



**City of Kingston
Report to Council
Report Number 19-004**

To: Mayor and Members of Council
From: Lanie Hurdle, Commissioner, Community Services
Resource Staff: Paige Agnew, Director, Planning, Building & Licensing Services
Date of Meeting: January 22, 2019
Subject: Proposed Renaming of a Portion of a Municipal Road from
Horizon Court to Horizon Drive

Executive Summary:

The purpose of this report is to rename Horizon Court, which is a municipal road located within the Woodhaven subdivision in Kingston West. Horizon Court was approved and constructed through one of the first phases of the Woodhaven subdivision. Horizon Drive was later approved and constructed as part of the Woodhaven Phase 3 subdivision. These two roads are connected to one another and provide access between Tremont Drive and Holden Street (Exhibit A – Key Map). The name of the road type known as “Court” was not revised to the road type known as “Drive” as part of the approval of the Woodhaven Phase 3 subdivision. This road type discrepancy is currently causing confusion for service delivery (i.e. Canada Post, Bell Canada, etc.) and could be a potential issue with respect to providing a timely emergency response to residential properties along the road. In order to provide consistency and to eliminate potential confusion regarding the road name, it is proposed that Horizon Court be renamed to Horizon Drive.

The renaming of municipal roads must comply with the City of Kingston Civic Addressing and Road Naming By-Law Number 2005-98 and emergency service requirements. Under the by-law, Horizon Court no longer meets the definition of a “Court” which is a thoroughfare that dead ends or forms a cul-de-sac. The by-law further states that a continuous street should have the same name throughout its entire length. The entire road, which runs from Tremont Drive to Holden Street, meets the definition of a “Drive”, as it is a road that begins and ends on different streets. It is confirmed that the proposed road renaming will comply with the provisions of the by-law. Staff have consulted with emergency service providers and they have verified that there are no concerns with the road name change. Therefore, the renaming of Horizon Court to

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Horizon Drive is appropriate and is consistent with By-Law Number 2005-98 and emergency service requirements.

Recommendation:

That Council approve the by-law, attached as Exhibit B, “Draft By-Law to Rename Horizon Court to Horizon Drive”, to Report Number 19-004; and

That the City Clerk be requested to advertise a Notice of Intention to pass the by-law between the second and the third reading.

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Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER

Lanie Hurdle, Commissioner, Community Services

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER

Gerard Hunt, Chief Administrative Officer

Consultation with the following Members of the Corporate Management Team:

Jim Keech, President & CEO, Utilities Kingston	Not required
Desirée Kennedy, Chief Financial Officer & City Treasurer	Not required
Commissioner, Corporate & Emergency Services	Not required

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Options/Discussion:**Background**

The purpose of this report is to rename Horizon Court, which is a municipal road located within the Woodhaven subdivision in Kingston West. Horizon Court was approved and constructed through one of the first phases of the Woodhaven subdivision. Horizon Drive was later approved and constructed as part of the Woodhaven Phase 3 subdivision. These two roads are connected to one another and provide access between Tremont Drive and Holden Street (Exhibit A – Key Map). The name of the road type known as “Court” was not revised to the road type known as “Drive” as part of the approval of the Woodhaven Phase 3 subdivision. This road type discrepancy is currently causing confusion for service delivery (i.e. Canada Post, Bell Canada, etc.) and could be a potential issue with respect to providing a timely emergency response to residential properties along the road. In order to provide consistency and to eliminate potential confusion regarding the road name, it is proposed that Horizon Court be renamed to Horizon Drive.

Civic Addressing and Road Naming By-Law Number 2005-98

The renaming of municipal roads must comply with the City of Kingston Civic Addressing and Road Naming By-Law Number 2005-98 and emergency service requirements. Under the by-law, the road portion known as Horizon Court no longer meets the definition of a “Court” which is a thoroughfare that dead ends or forms a cul-de-sac. The by-law further states that a continuous street should have the same name throughout its entire length. The entire road, which runs from Tremont Drive to Holden Street, meets the definition of a “Drive”, as it is a road that begins and ends on different streets. The renaming of Horizon Court to Horizon Drive is minor and appropriate as the road name change is consistent with the provisions of By-Law Number 2005-98.

