



## City Council Meeting 2019-04

Tuesday, January 8, 2019 at 7:00 pm  
in the Council Chamber at City Hall.

Council will resolve into the Committee of the Whole  
“Closed Meeting” and will reconvene  
as regular Council at 7:30 pm.

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(Council Chamber)

**Call Meeting to Order**

**Roll Call**

**The Committee of the Whole “Closed Meeting”**

1. **That** Council resolve itself into the Committee of the Whole “Closed Meeting” to consider the following items:
  - a) Labour relations or employee negotiations – The Ontario Nurses’ Association (ONA) – Bargaining Negotiations

**Approval of Addeds**

**Disclosure of Potential Pecuniary Interest**

**Presentation**

1. Doug Jeffries, board member of the Kingston & District Sports Hall of Fame, will present the inductees for 2019.

**Delegations**

**Briefings**

**Petitions**

**Motions of Congratulations, Recognition, Sympathy, Condolences and Speedy Recovery**

Motions of Congratulations, Recognition, Sympathy, Condolences and Speedy Recovery are presented in order of category as one group and voted on as one motion.

**Deferred Motions**

## Reports

### **Report Number 07: Received from the Chief Administrative Officer (Consent)**

Report Number 07

To the Mayor and Members of Council:

The Chief Administrative Officer reports and recommends as follows:

All items listed on the Consent Report shall be the subject of one motion. Any member may ask for any item(s) included in the Consent Report to be separated from that motion, whereupon the Consent Report without the separated item(s) shall be put and the separated item(s) shall be considered immediately thereafter.

**That** Council consent to the approval of the following routine items:

#### **1. 2019 Municipal Borrowing By-Law**

**That** a by-law be presented to Council for all three readings on January 8, 2019 to authorize the municipality to borrow up to \$234,000,000 during the January 1, 2019 to September 30, 2019 period and up to \$117,000,000 during the October 1, 2019 to December 31, 2019 period in order to finance the City's current operating expenditures on an interim basis.

**(See By-Law Number (1), 2019-008)**

(The Report of the Chief Financial Officer and City Treasurer (19-018) is attached to the agenda as schedule pages 1-6)

(File Number CSU-F11-000-2019)

#### **2. 2019 Interim Tax Levy**

**That** a by-law be presented to Council to provide for the levying and collecting of 2019 interim property taxes, including that:

- a. the 2019 interim tax bill be no greater than 50% of the 2018 taxes levied;
- b. the rates be as specified in Schedule A to the by-law attached hereto;
- c. the due date for interim taxes be February 28, 2019;
- d. various payment options be provided; and
- e. late payment charges be added to taxes that are in default.

**(See By-Law Number (2), 2019-009)**

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(The Report of the Chief Financial Officer and City Treasurer (19-019) is attached to the agenda as schedule pages 7-16)

(File Number CSU-F22-000-2019)

**3. Renewal of the Service Level Agreement between the City of Kingston and the Kingston Association of Museums, Art Galleries and Historic Sites (KAM)**

**That** the Mayor and Clerk be authorized to execute a Service Level Agreement between the City of Kingston and the Kingston Association of Museums, Art Galleries and Historic Sites (KAM) that identifies the services to be provided by KAM and the associated funding to be issued by the City of Kingston for those services, in a form acceptable to the Director of Legal Services; and

**That** Council approve the release of \$98,940 from the Cultural Services Departments' 2018 operating budget to support KAM and the services identified as part of a Service Level Agreement between the City of Kingston and KAM in 2019.

(The Report of the Commissioner of Community Services (19-024) is attached to the agenda as schedule pages 17-31)

(File Number CSU-R03-000-2019)

**4. Council Strategic Planning/Priorities Setting Process**

**That** Council direct staff to hold the 2019 strategic planning/priorities setting sessions in Committee of the Whole format, culminating in the Committee of the Whole reporting back to Council at the conclusion of the work; and

**That** Council endorse the proposal submitted by Suzanne Gibson (Exhibit A of Report 19-027), to form the basis for the facilitation and documentation work in support of the strategic planning/priority setting sessions; and

**That** Council direct the CAO to issue the necessary purchase order to engage the services of Suzanne Gibson; and

**That** Council as Committee of the Whole provide direction to staff during the sessions on the level of public engagement to be undertaken on the draft priorities once developed, in accordance with the City's public engagement strategy.

