

By-Law Number 2017-22**A By-Law to Approve the 2017 Operating Budget****Passed:** December 20, 2016

The Council of the Corporation of the City of Kingston hereby enacts as follows:

1. That Council approve the 2017 General Municipal (tax-supported) Operating Budget in the amount of \$359,166,362, attached hereto and marked as Schedule A and forming part of this by-law, is hereby adopted as the General Municipal Operating Budget for the Corporation of the City of Kingston for the year 2017.
2. That the 2017 budget submissions received from the respective boards and agencies prior to November 15, 2016 are in accordance with the *Municipal Act, 2001*, Section 290(6); however, an approved operating budget appropriation may be transferred to capital purposes under its jurisdiction by resolution of that board or agency, except that the City's share of any deficit may not be changed without approval of the Council of the Corporation of the City of Kingston.
3. That Council approve the 2017 Municipal Utility Operating Budgets in the amounts noted below:

Wastewater

Operating Budget	\$14,421,000
Debt Costs	\$4,443,000
Transfer to Facility Repair Fund – Debt 85 Lappan's Lane	\$476,000
Transfer to Capital Reserve Fund	<u>\$10,604,000</u>
Total Revenue	\$29,944,000

Water

Operating Budget	\$13,611,000
Debt Costs	\$2,166,000
Transfer to Facility Repair Fund – Debt 85 Lappan's Lane	\$476,000
Transfer to Capital Reserve Fund	<u>\$9,733,000</u>
Total Revenue	\$25,986,000

Gas

Operating Budget	\$4,592,000
Commodity Purchase, Transportation & Storage, Cap and Trade Allowances	\$25,000,000
Transfer to Facility Repair Fund – Debt 85 Lappan's Lane	\$173,000
Transfer to Gas Capital Reserve Fund	\$3,141,000
Transfer to City Municipal Capital Reserve Fund	<u>\$2,000,000</u>
Total Revenue	\$34,906,000

Appliance Rental Business

Operating Budget	\$505,000
Transfer to Capital Reserve Fund	\$1,005,000
Transfer to Municipal Capital Reserve Fund	\$375,000
Transfer to City Environmental Reserve Fund	<u>\$665,000</u>
Total Revenue	\$2,550,000

4. That transfers of municipal budget appropriations, other than those mentioned in this by-law, may be made by resolution of the Council of the Corporation of the City of Kingston.
5. That the City Treasurer is authorized to report approved budget estimates for 2017, attached hereto and marked as Schedule B, in accordance with the Public Sector Accounting Board reporting requirements.
6. This By-Law shall come into force and take effect on the date of its passing.

Given all Three Readings and Passed: December 20, 2016

This By-law was passed on December 20, 2016

	2016 Approved Budget	2017 Recommended Budget	Variance (\$)	Variance (%)
Revenues				
Taxation Revenue	(208,691,412)	(215,774,694)	(7,083,282)	3.4%
PIL Revenue	(15,423,235)	(15,775,440)	(352,205)	2.3%
Fees, Charges & Other Revenue	(50,844,317)	(51,723,147)	(878,830)	1.7%
Provincial Subsidies	(56,722,026)	(58,018,073)	(1,296,047)	2.3%
Federal Subsidies	(10,814,761)	(11,155,209)	(340,448)	3.1%
Recoveries - Other Municipalities	(4,222,825)	(4,210,617)	12,209	(0.3%)
Transfer from Reserves & Reserve Funds	(2,660,518)	(2,509,182)	151,336	(5.7%)
Total Revenues	(349,379,094)	(359,166,362)	(9,787,268)	2.8%
Expenditures				
Salaries, Wages & Benefits	114,833,550	117,899,181	3,065,631	2.7%
Supplies, Materials, Rents & Other	29,369,775	29,483,758	113,983	0.4%
Contracted Services	22,502,535	23,512,941	1,010,406	4.5%
Grants & Transfers to Others	58,366,699	58,350,860	(15,839)	(0.0%)
Agencies & Boards Expenditures	61,999,483	63,521,504	1,522,021	2.5%
Equipment Charges & Internal Allocations	(2,311,856)	(2,271,373)	40,483	(1.8%)
Tax Adjustments & Allowances	3,518,364	3,823,724	305,360	8.7%
Debenture Principal & Interest	786,242	785,126	(1,116)	(0.1%)
Transfers to Reserves & Reserve Funds	55,538,288	59,025,183	3,486,895	6.3%
Transfers to Reserve Funds - Boards	4,776,014	5,035,458	259,444	5.4%
Total Expenditures	349,379,094	359,166,362	9,787,268	2.8%
Net	-	-	-	-

