



City Council Meeting 2019-03

Tuesday, December 18, 2018 at 6:45 pm
in the Council Chamber at City Hall.

Council will resolve into the Committee of the Whole
“Closed Meeting” and will reconvene
as regular Council at 7:30 pm.

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(Council Chamber)

Call Meeting to Order

Roll Call

The Committee of the Whole “Closed Meeting”

1. **That** Council resolve itself into the Committee of the Whole “Closed Meeting” to consider the following items:
 - a) A proposed or pending acquisition or disposition of lands by a municipality or local board – St. Lawrence Business Park Lands; and
 - b) Personal matters about an identifiable individual, including municipal or local board employees – Commissioner, Corporate & Emergency Services Recruitment.

Approval of Addeds

Disclosure of Potential Pecuniary Interest

Presentations

Delegations

1. Susan Stewart, Director, Chronic Disease and Injury Prevention Division, KFL&A Public Health and Travis Mitchell, HCV Community Liaison/OPS Coordinator, Street Health Centre, will appear before Council and speak to Clause 2 of Report Number 01: Received from the Chief Administrative Officer (Consent) with respect to Consumption and Treatment Services – Street Health Centre.

Briefings

Petitions

Motions of Congratulations, Recognition, Sympathy, Condolences and Speedy Recovery

Motions of Congratulations, Recognition, Sympathy, Condolences and Speedy Recovery are presented in order of category as one group and voted on as one motion.

Motion of Condolences

1. Moved by Mayor Paterson
Seconded by Councilor Stroud

That the sincere condolences of Kingston City Council be extended to the family, friends and former colleagues of Connie Markle, who passed away on Thursday December 6th 2018. Connie had a huge role in Kingston's tourism industry and loved working with all her tourism partners. She was passionate about the city and was so proud to represent Kingston on a provincial and national stage. Connie was a warm and caring soul and will be greatly missed by so many. Our thoughts are with her husband Paul, her children and grandchildren during this difficult time.

Deferred Motions

Reports

Report Number 01: Received from the Chief Administrative Officer (Consent)

Report Number 01

To the Mayor and Members of Council:

The Chief Administrative Officer reports and recommends as follows:

All items listed on the Consent Report shall be the subject of one motion. Any member may ask for any item(s) included in the Consent Report to be separated from that motion, whereupon the Consent Report without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

That Council consent to the approval of the following routine items:

1. Community Investment Fund 2018 Recommendations

That Council approve the twelve Community Investment Fund grant recommendations, attached as Exhibit A to Report Number 19-007, for a total of \$190,000 which is included in the 2018 operational budget.

(The Report of the Commissioner of Community Services (19-007) is attached to the agenda as schedule pages 1-8)

(File Number CSU-F25-000-2019)

2. Consumption and Treatment Services – Street Health Centre

That City Council support the continuation of supervised consumption services at Kingston Community Health Centre's Street Health Centre location.

(The Report of the Commissioner of Community Services (19-008) is attached to the agenda as schedule pages 9-14)

(File Number CSU-S08-000-2019)

3. Delegated Approval and Signing Authority for Community Services

That a by-law be presented to Council to amend By-Law Number 2016-189, "A By-Law to Consolidate the Delegation of Powers and Duties", by deleting the delegated authority of the Commissioner of Community Services related to the Housing & Social Services Department's programs and community services emergency management as originally granted through Council meeting Number 3

(minutes), 16 December 2014, Report Number 1, Clause d) and replacing it with the following; and

Delegate	Delegated Authority Description	Enabling By-Law or Council Motion/ Resolution
<p>Commissioner of Community Services</p>	<p>Authority to:</p> <ul style="list-style-type: none"> • Enter into service agreements with the Province or its agents for funding and cost shared programs and initiatives related to the delivery of social assistance, social housing, homelessness, child care, EarlyON, homemaking, social services, health and long term care. • Enter into service agreements with service providers, related to social services programs and service delivery (including provincially selected/recognized technology, information services and data suppliers) and affiliation agreements with educational institutions and training agencies. • Enter into service agreements between the City and Service Providers, for the implementation of provincial programs, cost shared programs and initiatives, funding and other agreements related to provincial and municipal programs and other social services essential and or beneficial to the wellbeing of the community, including but not limited to funding for rent supplements, the seniors centre, eviction prevention, emergency shelter services, homeless services and residential housing 	<p>[Enter Amending By-Law Number]</p>

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Delegate	Delegated Authority Description	Enabling By-Law or Council Motion/Resolution
	<p>supports.</p> <ul style="list-style-type: none"> • Enter into service agreements with service providers associated with municipal emergency response and reception centre operations. • Submit grant applications and agreements providing that they are time sensitive and they support and enhance an existing service and/or program and is within the approved operational budget. • Sign for budget schedules, contract addenda, service description documents, financing postponements, releases and assignments, contract amendments, amending agreements and any agreements containing personal information of individual recipients. 	

