

Budget Binder Page 87

# FINANCE, TECHNOLOGY & ADMINISTRATION

# Finance Technology & Administration Operating Budget



|  | 2018<br>Budget \$ | 2019<br>Budget \$ | Variance \$    | Variance<br>% |
|--|-------------------|-------------------|----------------|---------------|
| Mayor & Council                        | 1,069,559         | 1,209,799         | 140,240        | 13.1          |
| CAO                                    | 739,065           | 734,471           | (4,594)        | (0.6)         |
| Information<br>Systems &<br>Technology | 3,643,959         | 3,847,985         | 204,026        | 5.6           |
| Financial Services                     | 1,612,966         | 1,650,939         | 37,973         | 2.4           |
| CFO & City<br>Treasurer                | 255,791           | 263,276           | 7,485          | 2.9           |
| <b>Total</b>                           | <b>7,321,340</b>  | <b>7,706,470</b>  | <b>385,129</b> | <b>5.3</b>    |

# Finance Technology & Administration Capital Budget



|                                  | 2019 Capital<br>Budget<br>\$ |
|----------------------------------|------------------------------|
| Information Systems & Technology | 4,858,222                    |
| Airport                          | 880,000                      |
| <b>Total</b>                     | <b>5,738,222</b>             |

# Mayor & Council



| 2018 Budget \$ | 2019 Budget \$ | Variance \$ | Variance % |
|----------------|----------------|-------------|------------|
| 1,069,559      | 1,209,799      | 140,240     | 13.1       |

- Strategic planning direction
- Corporate governance and policy development
- Continue to develop intergovernmental relations with federal and provincial governments and other related associations and working groups
- Mayor's Task Force on Housing

# CAO Office



| 2018 Budget<br>\$ | 2019 Budget<br>\$ | Variance<br>\$ | Variance<br>% |
|-------------------|-------------------|----------------|---------------|
| 739,065           | 734,471           | (4,594)        | (0.6)         |

- Corporate administration, execution and reporting of Council priorities
- Enhance collaborative relationships with institutional and community partners
- Coordinate implementation of the workforce development and in-migration strategy
- Development and implementation of an innovation strategy and roadmap

# CAO Office - Airport



- Advancing economic growth & development in the community by supporting and aligning the airport with efforts of the City, Tourism Kingston and KEDCO
- Completion of the airport terminal building expansion
- Implement initiatives in support of the land-use development strategy
- Implementation of an air service growth strategy

# CAO Office – Capital Budget



| 2019 Capital Budget |         |
|---------------------|---------|
| \$                  |         |
| Airport             | 880,000 |

## 2019 Capital

- Asset management - includes \$720K for runway equipment and \$160K for facility capital

## Works in Progress - \$2.9M (September 30/18)

- Airport infrastructure expansion completion, instrument landing system upgrade and other equipment
- Eastern Ontario Cell Gap & Capacity Expansion Project

# Information Systems & Technology



| 2018 Budget \$ | 2019 Budget \$ | Variance \$ | Variance % |
|----------------|----------------|-------------|------------|
| 3,643,959      | 3,847,985      | 204,026     | 5.6        |

- Development of a comprehensive multi-year Business Technology Strategy
- Complete an information technology security risk analysis and develop a strategy to advance the City's technology security posture
- Enhanced customer service through the next phase of CRM functionality, website improvements and mobile applications
- Support the ongoing investment in Enterprise Resource Management systems
- Implement best practices to ensure that the corporation's information assets are managed effectively and securely
- Continue to expand the availability of open data sets to the City's Open Data Portal



# Information Systems & Technology Capital Budget



|                                  | 2019 Capital<br>Budget \$ |
|----------------------------------|---------------------------|
| Information Systems & Technology | 4,858,222                 |

## 2019 Capital

- Technology Lifecycle & Sustainment - Increased investment in sustainment as large corporate systems come on-line (\$3.2M)
- Corporate systems' functionality - includes FMS, POS, CRM and information management systems (\$1.7M)

## Works in Progress - \$4.5M (September 30/18)

- Ongoing lifecycle & sustainment investment (\$1.6M)
- Corporate systems' functionality (\$2.4M)
- Security and Smart Kingston initiatives (\$500K)

# Financial Services and CFO Office



|                    | 2018 Budget<br>\$ | 2019 Budget<br>\$ | Variance<br>\$ | Variance<br>% |
|--------------------|-------------------|-------------------|----------------|---------------|
| Financial Services | 1,612,966         | 1,650,939         | 37,973         | 2.4           |
| CFO Office         | 255,791           | 263,276           | 7,485          | 2.9           |

- Financial Management System
  - Continue to stabilize functionality and reporting
  - Readiness assessment to identify roadmap for added functionality and version upgrades
- 2019 Development Charges By-Law update
- Enhanced purchasing support to ensure compliance with legislative changes and leveraging technology
- Selection and implementation of a new corporate point-of-sale solution to process customer payments
- Assessment roll management and support to DASH to ensure effective link to tax assessment growth projection models
- Support to departmental initiatives that impact financial systems, processes and controls

# Capital Levy, Fiscal Services & Tax Adjustments



|   | 2018<br>Budget \$ | 2019<br>Budget \$ | Variance<br>\$ | Variance<br>% |
|---|-------------------|-------------------|----------------|---------------|
| <b>Capital levy &amp; fiscal services</b>           | 35,266,163        | 37,428,255        | 2,162,092      | 6.1           |
| <b>Tax assistance, adjustments &amp; allowances</b> | 3,572,617         | 3,523,282         | (49,335)       | (1.4)         |
| <b>TOTAL</b>  | 38,838,780        | 40,951,537        | 2,112,757      | 5.4           |

## Fiscal Services:

- 1% incremental tax levy for capital investment purposes – total \$38M
- MPAC Assessment Services \$1.6M
- Investment income \$1.6M

# Tax Adjustments



- Penalty and interest income on outstanding taxes \$1.6M
- Tax adjustments of \$5.2M:
  - \$1.6M tax assistance programs
  - \$1.4M allowance for tax write offs
  - \$900K of DC/Impost Exemptions
  - \$1.3M of growth related Brownfields Community Improvement Plan