(The Report of the Chief Administrative Officer (19-027) is attached to the agenda as schedule pages 32-76)

(File Number CSU-C08-000-2019)

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**Report Number 08: Received from the Chief Administrative Officer (Recommend)**

Report Number 08

To the Mayor and Members of Council:

The Chief Administrative Officer reports and recommends as follows:

**1. Cannabis Retail Stores in Kingston**

**That** Council direct the City Clerk to notify the Alcohol and Gaming Commission of Ontario (AGCO) that the City of Kingston will permit private cannabis retail stores; and

**That** Council approve the City of Kingston Cannabis Policy Statement, attached as Exhibit A to Report Number 19-021, which will be utilized to provide feedback to the AGCO on proposed cannabis retail site applications; and

**That** Council delegate authority to the Commissioner, Community Services, to identify the staff and technical resources required to submit the City of Kingston's formal response, based on the City of Kingston Cannabis Policy Statement, attached as Exhibit A to Report Number 19-021, to a cannabis retail site application to the AGCO; and

**That** Council approve the allocation of approximately \$300,000 from the Ontario Cannabis Legalization Implementation Fund as follows: \$77,000 to KFL&A Public Health to continue the public education campaign; \$207,000 to Police Services to cover costs related to police officers' training and equipment costs; and the remaining funds to be held by the City to fund other costs related to the implementation of cannabis legislation; and

**That** Council authorize the City Treasurer to amend the 2019 Operating Budget as required to incorporate the anticipated provincial revenues from the Ontario Cannabis Legalization Implementation Fund with offsetting increased costs for both Kingston Police and KFL&A Public Health and the city, in accordance with the estimates provided in this report.

(The Report of the Commissioner of Community Services (19-021) is attached to the agenda as schedule pages 77-92)

(File Number CSU-L11-000-2019)

## Committee of the Whole

### Information Reports

#### 1. Emergency Management Program Review 2018

The purpose of this report is to provide Council with an update on the status of the City's annual Emergency Management Program compliance requirements for 2018.

(The Report of the Chief Administrative Officer (19-026) is attached to the agenda as schedule pages 93-98)

(File Number CSU-P03-000-2019)

### Information Reports from Members of Council

#### Miscellaneous Business

1. **That** as requested by the MS Society of Canada, City Council proclaim the month of May, 2019, as "MS Awareness Month" in the City of Kingston.  
**(See Communication 04-056)**
2. **That** Frances Smith be confirmed as the County of Frontenac representative for the Housing and Homelessness Advisory Committee for a term ending November 30, 2020.  
**(See Communications 04-057)**

#### New Motions

1. Moved by Councillor M<sup>c</sup>Laren  
Seconded by Councillor Chapelle  
**Whereas** the first Administrative Policies Committee meeting is scheduled to meet on February, 14, 2019; and  
**Whereas** the Administrative Policies Committee has a mandate to "study and report to Council on matters which include....strategic planning"; and  
**Whereas** Council has an opportunity to augment an aspirational strategic planning process which directs staff for the next four years; and  
**Whereas** the previous strategic planning process did not afford an opportunity to conduct a SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis

and address risks associated with policy options, fiscal pressures and threats and opportunities; and

**Whereas** conducting a SWOT analysis would permit public input to provide creative solutions and establish priorities to address such risk factors and opportunities;

**Therefore Be It Resolved That** in order to augment and improve the outcomes of strategic planning, the Administrative Policies Committee meet on January 17, 2019, in order to at least establish a working group, a process to engage with community stakeholders, a baseline questionnaire which includes, but is not limited to, topics such as:

1. Affordable Housing;
2. Homelessness;
3. job attraction and retention;
4. postsecondary enrolment pressures;
5. climate change;
6. the opioid crisis;
7. heritage preservation;
8. barriers to growth; and
9. intergovernmental relationships, etc.; and

**That** this working group report back to the Administrative Policies Committee on February 14, 2019 with preliminary results of stakeholder interviews and a timeline to complete the recommendations to council at a date with sufficient time to inform the strategic planning session in March 2019; and

**That** the Administrative Policies Committee report back to Council, having conducted a SWOT analysis of the City with stakeholders, with recommendations on the strengths and weakness, opportunities and threats that should inform Council's strategic planning process in March 2019.