	2016 Approved Budget	2017 Recommended Budget	Variance (\$)	Variance (%)
Public Works	20,751,800	21,127,466	375,666	
Transportation Services	14,288,801	15,706,972	1,418,171	
Engineering	3,226,982	3,288,851	61,869	
Solid Waste	7,486,259	7,571,620	85,361	
Transportation & Infrastructure Services	45,753,842	47,694,909	1,941,067	4.2%
Real Estate & Environment Initiatives	1,043,972	1,062,765	18,793	
Planning, Building & Licensing	2,776,699	2,799,871	23,172	
Cultural Services	4,205,588	4,316,087	110,499	
Housing & Social Services	17,738,748	17,525,239	(213,509)	
Recreation & Leisure Services	6,780,245	7,070,738	290,493	
Long Term Care	5,345,323	5,475,871	130,548	
Commissioner's Office	410,905	429,247	18,342	
Community Services	38,301,480	38,679,818	378,338	1.0%
Strategic Communications	1,481,277	1,547,855	66,578	
Facilities Management and Construction	2,731,140	2,957,371	226,231	
Legal Services	1,246,139	1,272,888	26,749	
City Clerk	1,652,462	1,720,594	68,132	
Human Resources & Organization Development	2,931,537	2,993,006	61,469	
Fire & Rescue	23,503,573	23,944,093	440,520	
Airport	(45,592)	(70,650)	(25,058)	
Commissioners Office	299,641	306,780	7,139	
Corporate and Emergency Services	33,800,177	34,671,937	871,760	2.6%
Mayor, Council & CAO	1,973,721	1,700,053	(273,668)	
Information Systems & Technology	3,331,820	3,469,173	137,353	
Financial Services	1,839,864	1,873,658	33,793	
Finance, Technology & Administration	7,145,405	7,042,884	(102,521)	(1.4%)
Operating budget before fiscal/capital levy and agencies & boards	125,000,904	128,089,547	3,088,644	2.5%
Add:				
Capital Levy, Fiscal Services & Tax Adjustments	32,593,418	35,162,571	2,569,154	
Municipal Services	157,594,323	163,252,119	5,657,797	3.6%
Agency and Board Transfers	66,520,325	68,298,015	1,777,690	
Agencies & Boards	66,520,325	68,298,015	1,777,690	2.7%
Total tax requirement	224,114,647	231,550,134	7,435,493	
Payments in lieu	(15,423,235)	(15,775,440)	(352,205)	
Property Taxation to be raised	208,691,412	215,774,694	7,083,288	3.4%
Taxation - rate increase	(208,024,935)	(213,224,694)	(5,199,759)	(2.5%)
Taxation - supplementary	(666,477)	(1,250,000)	(583,523)	(0.3%)
Taxation - growth	-	(1,300,000)	(1,300,000)	(0.6%)
Net	-	-	-	

City of Kingston
 2017 Municipal Gross Expenditure/Revenue Budget Summary
 By Group - As Recommended

