signage and equipment has been installed.

Given all Three Readings and Passed Month XX, 2016

(Signed)

John Bolognone
City Clerk

Bryan Paterson
Mayor