City Of Kingston  
Municipal Accessibility Advisory Committee  
Meeting Number 02-2020  
Agenda  
Thursday, March 5, 2020 at 1:00 p.m.  
Press Lounge, Portsmouth Olympic Harbour  

Please provide regrets to Mr. Derek Ochej, Committee Clerk at 613-546-4291, extension 1219 or dochej@cityofkingston.ca  

Committee Composition  
Donald Mitchell; Chair  
Councillor Neill  
Andrew Ashby  
Caitlin Bruce  
Aimee Burtch  
Kate Deacon  
Chloé Godin-Jacques  
Glenn Griffiths  
David Grightmire  
Susan Mockler  
Leah Riddell  
Sheri Scott  
Emily Su  
Nancy Watters  
Shawn Watters  
David Williams  

1. Meeting to Order  
2. Approval of the Agenda  
3. Confirmation of Minutes  
   That the Minutes of Municipal Accessibility Advisory Committee Meeting Number 01-2020 held Thursday, January 23, 2020 be approved.  
Distributed February 14, 2020  
4. Disclosure of Pecuniary Interest
5. **Delegations**  
a) Mahadeo Sukhai, Head of Research and Chief Accessibility Officer, Canadian National Institute for the Blind, will be present to speak to the Committee regarding accessibility and inclusion.

6. **Briefings**  
a) Ahmed Zayan, Manager, Procurement, will be present to speak to the Committee regarding Purchasing Component of the 2019-2022 Multi-Year Accessibility Plan.

7. **Business**  
a) **Purchasing Component of the 2019-2022 Multi-Year Accessibility Plan.**  
The Report of the Chief Financial Officer and City Treasurer (MAAC-20-004) is attached.  

Recommendation:  
This report is for information only.

b) **Working Group Report**  
i. Awareness & Education Working Group Report  

Schedule Pages 8 – 11

c) **Appointment to Project Teams**  
**Note:** Updated project team charts are included as Schedule Pages 12 – 19  
i. Accessibility Awards Review project team (Two appointments)  
Schedule Page 20

ii. Transit Stations project team (Two appointments)  
Schedule Page 21

d) **Committee Work Plan Update**  
Schedule Pages 22 – 23

8. **Motions**
9. **Notices Of Motion**

10. **Other Business**

11. **Correspondence**

12. **Date and time of Next Meeting**

   The next meeting of the Municipal Accessibility Advisory Committee is Thursday May 7, 2020 at 1 p.m. at the Portsmouth Olympic Harbour – Press Lounge.

13. **Adjournment**
Schedule B-8 - Advisory Committees

Committee Name: Municipal Accessibility Advisory Committee

Reporting To: Council – established under provisions of Ontarians with Disabilities Act

Composition (As Appointed By Council):

One (1) member of Council;
Fifteen (15) members of the public, including individuals with disabilities.

Term Of Appointment: staggered one and two-year appointments;

Mandate/Terms of Reference:

As outlined in the Ontarians with Disabilities Act:

- Advise Council in each year about the preparation, implementation and effectiveness of its Accessibility Plan; the first version of the plan which is to be developed by staff by September 30, 2003;

- Review in a timely manner the site plans and drawings described in Section 41 of the Planning Act that the Committee selects and provide advice to the Manager of Planning;

- Provide advice to Council on the accessibility for persons with disabilities to a building, structure or premise, or part of a building, structure or premise that council purchases, constructs or significantly renovates; or for which Council enters into a new lease; or that a person provides as municipal capital facilities under an agreement entered into by the Council, in accordance with Section 210.1 of the Municipal Act;

- Provide advice to Council regarding the City’s purchase of goods or services through the City’s procurement process for the use of the City, its employees or the public in order to assist Council to meet its obligation to have regard to the accessibility for persons with disabilities to the goods and services;

- Consult with and advise staff and Council regarding accessibility issues as requested;

- Perform all other functions that may be specified in the Regulations.

(By-law Number 2010-205)