That the by-law, attached as Exhibit A to Report Number 19-015, be presented to Council in order to amend By-Law Number 2016-189, “A By-Law to Consolidate the Delegation of Powers and Duties”; and

That the by-law, attached as Exhibit A to Report Number 19-015, be given all three readings.

(See By-Law Number (01), 2019-003)

(The Report of the Commissioner of Community Services (19-015) is attached to the agenda as schedule pages 15-25)

(File Number CSU-S00-000-2019)

4. Application for Heritage Permit under the Ontario Heritage Act, 7 George Street, P18-109-2018

That alterations to the property at 7 George Street, be approved in accordance with the details described in the application (File Number P18-109-2018) which was deemed complete on October 26, 2018, with said alterations to include replacement of an existing detached-garage with a one-and-a-half-storey addition, subject to the following conditions:

1. Building Permits shall be obtained, including confirmation of zoning compliance, as required;
2. Any necessary *Planning Act* applications, including minor variance, shall be completed prior to the issuance of a Building Permit;
3. An Encroachment Permit shall be obtained, as required;
4. The new doors and windows shall be an unobtrusive colour, not bright white; and
5. Heritage planning staff shall be circulated the drawings and design specifications, tied to the Building Permit application, for review and approval to ensure consistency with the Village of Barriefield Heritage Conservation District Plan.

(The Report of the Commissioner of Community Services (19-017) is attached to the agenda as schedule pages 26-34)

(File Number CSU-P18-000-2019)

Note: See Clause 3.i. of Report Number 02: Received from Heritage Kingston.

5. Annual Amendment to Fees and Charges By-Law Number 2005-10

That the by-law attached as Exhibit A to Report Number 19-012 be presented to Council for all three readings to amend By-Law Number 2005-10, "A By-Law to Establish Fees and Charges to be Collected by the Corporation of the City of Kingston", as amended, in order to establish fees and charges for 2019.

(See By-Law Number (02), 2019-004)

(The Report of the Chief Financial Officer and City Treasurer (19-012) is attached to the agenda as schedule pages 35-98)

(File Number CSU-F21-000-2019)

6. Approval of the Project and Operating Grant Recommendations for the 2019 City of Kingston Heritage Fund as Administered by the Kingston Association of Museums, Art Galleries and Historic Sites (KAM)

That Council approve the recommendations submitted by the Kingston Association of Museums, Art Galleries and Historic Sites with regard to the 2019 City of Kingston Heritage Fund, in support of both Operating and Project Grants as outlined in the 'Report from the Kingston Association of Museums, Art Galleries and Historic Sites on the Adjudication of Applications to the 2018-2019 City of Kingston Heritage Fund', attached as Exhibit A to Report Number 19-014; and

That Council direct the Kingston Association of Museums, Art Galleries and Historic Sites to release the Operating and Project Grants, as approved, totaling \$282,763.30 to the successful applicants.

(The Report of the Commissioner of Community Services (19-014) is attached to the agenda as schedule pages 99-114)

(File Number CSU-F25-000-2019)

7. Award of Contract – Certified Forestry Technician Services

That Council authorize the Mayor and the City Clerk to execute a contract for Certified Forestry Technician Services, pursuant to RFP F31-TIS-PW-2018-1, with Davey Resource Group, for a 12-month period effective January 1, 2019 with an option to renew for one additional 12-month period, at the sole discretion of the City of Kingston, in a form satisfactory to the Director of Legal Services.

(The Report of the President & CEO, Utilities Kingston (19-010) is attached to the agenda as schedule pages 115-119)

(File Number CSU-F31-000-2019)

8. On-Street Area License Agreement – Kingston Brewing Company

That Council authorize the Mayor and Clerk to execute a license agreement with The Kingston Brewing Company for the on-street area adjacent to the laneway, located in front of 40 Clarence Street, for the purpose of parking their historic vehicle for a term of two years, commencing on January 1, 2019, in a form satisfactory to the Director of Legal Services and in accordance with the license fees discussed in Council Report Number 19-009.