	2016 Approved Budget	2017 Recommended Budget	Variance (\$)
Transportation & Infrastructure Services			
Expenditure	67,198,230	70,464,658	3,266,428
Revenue	(21,444,388)	(22,769,749)	(1,325,361)
Net	45,753,842	47,694,909	1,941,067
Community Services			
Expenditure	119,652,411	120,552,671	900,260
Revenue	(81,350,931)	(81,872,853)	(521,924)
Net	38,301,480	38,679,818	378,338
Corporate and Emergency Services			
Expenditure	42,856,125	43,562,567	706,442
Revenue	(9,055,948)	(8,890,630)	165,318
Net	33,800,177	34,671,937	871,760
Finance, Technology & Administration			
Expenditure	9,621,807	9,784,846	163,039
Revenue	(2,476,402)	(2,741,962)	(265,560)
Net	7,145,405	7,042,884	(102,521)
Agencies & Boards			
Expenditure	66,775,497	68,556,962	1,781,465
Revenue	(255,172)	(258,947)	(3,775)
Net	66,520,325	68,298,015	1,777,690
Capital Levy, Fiscal Services and Taxation			
Expenditure	43,275,024	46,244,658	2,969,634
Revenue	(234,796,253)	(242,632,221)	(7,835,968)
Net	(191,521,229)	(196,387,563)	(4,866,334)
TOTAL			
Expenditure	349,379,094	359,166,362	9,787,268
Revenue	(349,379,094)	(359,166,362)	(9,787,268)
Net	-	-	-

Transportation Infrastructure Services
2017 Municipal Operating Budget Summary
By Department and Program

	2016 Approved Budget	2017 Recommended Budget	Variance (\$)
Public Works			
Beautification	1,426,158	1,468,058	41,900
Monuments & Memorials	2,731	2,137	(594)
Parks Space & Facilities Maintenance	2,884,099	2,961,037	76,939
Sports Fields & Facilities Maintenance	999,293	1,023,979	24,686
Cemeteries	1,500	1,530	30
Public Play Areas	228,934	233,150	4,215
Winter Control & Outdoor Skating Rinks	405,533	413,731	8,198
Centralized Support & Driver Training	633,475	614,696	(18,780)
Roads Maintenance	6,725,356	6,830,051	104,694
Roads Winter Control	6,500,724	6,606,656	105,932
Sidewalk Surface Maintenance	943,996	972,443	28,446
Net Taxation	20,751,800	21,127,466	375,666
Transit			
Transit Revenues	(6,737,827)	(7,431,449)	(693,622)
Administration	1,881,410	2,107,544	226,133
Transit Operations	19,047,300	20,950,093	1,902,793
Bus Stops & Shelters	63,700	80,784	17,084
Net Taxation	14,254,583	15,706,972	1,452,389
Parking			
Administration	2,106,867	2,088,356	(18,512)
Parking Enforcement Costs	1,637,181	1,731,853	94,672
Parking Lot Maintenance	234,332	345,264	110,932
Event Parking	30,532	10,060	(20,473)
On Street Parking	(3,496,963)	(3,641,849)	(144,886)
Off Street Parking			-
Parking Structures	(1,013,364)	(1,048,618)	(35,254)
Surface Lots	(1,344,096)	(1,294,778)	49,318
Parking Reserve Fund	1,871,044	1,809,712	(61,332)
Net Taxation	25,535	-	(25,535)

Transportation Infrastructure Services
2017 Municipal Operating Budget Summary
By Department and Program

