



**City Of Kingston
Special Environment, Infrastructure & Transportation
Policies Committee
Meeting Number 03-2019
Confirmed Minutes
Tuesday June 25, 2019 at 6:00 p.m.
Council Chamber, City Hall**

Committee Members Present

Councillor Stroud; Chair
Councillor Doherty (arrived to meeting at 6:13 p.m.)
Councillor Holland
Councillor Neill
Councillor Oosterhof
Councillor Osanic

Regrets

None

Staff Members Present

Paul MacLatchy, Environment Director
Derek Ochej, Committee Clerk

Others Present

Members of the public were present

Meeting to Order

The Chair called the meeting to order at 6:04 p.m.

Approval of the Agenda

Moved by Councillor Neill
Seconded by Councillor Holland

That the agenda be approved.

Carried

Confirmation of Minutes

There were none.

Disclosure of Pecuniary Interest

There were none.

Delegations

There were none.

Briefings

There were none.

Business

a) Report Received from the Kingston Environmental Advisory Forum

To the Chair and Members of the Environment, Infrastructure & Transportation Policies Committee:

The Kingston Environmental Advisory Forum reports and recommends as follows from the KEAF meeting held on June 25, 2019:

i. Kingston Environmental Advisory Forum Mandate

Mr. MacLatchy provided an overview of the Report.

Councillor Oosterhof sought further information regarding the rationale for the change in mandate. Mr. MacLatchy responded that the KEAF has faced challenges with respect to the expectations of committee members, adding that the current membership is accepting of the changing mandate in order for the committee to be more productive.

Councillor Stroud sought confirmation that KEAF members were advised of the proposed mandate change. Mr. MacLatchy confirmed that KEAF received a report regarding the changing mandate and that the report was recommended for approval by the Committee.

Councillor Neill stated that the concerns for KEAF members regarding the changing mandate were addressed at a KEAF meeting. He stated that there will be a role for KEAF to play within the climate emergency focus of the city and that the proposed mandate will assist in this matter.

Councillor Stroud asked if any KEAF meetings were cancelled due to lack of quorum. Mr. MacLatchy responded that several meetings in the recent past were cancelled due to lack of quorum or lack of business.

Councillor Stroud inquired if any of the technical representative positions were currently vacant. Mr. MacLatchy confirmed that St. Lawrence College has chosen not

to fill its technical representative position, adding that this vacancy does not impact quorum.

Councillor Stroud sought confirmation that public membership on KEAF would be reduced through attrition. Mr. MacLatchy confirmed that public membership would be reduced through attrition until the membership specified in the proposed mandate is achieved.

Councillor Holland asked about the process for forming ad hoc working groups under the proposed mandate. Mr. MacLatchy responded that Council can direct KEAF to form working groups and report back to Council. He further stated that KEAF can also flag emerging issues for Council through the annual state of the environment report.

Councillor Doherty sought further information regarding the process for filling technical representative vacancies. Mr. MacLatchy responded that the City Clerk's Department engages directly with the organizations from which technical representatives are required.

Councillor Neill spoke to the history of KEAF, stating that Council may have relied on KEAF more in the past as certain skills and knowledge were not available through City staff.

The Chair afforded members of the public with the opportunity to speak.

Mr. Frank Dixon spoke positively of the work accomplished by KEAF. He inquired about the staff time devoted to KEAF as compared to other committees. Mr. Dixon suggested that KEAF could provide comment on complex planning files. He inquired if a comparison of KEAF's set up has been done with similar committees in other municipalities.

In response to the public comments, Mr. MacLatchy stated that it is difficult to estimate staff time devoted to KEAF, adding that two staff members attend each meeting. Regarding complex planning files, Mr. MacLatchy responded that Council has the ability to direct KEAF to provide comments on such files, cautioning that Council need to be aware of the timelines for planning approvals. He stated that staff did not conduct a comparison of KEAF to similar groups in other municipalities.

Councillor Doherty spoke to the discussions at KEAF regarding the changing mandate, stating that concerns regarding the formation of ad hoc working groups

were addressed. Mr. MacLatchy advised the Committee that KEAF can also request the formulation of working groups through a motion of Council.

Councillor Osanic thanked staff for including the state of the environment report as part of the updated mandate.

Councillor Stroud requested that Councillor Doherty assume the role of Chair.

Councillor Stroud expressed support for the updated mandate for KEAF, including the reduction of members through attrition. He stated that while there is the potential to lose expertise through reduced committee size, there are other avenues for members of the public to provide their expertise. Councillor Stroud stated that a priority is for KEAF to become lean enough to function properly.

Councillor Oosterhof left the meeting.

Councillor Stroud resumed the role of Chair.

Moved by Councillor Neill
Seconded by Councillor Holland

That the Environment, Infrastructure & Transportation Policies Committee recommend to Council:

That By-Law Number 2010-205, entitled “A By-Law to Define the Mandate and Meeting Procedures for Committees Established By The Corporation of The City of Kingston”, be amended, as per Exhibit B (Draft By-Law and Schedule B2 to Amend By-Law Number 2010-205) to Report Number KEAF-19-002.

Carried

ii. Kingston Environmental Advisory Forum Mandate

Mr. MacLatchy provided an overview of the Report.

There were no questions from the Committee.

The Chair afforded members of the public with the opportunity to speak.

A question asked by Frank Dixon was ruled out of order by the Chair.

Councillor Oosterhof returned to the meeting.

Councillor Neill asked if the 2019 KEAF report card would include the role that KEAF would play within the Working Group on Climate Action. Mr. MacLatchy responded that while KEAF will have a member appointed to the Working Group on Climate Action, the two groups function differently.

Moved by Councillor Doherty
Seconded by Councillor Holland

That the Environment, Infrastructure & Transportation Policies Committee recommend to Council:

That the 2018 Kingston Environmental Advisory Forum Report Card be approved as a summary of the work accomplished by KEAF.

Carried

Motions

There were none.

Notices of Motion

There were none.

Other Business

Councillor Neill advised the Committee that KEAF members provided comments regarding environmental aspects of the Official Plan during the last round of the Official Plan review. He stated his desire to facilitate further commentary on environmental aspects of the Official Plan through KEAF.

Correspondence

There was none.

Date and time of Next Meeting

The next meeting of the Environment, Infrastructure & Transportation Policies Committee is to be held Tuesday August 6, 2019.

Adjournment

Moved by Councillor Osanic
Seconded by Councillor Oosterhof

That the meeting of the Environment, Infrastructure, and Transportation Policies Committee adjourn at 6:51 p.m.

Carried