



2019 Haul Out & Winter Storage Application

Instructions:

- Applications must be **received ten (10) business days prior to haul out date.**
- **All** fields on pages 1 & 2 **MUST** be completed
- Deposits are **due at the time of application** (single service \$150, both \$300)
- Balance of Haul Out due **prior to Haul Out date.**
- Balance of Winter Storage is due in full **October 31, 2019.**

Applicant's Information (please print the following):

Name: _____	
Street Address: _____	City/Prov: _____
Postal Code: _____	Email: _____
Home Phone: _____	Cell Phone: _____
Work Phone: _____	Fax Number: _____

Boat Information (all fields are required):

Name: _____	Registration#: _____
Make: _____	Type: Power <input type="checkbox"/> Sail <input type="checkbox"/>
Year: _____	Use of Craft: Private <input type="checkbox"/> Commercial <input type="checkbox"/>
Beam (ft): _____	Draft (ft): _____ Weight (lbs): _____
Length Overall (feet including bowsprits, swim platforms and dingy davits): _____	

<i>For Office Use Only:</i>			
	Date Received: _____	Contract: _____	
Deposit Received	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Requested <input type="checkbox"/>
Valid Insurance:	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Requested <input type="checkbox"/>

Haul Out/Winter Storage Information

Haul Out Dates:

Please take into consideration that the first boats to come out will be the last to go in during 2020 Launch (May 1, 2 & 3).

September 14:

October 5:

October 19:

October 20:

Haul Out Information:

Haul Out: Yes <input type="checkbox"/>	Winter Storage Yes <input type="checkbox"/>	
Drain Holes: Aft <input type="checkbox"/>	Centre <input type="checkbox"/>	Forward <input type="checkbox"/>
Cradle/Trailer On Site: Yes <input type="checkbox"/>	No <input type="checkbox"/>	Cradle/Trailer ID: _____
Stands Required: Short (\$38.42 each) _____	Tall (\$78.26 each) _____	
Unstep Mast with mobile crane: Yes <input type="checkbox"/>	Quantity: _____	
Special Requirements:		

Checklist – Application MUST include the following:

- Copy of insurance (if current, active, policy has not been submitted)
- Deposit (\$150.00 for one service, \$300 for both services)
- All fields completed

Please submit your completed application via one of the following four methods:

- **Email:** Please email your completed application to PortsmouthOlympicHarbour@cityofkingston.ca and then call 613-546-4291 ext. 1800 to make your deposit payment (credit card payments only). Please do not email your credit card number.
- **By Fax:** Fax your completed application to 613-544-4776 and then call 613-546-4291 ext. 1800 to make your deposit payment by phone (credit card payments only). Please do NOT fax your credit card number.
- **By Mail:** Please complete the credit card section below, or submit a cheque with your application to: City of Kingston – Facility Booking Office, c/o 216 Ontario Street, Kingston ON, K7L 2Z3..

- **In Person:**. Bring your application and pay by debit, credit, cash or cheque at one of the following locations:
 - INVISTA Centre - 1350 Gardiners Road, Kingston Ontario
 - Saturday & Sunday, 8:00am to 8:00pm
 - Monday to Friday, 8:00am to 8:00pm
 - Artillery Park Aquatic Centre - 382 Bagot Street, Kingston Ontario
 - Monday - Friday: 6:00am to 9:30pm
 - Saturday-Sunday: 8:00am to 8:00pm
 - Please **do NOT** take your application to City Hall, 216 Ontario Street

Payment Information:

For Credit Card Payments Only

Card Type: Visa Mastercard American Express

Card Number: _____

Cardholder Name: _____

Please check all that apply:

- Please withdraw my **\$150 deposit for haul out** upon receipt of my application.
- Please withdraw my **\$150 deposit for winter storage** upon receipt of my application.
- Please withdraw the **balance of Haul Out** on the last business day before scheduled haul out.
- Please withdraw the **balance of Winter Storage** on October 31, 2019.

Cardholder Signature:

Please note: This form will be destroyed upon successful completion of your payment. Your card number will not be stored.

Please do NOT submit credit card information, via fax or email.

Please email portsmoutholympicharbour@cityofkingston.ca with a subject line of "2019 Haul Out & Winter Storage Application" should you have any questions regarding this application.