(The Report of the President & CEO, Utilities Kingston (19-009) is attached to the agenda as schedule pages 120-124)

(File Number CSU-L15-000-2019)

9. Award of Contract to Teranet Inc. for Acquisition of Easement Mapping Data

That Council authorize the Mayor and Clerk to execute a contract with Teranet Inc. for easement identification and mapping of all historically registered easements held by the City of Kingston, in a form satisfactory to the Director of Legal Services, for an amount not to exceed \$129,915 excluding HST; and

That Council authorize the Mayor and Clerk to enter into any related agreements with Teranet to maintain and update easement data, in a form satisfactory to the Director of Legal Services.

(The Report of the Chief Financial Officer and City Treasurer (19-011) is attached to the agenda as schedule pages 125-128)

(File Number CSU-D15-000-2019)

Report Number 02: Received from Heritage Kingston

Report Number 02

To the Mayor and Members of Council:

Heritage Kingston reports and recommends as follows:

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

1. Applications Recommended for Approval (Statutory Consultation with Heritage Kingston)

i. Approval of an Application for Heritage Permit – 661 King Street West

That alterations to the property at 661 King Street West, be approved in accordance with details described in the application (P18-114-2018), which was deemed completed on October 15, 2018 with said alterations to include:

1. The reconstruction of the existing rear (north) addition and deck, including new foundation, new glazing and doors, new covered entrance to the upper floor, new exterior materials, new deck, new stairs and new roof with deck above;
2. The lengthening of the window opening on the second level on the west half of the building and the replacement of the existing window with a new door accessing the rooftop deck;
3. The replacement of the existing basement entrance with a new door through the foundation wall and installation of a new horizontal sliding window in the foundation wall (adjacent to the new entrance door);
4. The removal of the non-historic brick chimney and patching of the roof area;
5. The coating of the existing metal roof with a silicone product or the replacement of the roof with a new metal roof in similar design and colour to the existing; and

That the approval of the alterations be subject to the following conditions:

1. A Building Permit shall be obtained;

2. Details pertaining to the design of the windows and doors shall be submitted to Heritage Planning staff to ensure their compatibility with the architectural composition of the rear elevation and their consistency with the City's Policy on Window Renovations in Heritage Buildings;
3. Details pertaining to the new metal roof, including design and colour, shall be provided to Heritage Planning staff should the applicant decide to replace the existing roof, to ensure compatibility with the architectural style of the property;
4. Details pertaining to the finalized colour scheme for the rear addition and shutters on the front elevation shall be submitted to Heritage Planning staff to ensure their compatibility with the architectural style and cultural heritage value of the property; and
5. The owner of the property is encouraged to carefully dismantle the stonework on the original exterior stone wall when widening the existing opening, and to safely store the stonework so that the stones may be reused in the restoration of this wall in the future or in the repair of other stonework on the property.

ii. Approval of an Application for Heritage Permit – 26 Faircrest Boulevard

That alterations to the property at 26 Faircrest Boulevard be approved in accordance with the details described in the application (File Number P18-118-2018), which was deemed completed on October 29, 2018, with said alterations to include the following:

1. Removal of a rooftop deck, staircase and vestibule (north elevation) on an existing single-storey addition;
2. Construction of an approximately 8 foot by 15 foot covered porch and wooden staircase with handrails (north elevation);
3. Construction of a roof structure with standing seam profile roofing over the remaining portion of the single-storey addition (north elevation);
4. Removal of two windows in the addition (north elevation) and cladding in Hardie Board siding with white trim;
5. Removal of a second storey deck and large staircase (south elevation);
6. Construction of an approximately 10 foot by 20 foot deck and staircase with handrails; and

That the approval of the alterations be subject to the following conditions:

