



**City of Kingston
Report to Council
Report Number 16-173**

To: Mayor and Members of Council
From: Lanie Hurdle, Commissioner, Community Services
Resource Staff: Julie Salter-Keane, Community Projects Manager
Date of Meeting: June 7, 2016
Subject: Kingston Penitentiary and Portsmouth Olympic Harbour
Visioning Exercise– Appointment of Community Working Group

Executive Summary:

The purpose of this report is to request approval from Council for the creation of a community working group for the Kingston Penitentiary and Portsmouth Olympic Harbour Visioning Exercise.

The Community Visioning Exercise is scheduled to begin in June and is a joint partnership with Correctional Service Canada (CSC), Canada Lands Company (CLC) and Fisheries and Oceans Canada (DFO) to develop a preferred vision for the Kingston Penitentiary property, the adjacent property and water lot as well as Portsmouth Olympic Harbour (POH).

Key to the success of the Community Visioning Exercise process is the establishment of a well-balanced working group of engaged stakeholders. The working group is recommended to be comprised of representatives from City Council, interested community members and representatives from relevant agencies/interest groups. Demonstration of relevant technical planning and economic qualifications by community member applicants for participation in the working group should be taken into consideration as an asset. The requested qualifications for the community members are consistent with the request for appointment for both the Waterfront Master Plan Community Working group and the North King's Town Secondary Plan Community Working group. This report recommends that the City Clerk invite interested participants to apply to sit on the working group and that the Nominations Advisory Committee recommend a selection of participants to Council for approval.

The consultants are starting their work in the month of June and the first public session will take place on June 15, 2016. It is also anticipated that the process will be completed in the spring of 2017. The first meeting of the community working group is proposed for mid-September.

June 7, 2016

Page 2 of 6

Recommendation:

That a Kingston Penitentiary and Portsmouth Olympic Harbour Visioning Community Working Group be established, in accordance with the mandate as outlined in Report Number 16-173; and

That the composition of the Kingston Penitentiary and Portsmouth Olympic Harbour Visioning Community Working Group consists of:

- a. District Councillor;
- b. 1 member from the Portsmouth District Community Association;
- c. 1 representative from the Greater Kingston Chamber of Commerce;
- d. 1 representative from the Kingston Economic Development Corporation (KEDCO);
- e. 1 representative from the Kingston Accommodation Partners (KAP);
- f. 1 representative from Queen's University;
- g. 1 representative from the Kingston Historical Society;
- h. 1 representative from the Frontenac Heritage Foundation;
- i. 1 representative from the First Peoples;
- j. 1 representative from the Municipal Accessibility Advisory Committee (MAAC);
- k. 1 representative from the Cataraqui Region Conservation Authority (CRCA);
- l. 1 representative from the Canadian Olympic Training Regatta Kingston (CORK);
- m. 4 interested members of the community who demonstrate a distinct and informed interest in community planning and development (including, but not limited to: the conservation of natural or cultural heritage resources, transportation planning, brownfield remediation, open space planning, economic development, and/or the provision of public and social services), with the selection to represent a variety of stakeholders including residents, business owners and property owners in the area, as well as representatives from local community groups and non-profit organizations; and

That the City Clerk be directed to invite the public to submit applications to participate as one of four members of the community on the Kingston Penitentiary and Portsmouth Olympic Harbour Visioning Community Working Group; and

That the applications be forwarded to the Nominations Advisory Committee for consideration and recommendation to Council for final approval.

June 7, 2016

Page 3 of 6

Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER

Lanie Hurdle, Commissioner, Community Services

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER

Gerard Hunt, Chief Administrative Officer

Consultation with the following Members of the Corporate Management Team:

Cynthia Beach, Corporate & Strategic Initiatives	Not required
Denis Leger, Transportation, Facilities & Emergency Services	Not required
Jim Keech, President and CEO, Utilities Kingston	Not required
Desiree Kennedy, Chief Financial Officer & City Treasurer	Not required

June 7, 2016

Page 4 of 6

Options/Discussion:**Background**

In December 2015, Council approved a joint partnership with Correctional Service Canada (CSC), Canada Lands Company (CLC) and Fisheries and Oceans Canada (DFO) to develop a community visioning exercise for the Kingston Penitentiary property, the adjacent property and water lot as well as Portsmouth Olympic Harbour (POH). The December report indicated that CLC, a non-agent federal Crown corporation that acquires and manages the development and disposal of strategic federal properties, would take the lead in retaining a consultant in early 2016 to help facilitate the community visioning exercise.

In May 2016, Council was informed that the Canada Lands Company selected The Planning Partnership for the master planning and community engagement process. Taylor Hazell Architect (THA) along with Andre Scheinman were selected to provide heritage expertise on the project.