## **Notices of Motion**

### **Minutes**

**That** the Minutes of City Council Meeting Number 2019-03, held Tuesday, December 18, 2018 be confirmed.

(Distributed to all Members of Council on January 2, 2019)

**Tabling of Documents**

- 2019-04      Downtown Kingston! BIA Board  
Minutes – October 10, 2018  
(File Number CSU-A01-001-2019)
- 2019-05      Cataraqui Source Protection Committee  
Minutes – November 21, 2018  
(File Number CSU-D03-000-2019)

**Communications**

**That** Council consent to the disposition of Communications in the following manner:

**Filed**

- 04-051      Notice of a Complete Application and Public Meeting – Proposed Zoning  
By-Law Amendment for the property municipally known as 6675 Highway  
15. The Meeting is February 21, 2019 at 6:30 in Council Chamber.  
(File Number CSU-D14-000-2019)
- 04-052      Notice of Technical Consent to create an easement for the property  
municipally known as 15 Earl Street. The last day to file an objection is  
December 28, 2018.  
(File Number CSU-D19-000-2019)
- 04-053      Notice of a Complete Application – Zoning By-Law Amendment for the  
property municipally known as 218 Albert Street.  
(File Number CSU-D14-000-2019)
- 04-054      Notice of a Complete Application – Zoning By-Law Amendment for the  
property municipally known as 168 Division Street.  
(File Number CSU-D14-000-2019)
- 04-055      Notice of a Complete Application – Zoning By-Law Amendment for the  
property municipally known as 809 & 847 Development Drive.  
(File Number CSU-D14-000-2019)

**Referred to All Members of Council**

- 04-043      AMO Communications – Value of AMO Membership 2019-2020.  
(Distributed to all members of Council on December 21, 2018)  
(File Number CSU-A01-004-2019)



City Council Meeting 2019-04

Agenda

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- 04-044 AMO Policy Update – Cannabis Shortage Will Limit Number of Stores.  
(Distributed to all members of Council on December 21, 2018)  
(File Number CSU-L11-000-2019)
- 04-045 Downtown Kingston BIA! – 2018-2022 Board of Management.  
(Distributed to all members of Council on December 21, 2018)  
(File Number CSU-A01-001-2019)
- 04-046 AMO Policy Update – Bill 66 – Municipal Implications Overview.  
(Distributed to all members of Council on December 21, 2018)  
(File Number CSU-L11-000-2019)
- 04-047 Motion from The Corporation of the Town of Petrolia in support of the creation, maintenance and general quality of the municipal voters list.  
(Distributed to all members of Council on December 21, 2018)  
(File Number CSU-C07-000-2019)
- 04-048 News Release from the Cataraqui Region Conservation Authority, dated December 20, 2018 – CCRA issues a watershed conditions statement – water safety.  
(Distributed to all members of Council on December 21, 2018)  
(File Number CSU-E05-000-2019)
- 04-049 AMO Policy Update – At Queen’s Park: Summary of 2018 Completed Legislation.  
(Distributed to all members of Council on December 21, 2018)  
(File Number CSU-L11-000-2019)
- 04-050 AMO Policy Update – Financial Risks for Property Taxpayers and Municipal Budgets  
(Distributed to all members of Council on December 27, 2018)  
(File Number CSU-F05-000-2019)
- 04-056 Proclamation Application from Michelle Foster, MS Society of Canada, requesting City Council to proclaim May, 2019 as “MS Awareness Month” in the City of Kingston.  
  
(Distributed to all members of Council on December 27, 2018)  
(File Number CSU-M10-000-2019)  
**(See Miscellaneous Business, Item 1)**

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04-057 Correspondence received from Jannette Amini, Manager of Legislative Services/Clerk, Frontenac Country, regarding the appointment of Frances Smith to the Housing and Homelessness Advisory Committee.

(Distributed to all members of Council on January 2, 2019)

(File Number CSU-C12-000-2019)

**(See Miscellaneous Business, Item 2)**

### **Other Business**

#### **By-Laws**

- a) **That** By-Laws (1) through (3) be given their first and second reading.
- b) **That** Clause 11.34 of By-Law Number 2010-1 be suspended for the purpose of giving By-Law (1) three readings.
- c) **That** By-Laws (1) and (3) be given their third reading.

- (1) A By-Law to Authorize the Municipality to Borrow up to \$234,000,000 during the January 1, 2019 to September 30, 2019 Period and up to \$117,000,000 during the October 1, 2019 to December 31, 2019 Period in Order to Finance the City's Current Operating Expenditures on an Interim Basis

Three Readings

Proposed Number 2019-008

**(Clause 1, Report 07)**

- (2) A By-Law to Provide for a 2019 Interim Tax Levy; Payment of Taxes by Instalment; Penalty and Interest at One and One Quarter Percent Monthly on Tax Arrears

First and Second Reading

Proposed Number 2019-009

**(Clause 2, Report 07)**

- (3) A By-Law to confirm the proceedings of Council at its meeting held on Tuesday, January 8, 2019

Three Readings

Proposed Number 2019-010

**(City Council Meeting Number 2019-04)**

### **Adjournment**