Fleet			
Fleet Central Garage	6,218,664	6,355,928	137,264
Fleet Transit Garage	6,684,471	6,787,145	102,674
Fleet Utilities Garage	1,764,849	1,774,584	9,735
Fleet Utilities Electric Garage	355,033	428,384	73,351
Recovery/Transfer of costs	(15,014,334)	(15,346,042)	(331,707)
Net Taxation	8,683	-	(8,683)
Engineering			
Construction	371,012	377,302	6,289
Storm Water Management	251,112	260,143	9,031
Infrastructure	101,922	153,208	51,286
Traffic Management	496,216	415,464	(80,752)
Bridge Maintenance	66,244	67,569	1,325
Development	274,786	292,479	17,693
Traffic Lights	576,769	583,686	6,917
Street Lights	1,088,921	1,139,000	50,079
Net Taxation	3,226,983	3,288,851	61,868
Solid Waste			
Administration	(446,929)	(682,762)	(235,834)
Compost Site - Central	285,887	283,673	(2,214)
Source Separated Organics	1,383,642	1,374,552	(9,091)
Transfer Stn(West and Central)	968,957	945,644	(23,313)
Residential- Process-Market	317,405	361,400	43,995
Recycling Collection-East-West	1,085,194	1,094,150	8,956
Garbage Collection	2,321,910	2,431,497	109,587
Leaf and Brush Collection	120,881	123,185	2,304
Recycling Collection-Central	1,265,242	1,465,899	200,657
HHW Disposal	179,037	169,023	(10,014)
Backyard Composting Central	5,033	5,360	327
Net Taxation	7,486,259	7,571,620	85,361

Transportation Infrastructure Services
2017 Municipal Operating Budget Summary
By Department and Program

	2016 Approved Budget	2017 Recommended Budget	Variance (\$)
Real Estate & Environment Initiatives			
Administration	709,932	734,165	24,233
Kingston West Landfill	35,000	35,700	700
Kingston East Landfill	35,000	35,700	700
Belle Park Landfill	206,040	210,200	4,160
Environmental Management	40,000	47,000	7,000
Source Water Protection	18,000	-	(18,000)
Net Taxation	1,043,972	1,062,765	18,793
Planning, Building & Licensing			
Planning & Development Services	1,386,512	1,335,022	(51,490)
Licensing & Permits			
Administration	(286,442)	(318,198)	(31,756)
Animal Control	572,616	579,245	6,630
Plumbers	(18,675)	(20,815)	(2,140)
School Crossing Guards	384,029	391,993	7,964
General By-Law	258,352	267,781	9,429
Building Enforcement			
Building Inspection	-	-	-
Property Standards	480,307	564,842	84,535
Net Taxation	2,776,699	2,799,871	23,172
Cultural Services			
Cultural Services	2,971,278	3,083,399	112,121
JK Tett	170,377	169,738	(639)
MacLachlan Museum	199,139	205,056	5,917
Pump House Steam Museum	264,889	269,980	5,091
Grand Theatre	599,906	587,915	(11,991)
Net Taxation	4,205,588	4,316,087	110,499

Transportation Infrastructure Services
2017 Municipal Operating Budget Summary
By Department and Program

	2016 Approved Budget	2017 Recommended Budget	Variance (\$)
Housing & Social Services			
Administration and Employment Assistance	4,510,098	4,330,727	(179,371)
Community Services Investment	202,870	202,870	-
Rent Supplement	2,524,501	2,680,678	156,177
Local Housing Corporation	3,989,163	4,273,984	284,821
Non Profit Housing Providers	3,362,026	3,400,318	38,292
Homeownership	60,000	-	(60,000)
Provincial Programs	436,586	692,239	255,654
Allowances & Benefits	1,368,826	667,890	(700,936)
OW Childcare	43,331	35,158	(8,173)
Childcare Fee Subsidies	663,217	666,850	3,633
Delivery Agent Wage Sub	412,227	407,019	(5,208)
Special Needs	127,450	128,283	833
Homemaking Services	36,006	36,726	720
Neighborhood Sharing	2,448	2,497	49
Net Taxation	17,738,748	17,525,239	(213,509)
Recreation & Leisure			
Recreation & Leisure Administration	414,144	440,808	26,663
Customer Service	116,999	117,000	1
Registration - Programs	1,077,855	1,034,728	(43,126)
Adult Registration - Registered	57,840	66,958	9,118
Camp Program - Registered	(30,616)	(35,242)	(4,626)
Childrens Programs - Registered	(13,328)	21,236	34,564
Public Skating Program	156,060	166,444	10,384
Community/ Partnership Events	542,227	592,103	49,876
Neighbourhood Parks	115,434	122,846	7,412
Parks Development	100,154	83,850	(16,304)
Artillery Park	525,406	565,241	39,834
Belle Park Fairway	274,337	281,164	6,828
Tomlinson Aqua Park	204,326	298,166	93,840
Artificial Turf Fields	66,867	97,620	30,753
Community Centres	357,329	237,884	(119,445)
Arenas	2,699,496	2,855,640	156,144
Marinas	115,715	124,292	8,577
Net Taxation	6,780,245	7,070,738	290,493

