**MAAC Project Team Request – Director’s Approval**

Project Manager: Janet Jaynes

Project Contact: Derek Ochej

Project Name: Accessibility Awards Review project team

Project Location: not applicable

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

The goal of this project team is to provide recommendations to the Municipal Accessibility Advisory Committee for improvements to the Celebrating Accessibility Awards. Project team members will be tasked with examining the following areas:

- Potential for changing/merging award categories;
- Potential changes as to how award recipients are selected; and
- Examine best practices from other municipal accessibility awards programs (Sarnia, Brampton, Durham Region).

The work of the project team will be completed through a combination of individual research and project team meetings with accessibility staff (2-3 meetings are anticipated). The work of the project team will be completed by the end of May 2020 in order for recommendations to be made to the Committee and implemented in time for the 2020 Celebrating Accessibility Awards.

Project Manager: original signed by Janet Jaynes  Date: February 19, 2020

Director’s Approval: original signed by John Bolognone  Date: February 19, 2020

Upon the approval of the Director, the project manager will email the completed form with signatures to the Committee Clerk for MAAC and the Deputy City Clerk.
MAAC Project Team Request – Director’s Approval

Project Manager: Luke MacDonald
Project Contact: Jeremy DaCosta
Project Name: Transit Stations
Project Location: Multiple locations on varying bus routes

Project Description: Provide a brief project overview including a description of the scope of the work and estimated timing for initial meeting and completion of the project.

- Plan is to upgrade selected transit shelter locations from the standard glass box bus shelters to larger transit stations.
- The stations will have design features and amenities that would not be present at typical bus stops. This could include things like bike racks, trash cans, digital screens, etc. What design features and amenities are to be included will be determined via a public education campaign.
- The project is currently in an engagement and feedback phase. The project is contingent on funding from the federal and provincial governments; funding has been promised to the City but the project is yet to be approved. Once this funding is secured staff would then proceed to design, procurement and construction phases.
- Initial meeting is set for spring 2020, with the project completion goal of the end of 2023.

Project Manager: original signed by Luke MacDonald Date: February 26, 2020

Director’s Approval: original signed by director Date: February 26, 2020

Upon the approval of the Director, the project manager will email the completed form with signatures to the Committee Clerk for MAAC and the Deputy City Clerk.