Community engagement is an essential cornerstone of this visioning exercise. During the entire exercise the consultant team will engage with the community and a variety of stakeholders to solicit feedback using a variety of tools and forums on the future of development of the Kingston Penitentiary and Portsmouth Olympic Harbour properties. It is expected that there will be additional internal support from other departments including Engineering, Public Works, Transportation, Recreation and Leisure, Environment and Sustainable Initiatives, Real Estate and Land Development, Housing and Social Services, and Utilities Kingston.

Part of the work plan includes the creation of a community working group to provide input into the development of the vision. The working group will include stakeholders from Council, representatives of relevant agencies, representatives of community/interest groups and four community members to serve as a forum to cultivate ideas and serve as a sounding board for the consultants to review work in progress in each phase of the project. A similar process was used for the recent Waterfront Master Plan working group, which made invaluable contributions to the development of the Plan. A working group has also been implemented for the North King's Town visioning exercise.

Working Group

The role of the Kingston Penitentiary and Portsmouth Olympic Harbour Visioning Community Working Group is:

- a. To contribute toward the development of the Kingston Penitentiary and Portsmouth Olympic Harbour Vision;
- b. To provide feedback on the process;
- c. To ensure inclusive community consultation and engagement;
- d. To be ambassadors for the project;
- e. To assist in key decision making; and
- f. To advise and inform the City of relevant community issues.

June 7, 2016

Page 5 of 6

The proposed role for the Kingston Penitentiary and Portsmouth Olympic Harbour Visioning Community Working Group is as follows:

- a. Provide advice and information on the Community Visioning Exercise;
- b. Provide feedback on design options;
- c. Support communication with the broader community; and
- d. Participate in five to six working group sessions that will occur over a 12 month period.

Given the diversity and location of the Kingston Penitentiary and Portsmouth Olympic Harbour properties, including residential neighbourhoods, existing businesses, environmental issues and cultural heritage resources, the composition of the Kingston Penitentiary and Portsmouth Olympic Harbour Community Visioning Working Group will consist of the following members:

- a. District Councillor;
- b. 1 member from the Portsmouth District Community Association;
- c. 1 representative of the Greater Kingston Chamber of Commerce;
- d. 1 representative of the Kingston Economic Development Corporation (KEDCO);
- e. 1 representative from the Kingston Accommodation Partners (KAP);
- f. 1 representative from Queen's University;
- g. 1 representative from the Kingston Historical Society;
- h. 1 representative from the Frontenac Heritage Foundation;
- i. 1 representative from the First Peoples;
- j. 1 representative from the Municipal Accessibility Advisory Committee (MAAC);
- k. 1 representative from the Cataraqui Region Conservation Authority (CRCA);
- l. 1 representative from the Canadian Olympic Training Regatta Kingston (CORK); and
- m. 4 interested members of the community who demonstrate a distinct and informed interest in community planning and development (including, but not limited to: the conservation of natural or cultural heritage resources, transportation planning, brownfield remediation, open space planning, economic development, and/or the provision of public and social services), with the selection to represent a variety of stakeholders including residents, business owners and property owners in the area, as well as representatives from local community groups and non-profit organizations.

The Community Working Group is only one of many engagement activities that will be undertaken in the development of the Community Vision for the Kingston Penitentiary and Portsmouth Olympic Harbour. The consultant recognizes the importance of beginning the engagement as early as possible and using an iterative design approach to continuously exchange information and ideas throughout the process.

The general public will be provided the opportunity to offer input throughout the process through:

- Focus group discussions on Heritage and Culture; Market , Economic and Finance; Boating and Neighbourhoods;
- Council, stakeholder and public interviews. These interview opportunities were advertised to the general public who were invited to register for an interview. Interviews are taking place on June 8th and 9th;

June 7, 2016

Page 6 of 6

- 4 community workshops throughout the process; and
- Information stations throughout the City.

There will be a more detailed engagement plan provided prior to the summer season and it will be posted on-line.

Existing Policy/By-Law:

Not applicable

Notice Provisions:

Not applicable

Accessibility Considerations:

A member of the Municipal Accessibility Advisory Committee (MAAC) is included as part of the composition of the community working group.

Financial Considerations:

There are sufficient funds in the approved budget for consultation and support services for the Kingston Penitentiary and Portsmouth Olympic Harbour Visioning Exercise.

Contacts:

Lanie Hurdle, Commissioner, Community Services 613-546-4291 extension 1231

Julie Salter-Keane, Community Projects Manager 613-546-4291 extension 1163

Other City of Kingston Staff Consulted:

Paige Agnew, Director, Planning, Building & Licensing Services

Luke Follwell, Director, Recreation and Leisure Services

Exhibits Attached:

Not applicable