1. A Building Permit(s) shall be obtained, including confirmation of zoning compliance;
2. The construction plans, submitted as part of the Building Permit application, shall be amended to reflect the use of painted wood for the columns and fascia and either painted wood or metal in a slimmer profile, for the railings on both the north and south elevations;
3. The construction plans, submitted as part of the Building Permit application, shall be further amended to replace the 43 inch wall on the proposed covered porch, with a metal or painted wood railing;
4. The construction plans, submitted as part of the Building Permit application, shall be further amended to replace the colour noted as “navy blue” with “grey-blue”;
5. Consideration shall be given to amending the construction plans, submitted as part of the Building Permit application, to reduce the size of the covered porch roof structure by half, so as to only cover the door way;
6. All masonry works, shall be completed in accordance with the City’s Policy on Masonry Restoration in Heritage Buildings; and
7. Heritage planning staff shall be circulated the drawings and design specifications, tied to the Building Permit application for review and approval to ensure consistency with the scope of the Heritage Permit sought by this application.

iii. Approval of an Application for Heritage Permit – 27 Princess Street

That alterations to the property at 27 Princess Street, be approved in accordance with details described in the application (File Number P18-122-2018), which was deemed completed on October 15, 2018, with said alterations to include:

1. Installation of a new non-illuminated, aluminum black-and-white wall sign over the front entrance;
2. Replacement of an existing projecting sign with an illuminated, black and white projecting sign; and

That the approval of the alterations be subject to the following conditions:

1. The use of warm white or filtered LED lighting shall be used for the projecting sign;
2. A Sign Permit shall be obtained, as required; and
3. An Encroachment Permit shall be obtained, as required.

2. Applications Supported for Approval by Heritage Kingston (Non Statutory Consultation)

i. Approval of an Application for Heritage Permit – 211 Barrie Street

That alterations to the property at 211 Barrie Street, be approved in accordance with the details described in the application (File Number P18-123-2018) which was deemed complete on October 12, 2018, with said alterations to include:

1. Removal of the existing walkway from the middle Earl Street entrance;
2. Installation of an expanded poured grey concrete landing over the existing steps;
3. Addition of new grey concrete steps and a grey concrete access ramp;
4. Installation of a black metal hand rail on the west side of the stairs, with attached automatic door control; and

That the approval of the alteration be subject to the following conditions:

1. A Building Permit shall be obtained, as required;
2. An Encroachment Permit shall be obtained, as required; and
3. Heritage staff shall be circulated the revised drawings and design specifications tied to any building permit or encroachment permit application for review to ensure consistency with the scope of the Heritage Permit sought by this application.

(Report Number HK-18-089 is attached to the agenda as schedule pages 129-180)

ii. Approval of an Application for Heritage Permit – 204-206 William Street

That alterations to the property at 204-206 William Street, be approved in accordance with the details described in the application (File Number P18-125-2018) which was deemed complete on October 9, 2018, with said alterations to include the modification of a new front porch in order to bring it into compliance with the Old Sydenham Heritage Conservation District Plan policies and guidelines. The alterations include the addition of two newel posts with balusters and railings connecting to adjacent columns, the introduction of chamfering, cladding at the base and midcap detail to the existing columns, and architectural detailing to the roof edge; and

That the approval of the alterations be subject to the following condition:

1. A Building Permit shall be obtained.

(Report Number HK-18-090 is attached to the agenda as schedule pages 181-200)

3. Application Not Supported for Approval by Heritage Kingston (Non Statutory Consultation)

i. Approval of an Application for Heritage Permit – 7 George Street

That alterations to the property at 7 George Street as described in the application (File Number P18-109-2018) which was deemed complete on October 26, 2018, with said alterations to include replacement of an existing detached garage with a one-and-a-half-storey garage addition, be refused as it does not conform to the Village of Barriefield Heritage Conservation District Plan.

(Report Number HK-18-083 is attached to the agenda as schedule pages 201-223)

Note: See Clause 4 of Report Number 01: Received from the Chief Administrative Officer (Consent)

Report Number 03: Received from the Arts, Recreation and Community Policies Committee

Report Number 03

To the Mayor and Members of Council:

The Arts, Recreation and Community Policies Committee reports and recommends as follows:

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

1. Social Housing End of Operating Agreements – Service Manager Implementation Principles and Objectives

That Council endorse the End of Operating Agreements principles and objectives as presented in Report Number HHC-18-006; and

That Council direct staff to present a report to the Arts, Recreation & Community Policies Committee before the end of Q2, 2019 which provides further details regarding the principles outlined in Report Number HHC-18-006.

