



**City of Kingston  
Report to Council  
Report Number 16-196**

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**To:** Mayor and Members of Council  
**From:** Lanie Hurdle, Commissioner, Community Services  
**Resource Staff:** Luke Follwell, Director of Recreation & Leisure Services  
**Date of Meeting:** June 21, 2016  
**Subject:** Award of Contract for Coal Dock Pathway Construction

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**Executive Summary:**

The purpose of this report is to seek Council approval to award the construction contract of the Coal Dock Pathway project. Council approval is required as only one (1) proposal was received.

It is recommended that the contract be awarded to the highest scoring proponent based on the evaluation criteria of price and qualifications.

The proposal from Kiley Paving Limited was the only proposal received. Section 3.4 iv) of the Purchasing By-Law requires that approval be sought by separate report to Council when less than three valid response from vendors have been received.

**Recommendation:**

**That** a contract be awarded to Kiley Paving Limited for the 'Coal Dock Pathway Construction' project for a negotiated price of \$123,416.00 plus applicable taxes; and

**That** the Mayor and Clerk be authorized to enter into an agreement with Kiley Paving Limited in a form satisfactory to the Director of Legal Services.



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**Options/Discussion:**

The Coal Dock is located along the waterfront in Portsmouth Village adjacent to the former Rockwood Asylum/Penrose building site and is owned by Transport Canada. The City currently has a licence agreement for a pedestrian pathway across the Coal Dock. The development of the pathway by the City is a condition of that agreement.

In May 2016, Kiley Paving Limited submitted a proposal in response to the City's Request for Proposal (RFP) for construction services of the Coal Dock Pathway. Kiley Paving was the only proponent who responded to the RFP. The submitted price component for the Coal Dock pathway was \$129,596.00.

Through minor value engineering, the final price for the Coal Dock Pathway is \$123,416.00, which is under budget, represents good value and is recommended to be awarded to Kiley Paving.

The submission requirements, as well as scope and complexity of the project, were clearly described in the RFP and the table below identifies the weighting specified in the RFP for the evaluations. Kiley Paving's submission was reviewed by a cross departmental team and scored on the following criteria:

Evaluation Criteria	Percentage
Financial Proposal	65%
References and Experience on Projects of Similar Scale and Complexity	12%
Proposal Content	2%
Project Execution Plan and Schedule	18%
Accessibility	3%

Kiley Paving Limited is a reputable contractor and has completed numerous projects for the City in the past. Kiley Paving demonstrated strong experience in park construction of similar scale and complexity including the Little Cataraqui Creek Pathway at Parkway and Princess Street and the Parrott Trail construction at Potter's Creek, for Quinte Conservation Authority. Kiley Paving documented a good understanding of the project execution plan and provided a schedule to meet the requirements of the project. Kiley Paving's final score was 95.5 out of 100.

**Existing Policy/By-Law:**

By-Law 2000-134 A By-Law to Establish Purchasing Policies and Procedures

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**Notice Provisions:**

Not applicable

**Accessibility Considerations:**

Accessibility criteria have been incorporated in the evaluation criteria of the RFP and the design of the pathways has taken into account the Facility Accessibility Design Standards and has been reviewed by representatives on the Municipal Accessibility Advisory Committee.

**Financial Considerations:**

The total budget for the Coal Dock Pathway project is \$175,000 including consulting fees, construction contingency and applicable taxes. Sufficient funds exist for these services in the current Council approved Recreation & Leisure Services Department capital budgets.

**Contacts:**

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**Other City of Kingston Staff Consulted:**

Alan McLeod, Senior Legal Counsel, Legal Services Department

Neal Unsworth, Manager, Parks Development, Recreation & Leisure Services Department

Janis Morrison, Purchasing Coordinator, Financial Services Department

**Exhibits Attached:**

Not applicable