



**CITY OF KINGSTON  
ARTS ADVISORY COMMITTEE  
MEETING NO. 09-2013  
AGENDA  
Thursday, November 14, 2013  
9:00 a.m., Councillors' Lounge, City Hall**

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*Please provide regrets to Megan Michie, Committee Clerk at 613-546-4291, ext. 1219 or  
mmichie@cityofkingston.ca*

**COMMITTEE COMPOSITION**

Councillor Bill Glover  
Mr. Brett Christopher  
Ms. Kristiana Clemens  
Ms. Karen Dolan  
Ms. Lynne Kenny  
Ms. Jocelyn Purdie  
Ms. Catherine Hyett  
Ms. Jan Allen  
Mr. Bob Brooks  
Ms. Joan Tobin  
Mr. Larry O'Farrell  
(1 vacancy)

**1. MEETING TO ORDER**

**2. APPROVAL OF THE AGENDA**

**3. CONFIRMATION OF MINUTES**

**THAT** the minutes of the Arts Advisory Committee Meeting No. 7-2013 held on Thursday, July 25, 2013 be confirmed.

**THAT** the minutes of the Arts Advisory Committee Meeting No. 08-2013 held on Thursday, August 8, 2013 be confirmed.

**4. DISCLOSURE OF PECUNIARY INTEREST**

**5. DELEGATIONS**

**6. BRIEFINGS**

- a) Mr. Colin Wiginton, Acting Cultural Director, and Mr. Ted Worth, Kingston Arts Council, will speak to the Committee about the City of Kingston Arts Fund and the revisions being made to the 2014 Administration Plan by the Kingston Arts Council.

Note: Please see Correspondence Item a

## **7. BUSINESS**

- a) Update from Ms. Annalee Adair, Manager, Community Engagement and Education, regarding the status of the Public Art Master Plan
- b) Update from Ms. Annalee Adair, Manager, Community Engagement and Education, regarding recent activities related to community engagement
- c) Update from Mr. Colin Wiginton, Acting Cultural Director, regarding the Cultural Resource Database and Map

## **8. MOTIONS**

## **9. NOTICES OF MOTION**

## **10. OTHER BUSINESS**

## **11. CORRESPONDENCE**

- a) Correspondence received from Mr. Ted Worth, Grants Director for Kingston Arts Council, dated November 6<sup>th</sup>, 2013 regarding the City of Kingston Arts Fund (CKAF) and the Kingston Arts Council Plan for Administration of Arts Funding for the Corporation of the City of Kingston in 2014.

(Schedule Pages 1 - 56)

## **12. DATE OF NEXT MEETING**

The date of the next meeting, to be held at 9:00 a.m. in the Councillors' Lounge, has been established as follows:

December 12, 2013

Any updates regarding the location, date and time will be noted on each meeting agenda and on the City meeting calendar at:

<http://www.cityofkingston.ca/calendar/meetings/all/>.

## **14. ADJOURNMENT**



## **Schedule F-3 – ADVISORY COMMITTEE REPORTING TO A COMMITTEE**

**COMMITTEE NAME:**     **Arts Advisory Committee**

**COMPOSITION (AS APPOINTED BY COUNCIL):**

Up to two (2) Members of Council (one to be a member of the Arts, Recreation and Community Policies Committee (appointed annually)  
The Executive Director of the Kingston Arts Council plus four (4) arts professionals nominated by the Board of Kingston Arts Council  
Two (2) representatives from community-based arts groups  
Two (2) representatives from the education sector  
Two (2) members of the Public that represent the full range and diversity of Kingston's population  
Qualifications and experience related to culture, the arts and arts community are required as are qualifications and experience related to operations, programming, community engagement and community cultural engagement.

**REPORTING TO:**           Arts, Recreation and Community Policies Committee

**TERM OF APPOINTMENT:**     Staggered term of two to four years

**MEETINGS:**                TBD

**MANDATE:**

The Arts Advisory Committee will serve as an avenue of communication and consultation between the arts community and the municipal government, it being understood that the arts include creative expression in all its forms. The mandate of the Arts Advisory Committee is to ensure that City of Kingston arts policies and strategies serve the needs of the arts community and, in turn, the residents of Kingston. Through regular communication with staff and Council, the Arts Advisory Committee will foster awareness of City of Kingston's corporate goals pertaining to the arts community. Its mandate includes reporting on the following to the Arts, Recreation and Community Policies Committee:

1. Ensure the continuing implementation of the recommendations contained in the Kingston Culture Plan;
2. Provide input into the development of arts policies and strategies offered by the City of Kingston to ensure relevance, innovation, accessibility, effectiveness and best practices;
3. Making staff and Council aware of changing conditions and opportunities within the arts, and;
4. Advising staff and Council as to the impact, actual and potential, of broader policies, programs and regulations on the Kingston arts sector.

**Working Groups:** Council may authorize creation of temporary working groups on certain specific subject matters related to duties as approved by Council in association with other municipal committees, other organizations and members of the public. Working group authorizations shall be reviewed annually.

**WORKPLANS AND ANNUAL REPORT:**

The Arts Advisory Committee must report to Council annually through the Arts, Recreation and Community Policies Committee on the activities of the Committee in the current year and the Committee’s work plan for the following year.

**ABEYANCE LIST**

|    | <b>DATE ITEM PLACED IN ABEYANCE</b> | <b>DESCRIPTION OF ITEM</b>  | <b>WHO IS TO RESPOND</b>     | <b>DEADLINE FOR RESPONSE</b> | <b>STATUS</b> | <b>Priority Matrix</b> |
|----|-------------------------------------|---|------------------------------|------------------------------|---------------|------------------------|
| 1. | July 14, 2011 (AAC)                 | Invitation to Real Estate and Construction staff to periodically provide updates regarding the status of buildings used for arts and culture. | Real Estate and Construction | To be Determined             |               |                        |