Transportation Infrastructure Services
2017 Municipal Operating Budget Summary
By Department and Program

	2016 Approved Budget	2017 Recommended Budget	Variance (\$)
Rideaucrest			
Administration	2,230,657	2,126,777	(103,879)
Dietary Services	1,529,272	1,610,098	80,826
Medical & Nursing	3,246,451	3,278,349	31,898
Housekeeping	1,220,030	1,326,826	106,796
Laundry	243,123	254,814	11,691
Building Maintenance	1,025,119	1,045,453	20,333
Life Enrichment Program	540,360 (932,779)	576,157 (1,019,949)	35,796 (87,169)
Recovery from Residents	(3,756,910)	(3,722,654)	34,256
Net Taxation	5,345,323	5,475,871	130,548
Commissioner's Office			
Administration	408,813	427,108	18,295
Accessibility	2,093	2,140	47
Net Taxation	410,905	429,247	18,342

Transportation Infrastructure Services
2017 Municipal Operating Budget Summary
By Department and Program

	2016 Approved Budget	2017 Recommended Budget	Variance (\$)
Human Resources & Organization Development			
Administration	372,223	374,122	1,899
Recruitment & Selection	566,132	526,193	(39,939)
OD & Training	605,725	713,086	107,361
Payroll Services	532,432	416,574	(115,858)
Labour Relations	391,785	377,890	(13,895)
Health & Safety	463,240	585,140	121,900
Net Taxation	2,931,537	2,993,006	61,469
Strategic Communications			
Administration	455,844	458,528	2,685
Communication Services	732,768	766,804	34,036
Municipal Call Centre	292,665	322,523	29,857
Net Taxation	1,481,277	1,547,855	66,578
Facilities Management & Construction Services			
Administration	865,923	931,000	65,077
Facilities Maintenance	835,271	803,697	(31,574)
Properties - City Services	1,369,102	1,474,821	105,719
Properties - Leased	(159,735)	(80,316)	79,419
Solar Panel Revenue	(179,423)	(171,830)	7,592
Net Taxation	2,731,140	2,957,371	226,233

Transportation Infrastructure Services
2017 Municipal Operating Budget Summary
By Department and Program

	2016 Approved Budget	2017 Recommended Budget	Variance (\$)
Legal Services			
POA Services	-	-	-
Legal Services	542,580	599,586	57,006
Insurance Management	703,558	673,302	(30,256)
Net Taxation	1,246,138	1,272,888	26,750
City Clerk			
Administration	503,497	558,164	54,667
Elections	100,000	100,000	-
Committee Support	593,331	571,043	(22,288)
Records Management & Vital Statistics	455,634	491,388	35,754
Net Taxation	1,652,462	1,720,594	68,132
Airport			
Aeronautical Fees	(854,364)	(914,474)	(60,110)
Lease Revenues	(163,529)	(167,523)	(3,994)
Administration	374,991	405,245	30,255
Air Terminal Building	(10,062)	(13,934)	(3,872)
Runways/Grounds/ Maintenance	551,957	563,672	11,715
Instrument Landing System	55,415	56,363	948
Net Taxation	(45,592)	(70,650)	(25,058)
Fire & Rescue			
Administration	697,511	790,069	92,558
Communications	1,249,894	1,323,466	73,572
Fire Prevention	1,163,578	1,211,757	48,179
Fire Training	729,842	671,064	(58,777)
Fire Fighting	17,640,486	18,100,354	459,868
Buildings/Grounds/ Infrastructure	824,083	651,318	(172,764)
Vehicles & Equipment	1,001,151	992,560	(8,591)
Corporate Emergency Management	197,028	203,504	6,476
Net Taxation	23,503,573	23,944,093	440,520
Commissioner's Office			
Administration	299,641	306,780	7,139
Net Taxation	299,641	306,780	7,139