(Report Number HHC-18-006 is attached to the agenda as schedule pages 224-247)

Report Number 04: Received from the Rural Advisory Committee

Report Number 04

To the Mayor and Members of Council:

The Rural Advisory Committee reports and recommends as follows:

All items listed on this Committee Report shall be the subject of one motion. Any member may ask for any item(s) included in the Committee Report to be separated from that motion, whereupon the Report of the Committee without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

1. Backyard Hens – Eligible Properties

That Council direct staff to expedite a review of sections of the Animal Control By-Law related to backyard hens pursuant to the details outlined in Report Number RAC-18-010.

(Report Number RAC-18-010 is attached to the agenda as schedule pages 248-252)

2. Low Volume Road Funding

Whereas the Rural Advisory Committee was informed by staff of a change introduced in June 2018 which now allocates specific envelop funding for low volume road repairs and maintenance; and

Whereas the Rural Advisory Committee recognizes the importance of this program;

Therefore Be It Resolved That Kingston City Council direct staff to continue to allocate funds for this program for low volume roads repair and maintenance on an annual ongoing basis.

Committee of the Whole

Information Report

1. Tender and Contract Awards Subject to the Established Criteria for Delegation of Authority for the Month of October 2018

The purpose of this report is to provide Council with details of purchases greater than \$50,000 that meet the established criteria of delegated authority as well as contracts awarded by senior staff between the \$20,000 and \$50,000 level for the month of October 2018.

(The Report of the Chief Financial Officer and City Treasurer (19-001) is attached to the agenda as schedule pages 253-260)

File Number CSU-F18-000-2019)

2. Quarterly Report: Kingston Economic Development Corporation – Q3 2018

The purpose of this report is to provide Council with a detailed reporting on Q3 2018 for the economic development organization.

(The Report of the Chief Administrative Officer (19-025) is attached to the agenda as schedule pages 261-275)

(File Number CSU-A01-003-2018)

Information Reports from Members of Council

Miscellaneous Business

1. That the following Councillors be appointed to serve as Deputy Mayor:

- December 2018 and January 2019 – Councillor Stroud
- February and March 2019 – Councillor Chapelle
- April and May 2019 – Councillor Hill
- June and July 2019 – Councillor Neill

2. That in accordance with the City of Kingston Emergency Response Plan, Councillor _____ be appointed for a term of one year or until replaced, as the emergency designate for the Mayor; and

That in accordance with the City of Kingston Emergency Response Plan, Councillor _____ be appointed for a term of one year or until replaced, as the emergency designate (alternate) for the Mayor.

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3. **That** Councillor _____ be appointed to the Rideau Corridor Landscape Strategy Steering Committee; and
- That** Councillor _____ be appointed as an alternate to the Rideau Corridor Landscape Strategy Steering Committee.
- (See Communication 03-026)**

New Motion

1. Moved by Mayor Paterson
Seconded by Councillor Neill

Whereas the 2018 municipal election ballot included a Referendum Question asking electors if they would be in favour of using Ranked Ballot Voting to elect the Mayor and District Councillors in the City of Kingston; and

Whereas the *Municipal Elections Act* requires that 50% of eligible electors vote on the Referendum Question in order for the results to be “binding”; and

Whereas 32,803 electors, or 39.2% of eligible electors, voted on the Referendum Question of which 62.9% were in favour of using Ranked Ballot Voting to elect the Mayor and District Councillors in the City of Kingston; and

Whereas Council could still decide to implement Ranked Ballot Voting even though the results of the Referendum Question are not “binding”; and

Whereas Council, at its meeting held on November 15, 2016, directed “the City Clerk to monitor the use of ranked ballot elections throughout Ontario for the 2018 municipal election and report back to Council in 2019 with a report that outlines the experiences of other jurisdictions that used ranked balloting in their 2018 municipal election”; and

Whereas the City of London, Ontario was the only municipality to use Ranked Ballot Voting in 2018 and City staff had some preliminary discussions with London with respect to the potential costs to conduct a Ranked Ballot Election; and

Whereas, in accordance with Council’s direction, staff will be following up with London to obtain further information with respect to London’s experiences with Ranked Ballot Voting; and

Whereas the results of the Referendum Question demonstrate that a clear majority of the electors voting in the 2018 municipal election are in favour of Ranked Ballot Voting to elect the Mayor and District Councillors and Council is of the opinion that the results of the Referendum Question be respected and acted upon;

Therefore Be It Resolved That staff be requested to initiate the process to implement Ranked Ballot Voting to elect the Mayor and District Councillors in the 2022 municipal election recognizing that the required Ranked Ballot Voting By-law would have to be passed by May 1, 2021; and

That staff be requested to provide a report on the experiences of the City of London to Council by the end of Q2 2019 and that said report provide a high level analysis that can assist in the implementation of Ranked Ballot Voting in the City of Kingston.