Road Name Impacts

Emergency services providers were also consulted regarding the road name change. It has been verified that thirty-one residential properties front onto Horizon Court. The proposed road name change will require a road type change from “Court” to “Drive”. It should be noted that the existing civic numbers for the affected properties will remain unchanged. The impacted property owners were formally notified of this road name change. Emergency service providers have confirmed that the renaming of “Horizon Court” to “Horizon Drive” will support the effective delivery of emergency services and will alleviate potential confusion.

Signage

If the road renaming is approved, new signage will be required to be installed at the corner of Davenport Crescent and Tremont Drive to indicate Horizon Drive in place of Horizon Court.

Conclusion

The proposed road name change complies with Civic Addressing and Road Naming By-Law Number 2005-98 and emergency service requirements. Therefore, staff recommends that Council approve the attached by-law (Exhibit B – Draft By-Law to Rename Horizon Court to Horizon Drive) to rename a portion of a municipal road known as Horizon Court, located north of Princess Street and east of Holden Street, as Horizon Drive.

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Existing Policy/By-Law:

The by-law currently governing road naming in the City of Kingston is By-Law Number 2005-98, "A By-Law to Direct the Orderly Addressing of Buildings and Properties and Appropriate Naming of Roads Within the City of Kingston".

The policy currently in place for the naming of Kingston's corporate assets, including roads and parks is the "City of Kingston Naming of Corporate Assets Policy".

Notice Provisions:

The City's Public Notice Policy sets out the minimum notice requirements for road renaming within the municipality. Notice is required to be published in the newspaper and the City of Kingston website two weeks prior to the Committee or Council meeting at which time the matter is being considered. A notice of intention to rename Horizon Court to Horizon Drive was published in The Kingston Whig-Standard and on the City of Kingston website on December 21, 2018. Notice was also provided by mail to the impacted residents along Horizon Court to rename that portion of the road to Horizon Drive. At the time of writing this report, there were no concerns raised by the public in opposition of the road name change. The proposed road renaming is considered a minor road name change as the road name type is being changed from a "Court" to a "Drive" in order to comply with the Civic Addressing and Road Naming By-Law and emergency services requirements.

Accessibility Considerations:

Not applicable

Financial Considerations:

A new road sign, approximately \$90, will be required to indicate "Horizon Drive" in place of Horizon Court.

Contacts:

