



**Mayor's Task Force
on Housing
Meeting Number 07-2019
Confirmed Minutes
Wednesday June 19, 2019 at 6:30 p.m.
Stationview Room, City Hall**

Members Present

Councillor Mary Rita Holland; Co-Chair
Ted Hsu; Co-Chair
Gennaro DiSanto
Councillor Bridget Doherty
Robert Rittwage
Martin Skolnick

Regrets

Mike Cavanaugh
Donna Janiec
Tara Kainer
Kieran Moore
Francine Moore

Staff Members Present

Ruth Noordegraaf, Manager, Housing and Childcare
Derek Ochej, Committee Clerk

Others present

Mayor Paterson
David Bath (attending on behalf of Mike Cavanaugh)
Susan Stewart (attending on behalf of Kieran Moore)
Members of the public were present

Meeting to Order

The Co-Chairs called the meeting to order at 6:35 p.m.

Approval of the Agenda

Confirmation of Minutes

The Committee consented to the approval of the minutes from Mayor's Task Force on Housing Meeting Number 06-2019, held Wednesday May 22, 2019.

Delegations

There were none.

Briefings

There were none.

Business

a) Q & A with Mayor Paterson regarding Bill 108 and other government initiatives

The Task Force engaged in a discussion with Mayor Paterson regarding potential changes to legislation as a result of Bill 108 and the effect of these changes on potential recommendations of the Task Force.

Mayor Paterson advised the Task Force that the timeline for completion of the Task Force report could be extended.

It was agreed that the Task Force would gather potential recommendations and discuss potential lobbying efforts that could be made as part of municipal-provincial consultations.

It was suggested that the Holly Wilson, Manager of Intergovernmental Affairs, be invited to speak with the Task Force discuss potential recommendations from the Task Force and their connection with policies from the provincial and federal governments.

b) Update on open houses and survey / engagement next steps

The Task Force engaged in a discussion regarding the June open houses.

It was suggested that the following groups be contacted regarding completing and sharing information with respect to the Task Force survey:

- Kingston Construction Association
- Kingston Home Builders Association
- Greater Kingston Chamber of Commerce
- Downtown Business Improvement Area

- SPEAKingston

c) Online document repository

Mr. Hsu provided an overview of the online document repository. He stated that the goal would be to make the repository available to members of the public via the City website.

Mr. Ochej was asked to follow up with members of the public that have already submitted correspondence to see if they would be willing to have their correspondence shared publicly.

d) Timeline and process for stakeholder outreach

The Task Force agreed that Mr. Ochej would circulate an e-mail to all identified stakeholders inviting them to complete the survey and to share the survey within their networks.

Mr. Ochej will circulate the identified stakeholders list to Task Force members, requesting that any additional stakeholders be identified.

e) Discussion regarding potential information to be gathered by consultant

- Land use/economic analysis, pro forma costs and revenue
- Development timelines
- Requirements to achieve three per cent market neutral vacancy

The Task Force engaged in a discussion regarding potential information to be gathered by a consultant.

It was suggested that potential consultants be approached to see if they have completed studies for other municipalities regarding bullet points 1 and 2.

It was suggested that Ms. Noordegraaf contact potential consultants regarding the costing for providing information regarding bullet point 3.

It was suggested by Mr. Skolnick that private planning consultants be invited to a future Task Force meeting to provide information regarding bullet point 3. It was suggested that those invited to address the Task Force provide a written submission for review by Task Force members in advance of the meeting.

f) September retreat overview

The Task Force engaged in discussion regarding the organization and purpose of the September retreat meeting.

It was suggested that Suzanne Gibson be approached to see if she would be available to facilitate the September meeting. It was also suggested that Ms. Gibson be invited to attend a Task Force meeting in advance of the September meeting.

Mr. Ochej will e-mail members of the Task Force to gather their draft recommendations and compile those recommendations in advance of the September meeting.

Mr. Hsu suggested that the Task Force develop a list of potential speakers to address the Task Force at future meetings.

The Task Force agreed to table discussions regarding the decision-making process for final recommendations and the potential sharing of draft recommendations with the public.

It was suggested that Rob Hosier, Communications Officer, be requested to provide the Task Force with an update regarding the engagement aspects of Task Force work.

g) Open discussion regarding consultations with stakeholders/public (time permitting)

The Task Force agreed to table this agenda item until the next meeting.

Other Business

There was none.

Correspondence

There was none.

Date and time of Next Meeting

The next meeting of the Mayor's Task Force on Housing is to be determined.

Adjournment

The meeting of the Mayor's Task Force on Housing adjourned at 8:39 p.m.

Carried