Transportation Infrastructure Services
2017 Municipal Operating Budget Summary
By Department and Program

	2015 Approved Budget	2016 Recommended Budget	Variance (\$)
Mayor - Council & CAO			
CAO's Office	477,424	486,740	9,316
Strategic Initiatives	510,138	200,700	(309,438)
Mayor's Office	293,050	316,139	23,089
Councillors Administration	567,509	566,174	(1,335)
Intergovernmental Relations	125,600	130,300	4,700
Net Taxation	1,973,721	1,700,053	(273,668)
Information Systems & Technology			
Administration	261,074	264,362	3,288
Technology Infrastructure	912,188	954,461	42,273
Systems Development	461,456	488,511	27,054
Dist. Computing and Service Desk	1,314,452	1,351,174	36,722
Enterprise GIS	382,650	410,666	28,016
Net Taxation	3,331,820	3,469,173	137,353
Financial Services			
Financial Services Admin	407,635	419,972	12,338
Financial Planning	353,544	366,457	12,913
General Accounting	367,095	372,073	4,978
Purchasing	261,493	277,355	15,862
Taxation and Revenue	450,098	437,801	(12,297)
Net Taxation	1,839,864	1,873,658	33,793

**Transportation Infrastructure Services
2017 Municipal Operating Budget Summary
By Department and Program**

	2016 Approved Budget	2017 Recommended Budget	Variance (\$)
Agencies & Boards			
Catarauqui Region Conservation Authority (CRCA)	1,395,323	1,437,329	42,006
Kingston Economic Development	1,418,542	1,418,542	-
Tourism Kingston	1,197,361	1,197,361	-
Kingston Access Services	2,314,161	2,740,114	425,953
Library Board	7,067,978	7,402,028	334,050
Police Services Board	38,536,942	39,448,810	911,868
KFL&A Public Health	3,787,727	3,863,482	75,755
Land Ambulance	6,491,073	7,085,049	593,976
Fairmount Home	2,676,218	2,620,301	(55,917)
Hospital Foundation	1,600,000	1,050,000	(550,000)
Downtown Business Improvement Area (DBIA)	35,000	35,000	-
Net Taxation	66,520,325	68,298,015	1,777,690

**Transportation Infrastructure Services
2017 Municipal Operating Budget Summary
By Department and Program**

	2016 Approved Budget	2017 Recommended Budget	Variance (\$)
Capital Levy, Fiscal Services & Tax Adjustments			
Fiscal Services	30,199,752	32,313,748	2,113,997
Tax Write-offs	1,080,474	1,107,485	27,012
Tax Assistance Programs	1,327,890	1,533,672	205,782
Exemptions - DC/Impost Allocation	500,000	507,233	7,233
Brownfield, CIP Allocations	1,200,000	1,415,709	215,709
Penalties & Interest on Taxes	(1,700,000)	(1,700,000)	-
Other Taxable	(14,697)	(15,277)	(580)
Net Taxation	32,593,418	35,162,571	2,569,153
Taxation			
Taxation	(208,691,413)	(215,774,694)	(7,083,281)
PIL	(15,423,235)	(15,775,440)	(352,205)
Net Taxation	(224,114,648)	(231,550,134)	(7,435,486)

Budget Estimates for 2017 Public Sector Accounting Board Reporting Requirements

	2017 Budget
Operating fund expenses:	
Amortization of tangible capital assets	\$ 52,000,000
Post-employment benefit expenses	2,000,000
Solid waste landfill closure and post-closure expenses	200,000
Reserve fund revenues and expenses:	
Lot levy revenues	(8,000,000)
Investment income	(6,200,000)
Long-term debt interest	18,000,000