Greg Newman, Manager, Policy Planning 613-546-4291 extension 3289

Annemarie Eusebio, Intermediate Planner 613-546-4291 extension 3183

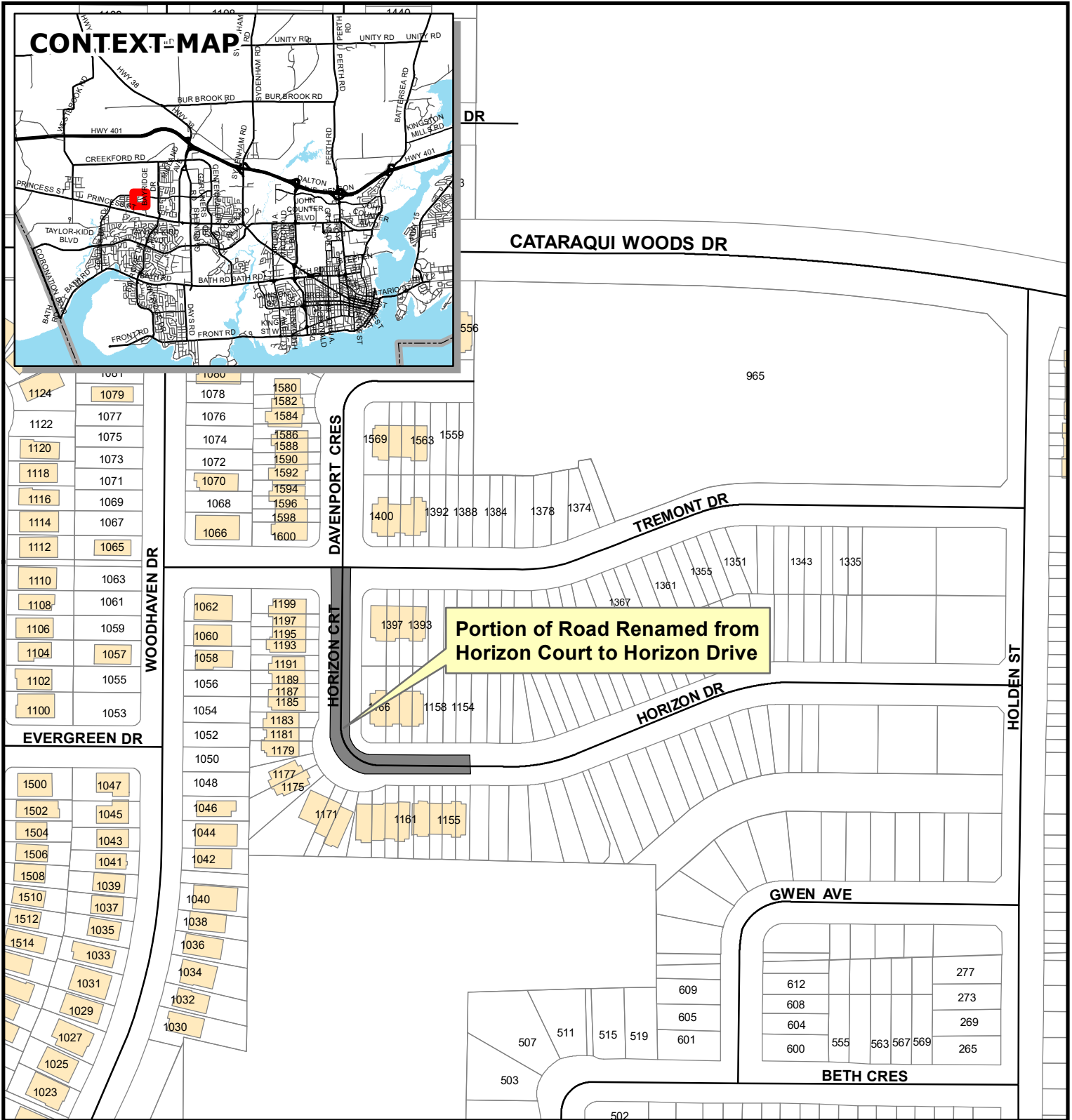
Other City of Kingston Staff Consulted:

This report was circulated internally for review and all comments have been incorporated.

Exhibits Attached:

Exhibit A Key Map

Exhibit B Draft By-Law to Rename Horizon Court to Horizon Drive



Key Map - Road Renaming

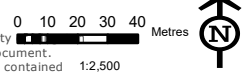
Applicant: City of Kingston, Administrative Amendment
 File Number: D20-035-2018
 Location: Woodhaven, Horizon Court

Legend

Subject Road to be Renamed From Horizon Court to Horizon Drive

PREPARED BY: A. Dowker
 DATE: 2018-11-19

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By-Law Number 2019-__

**A By-Law to Approve the Renaming of a Portion of an Existing Municipal Road
from Horizon Court to Horizon Drive, City of Kingston, County of Frontenac**

Passed: [Meeting Date]

Whereas the *Municipal Act*, 2001, S.O. 2001, c. 27, as amended (the “Act”) provides that municipalities may pass by-laws respecting highways, which also include all road allowances, streets and lanes shown on a registered plan of subdivision; and,

Whereas the City of Kingston has passed and enacted By-Law Number 2005-98, the City of Kingston Civic Addressing and Street Naming By-law in accordance with the terms of the *Municipal Act*, 2001, S.O. 2001, c. 27, as amended; and,

Whereas public notice of Council’s intention to pass this by-law has been published in the newspaper as prescribed in the City of Kingston Public Notice Policy 2015;

Now Therefore the Council of The Corporation of the City of Kingston enacts as follows:

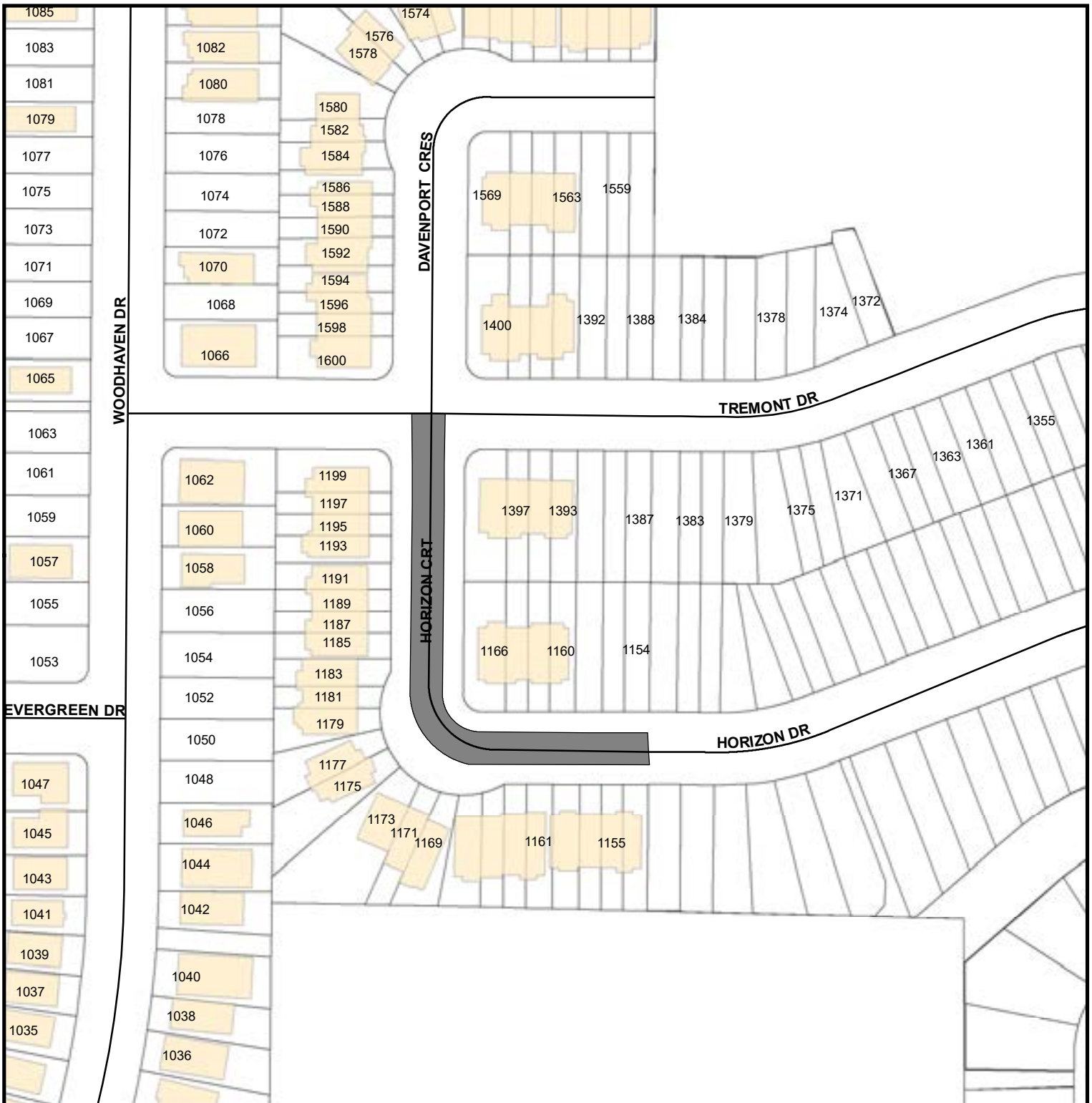
1. That the municipal road shown as Horizon Court on Registered Plan 13M-90, and located north of Princess Street and west of Holden Street, be renamed to Horizon Drive,
2. Schedule ‘A’ attached hereto shall form part of this by-law; and
3. This by-law shall come into force and take effect on the date of its passing.

Given First and Second Readings

Given Third Reading and Passed

John Bolognone
City Clerk

Bryan Paterson
Mayor




Planning, Building
& Licensing Services
a department of
Community
Services

SCHEDULE 'A' TO BY-LAW NUMBER

Applicant: City of Kingston
Administrative Amendment
File Number: D20-035-2018
Location: Woodhaven, Horizon Court

LEGEND

 Subject Road to be Renamed From
Horizon Court to Horizon Drive

Certificate of Authentication

This is Schedule 'A' to By-Law Number _____,
passed this _____ day of _____ 2019.

PREPARED BY: A. Dowker
DATE: 2018-11-19