Notices of Motion

Minutes

That the Minutes of City Council Meeting Number 2018-24, held Tuesday, November 20, 2018, Minutes of the Inaugural Council Meeting Number 2019-01, held on Tuesday, December 4, 2018 and Minutes of the Special Council Meeting Number 2019-02, held on Wednesday, December 5, 2018 be confirmed.

(Distributed to all Members of Council on Meeting Number 2019-02 (Special Meeting) on November 28, 2018; Meeting Number 2018-24 and Meeting Number 2019-01 (Inaugural Meeting) on December 14, 2018)

Tabling of Documents

- | | |
|---------|---|
| 2019-01 | KFL&A Board of Health
Minutes – October 24, 2018
(File Number CSU-S08-000-2019) |
| 2019-02 | Downtown Kingston! BIA Board
Minutes – October 10, 2018
(File Number CSU-A01-001-2019) |
| 2019-03 | Kingston Frontenac Public Library Board
Minutes – October 24, 2018
(File Number CSU-R02-001-2019) |

Communications

That Council consent to the disposition of Communications in the following manner:

Filed

- | | |
|--------|--|
| 03-016 | Committee of Adjustment – Notice of Decision for a severance of an 18.3 hectare parcel at the property municipally addressed as 1517 Sunnyside |
|--------|--|

Road. The application has been approved subject to conditions. The last date for appeal is December 18, 2018.

(File Number CSU-D19-000-2018)

03-017 Committee of Adjustment – Notice of Decision for a severance of a 1.3 hectare parcel at the property municipally addressed as 1517 Sunnyside Road. The application has been approved subject to conditions. The last date for appeal is December 18, 2018.

(File Number CSU-D19-000-2018)

03-018 Committee of Adjustment – Notice of Decision for a severance of a 1.17 hectare parcel at the property municipally addressed as 2280 Battersea Road. The application has been approved subject to conditions. The last date for appeal is December 17, 2018.

(File Number CSU-D19-000-2018)

03-019 Committee of Adjustment – Notice of Decision for a severance of a 1.05 hectare parcel at the property municipally addressed as 2280 Battersea Road. The application has been approved subject to conditions. The last date for appeal is December 17, 2018.

(File Number CSU-D19-000-2018)

03-020 Committee of Adjustment – Notice of Decision for a minor variance at the property municipally addressed as 17 Rideau Street. The application has been approved subject to conditions. The last date for appeal is December 17, 2018.

(File Number CSU-D19-000-2018)

03-021 Committee of Adjustment – Notice of Decision for a minor variance at the property municipally addressed as 1517 Sunnyside Road. The application has been approved subject to conditions. The last date for appeal is December 17, 2018.

(File Number CSU-D19-000-2018)

03-022 Committee of Adjustment – Notice of Decision for a minor variance at the property municipally addressed as 768 Princess Street. The application has been approved subject to conditions. The last date for appeal is December 17, 2018.

(File Number CSU-D19-000-2018)

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- 03-027 Notice of a Complete Application and Public Meeting – Proposed Zoning By-Law Amendment for the property municipally known as 330 Division Street. The Meeting is December 13, 2018 at 6:30 in Council Chamber.
(File Number CSU-D14-000-2018)
- 03-028 Public Notice of a Complete Application – Official Plan Amendment, Zoning By-Law Amendment and Draft Plan of Subdivision for the property municipally known as Headway Park Neighbourhood.
(File Number CSU-D14-000-2018)
- 03-029 Notice of Technical Consent to sever a new lot for the property municipally known as 225 Mowat Street. The last day to file an objection is November 27, 2018.
(File Number CSU-D19-000-2018)
- 03-041 Notice of Technical Consent to sever for the property municipally known as 629 Division Street, 623 Division Street and 176 Railway Street. The last day to file an objection is December 21, 2018.
(File Number CSU-D19-000-2018)
- 03-042 Notice of a Complete Application and Public Meeting – Proposed Zoning By-Law Amendment for the property municipally known as 930 Woodbine Road. The Meeting is January 10, 2019 at 6:30 in Council Chamber.
(File Number CSU-D14-000-2018)

Referred to All Members of Council

- 03-001 AMO Communications – AMO Policy Update – Government Announces New Social Assistance Reform Plan, issued November 22, 2018.
(Distributed to all members of Council on November 23, 2018)
(File Number CSU-S04-000-2018)
- 03-002 Correspondence received from Daniel DeOcampo, Environment and Climate Change Canada dated November 22, 2018 with respect to Important Information Concerning Chlorinated Effluent Discharges from Drinking Water Treatment Facilities and the Fisheries Act.
(Distributed to all members of Council on November 23, 2018)
(File Number CSU-E05-000-2018)

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- 03-003 AMO Communications – For Immediate Attention: Cannabis Implementation Information to Help Prepare Council Reports, issued November 21, 2018.
(Distributed to all members of Council on November 23, 2018)
(File Number CSU-L11-000-2018)
- 03-004 Correspondence from Alex Dagg, Public Policy, Airbnb dated November 21, 2018 with respect to Residential Short Term Rental Licensing – Responses from Airbnb.
(Distributed to all members of Council on November 23, 2018)
(File Number CSU-D06-000-2018)
- 03-005 New Release from the Cataraqui Region Conservation Authority dated November 15, 2018 – Cataraqui Region Water Response Team Downgrades Drought Condition to Normal.
(Distributed to all members of Council on November 23, 2018)
(File Number CSU-E05-000-2018)
- 03-006 AMO Communications – AMO Policy Update – Cannabis Retail Regulations Released, issued November 14, 2018.
(Distributed to all members of Council on November 23, 2018)
(File Number CSU-L11-000-2018)
- 03-007 Downtown Kingston! BIA Special Edition Newsletter – November 2018.
(Distributed to all members of Council on November 23, 2018)
(File Number CSU-A01-001-2018)
- 03-008 Correspondence from Grant Wedge, Assistant Deputy Minister, Negotiations and Reconciliation Division dated October 26, 2018 – Settlement of Williams Treaties Land Claim.
(Distributed to all members of Council on November 23, 2018)
(File Number CSU-R08-000-2018)
- 03-009 Invitation to the 2018 Celebrating Accessibility Award Ceremony in Memorial Hall on December 6, 2018 at 1 pm.
(Distributed to all members of Council on November 30, 2018)
(File Number CSU-M02-000-2018)
- 03-010 Correspondence from Peter Rubens, resident, with respect to Breakwater Park and Gord Downie Pier.
(Distributed to all members of Council on November 30, 2018)

- (File Number CSU-R04-000-2018)
- 03-011 Rural Ontario Municipal Association (ROMA) Matters – 2019 ROMA AGM and Annual Conference held at the Sheraton Centre Toronto Hotel on January 27-29, 2019 – Agenda.
(Distributed to all members of Council on November 30, 2018)
(File Number CSU-A04-000-2018)
- 03-012 Correspondence received from Ontario Good Roads Association dated November 6, 2018 – 2019 OGRA Conference: Housing for the 2019 OGRA Conference Opens at 10:00 am.
(Distributed to all members of Council on November 30, 2018)
(File Number CSU-A04-000-2018)
- 03-013 ROMA Communications – ROMA Insider – November 2018 Edition.
(Distributed to all members of Council on November 30, 2018)
(File Number CSU-A01-000-2018)
- 03-014 Correspondence from Rachael Mather, RD, MSc, Public Health Dietitian, KFL&A Public Health dated November 26, 2018 – 2018 Cost of Eating Healthy Report and Infographic.
(Distributed to all members of Council on November 30, 2018)
(File Number CSU-S08-000-2018)
- 03-015 Municipal Clerk's Official Notice of Application for a Liquor Licence for Mesa Fresca at 1346 Gardiners Road, Unit 2.
(Distributed to all members of Council on November 30, 2018)
(File Number CSU-P09-000-2018)
- 03-023 Correspondence from Sara Cruickshank, Canadian Cancer Society dated November 29, 2018 – Ontario Municipal Tobacco Retail Licence Fees Should be Increased.
(Distributed to all members of Council on November 30, 2018)
(File Number CSU-P09-000-2018)
- 03-024 AMO Policy Update – Ontario Government Releases New Environment Plan for Consultation.
(Distributed to all members of Council on November 30, 2018)
(File Number CSU-E05-000-2018)
- 03-025 Correspondence from Steve Clark, Minister of Municipal Affairs and Housing dated November 30, 2018 congratulating Mayor and Council.

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- (Distributed to all members of Council on November 30, 2018)
(File Number CSU-C00-000-2018)
- 03-026 Rideau Waterway Land Trust – Fall 2018 Newsletter.
(Distributed to all members of Council on November 30, 2018)
(File Number CSU-A01-000-2018)
(See Miscellaneous Business Item 3)
- 03-031 AMO Communications – Important Update from the AMO President –
November 30, 2018.
(Distributed to all members of Council on December 3, 2018)
(File Number CSU-A01-004-2018)
- 03-032 Municipal Clerk’s Official Notice of Application for a Liquor Licence and
Brewery for Daft Brewing Company Inc. at 768 Princess Street.
(Distributed to all members of Council on December 5, 2018)
(File Number CSU-P09-000-2018)
- 03-035 Correspondence from May Lynn Standen, Clerk of the Municipality of
Northern Bruce Peninsula in support of the resolution by the Town of
Kearney with respect to the creation, maintenance and general quality of
the municipal voters’ list.
(Distributed to all members of Council on December 12, 2018)
(File Number CSU-C07-000-2018)
- 03-036 Correspondence from Wendy Erickson-Gray, resident, dated December
12, 2018 with respect to Good Neighbour Policy.
(Distributed to all members of Council on December 12, 2018)
(File Number CSU-P01-000-2018)
- 03-037 Correspondence from Shawn Milley, resident, dated December 6, 2018
with respect to property taxes.
(Distributed to all members of Council on December 12, 2018)
(File Number CSU-F22-000-2018)
- 03-038 Correspondence from John Mutton, President and Chief Executive Officer
of Municipal Solutions – Energy and Infrastructure dated December 7,
2018 with respect to cannabis sales.
(Distributed to all members of Council on December 12, 2018)
(File Number CSU-L11-000-2018)

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- 03-039 ROMA Communications – ROMA Board of Directors Notice of Call for Nominations. The deadline is December 21, 2018.
(Distributed to all members of Council on December 12, 2018)
(File Number CSU-A01-000-2018)
- 03-040 AMO Policy Update – Information for Councils – Developing a Municipal Cannabis Policy Statement
(Distributed to all members of Council on December 12, 2018)
(File Number CSU-L11-000-2018)

Referred to the City Clerk

- 03-030 Illumination Application from Michele Langlois, Downtown Kingston! BIA requesting illumination of Springer Market Square during the weekends of Feb Fest, in February, 2019.
(Distributed to all members of Council on December 3, 2018)
(File Number CSU-M10-000-2018)
- 03-033 Proclamation request from Ron Naidoo, Advisory Team Walk for Values, requesting Council to proclaim April 24, 2019 as “Human Values Day” in the City of Kingston.
(Distributed to all members of Council on December 12, 2018)
(File Number CSU-M10-000-2018)
- 03-034 Proclamation request from Motorcycle Ride for Dad requesting Council to proclaim May 25, 2019 as “Prostate Cancer Awareness Day” in the City of Kingston.
(Distributed to all members of Council on December 12, 2018)
(File Number CSU-M10-000-2018)

Other Business

By-Laws

1. **That** By-Laws (1) through (3) be given their first and second reading.
 2. **That** Clause 11.34 of By-Law Number 2010-1 be suspended for the purpose of giving By-Laws (1) and (2) three readings.
 3. **That** By-Laws (1) through (3) be given their third reading.
- (1) A By-Law to Amend By-Law Number 2016-189, A By-Law to Consolidate the Delegation of Powers and Duties

Three Readings

Proposed Number 2019-003

(Clause 3, Report Number 01)

- (2) A By-Law to Amend By-Law Number 2005-10, A By-Law to Establish Fees and Charges to be Collected by The Corporation of the City Of Kingston, as Amended

Three Readings

Proposed Number 2019-004

(Clause 5, Report Number 01)

- (3) A By-Law to confirm the proceedings of Council at its meeting held on Tuesday December 18, 2018

Three Readings

Proposed Number 2019-005

(City Council Meeting Number 2019-03)

Adjournment