



## Engineering Department Fees

### The Corporation of the City of Kingston

Engineering: 613-546-4291, Extension 3130  
Fax Number: 613-542-7880  
Planning: 613-546-4291, Extension 3180  
Fax Number: 613-542-9965  
Location: 1211 John Counter Boulevard  
Mailing Address: 216 Ontario Street, Kingston Ontario K7L 2Z3

#### Engineering Fees

Effective January 1, 2019 the following municipal fee information is relevant for Engineering Services (By-Law 2005-10, as amended). Unless specified otherwise, applications are to be submitted to the Engineering Department at the above location or mailing address. Please note: Additional fees may be charged by other City of Kingston Departments and or Government Agencies.

#### Hourly Rates

- |                              |  |
|------------------------------|--|
| i. Professional Engineer     | \$178.63 plus HST \$23.22 equals \$201.85 (per hour) |
| ii. Engineering Technologist | \$106.37 plus HST \$13.83 equals \$120.20 (per hour) |

#### Development Services: (to be submitted to Planning Division)

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|---|----------|
| i. Committee of Adjustments Review                | \$112.10 |
| ii. Official Plan Amendment                       | \$112.10 |
| iii. Zoning By-Law Amendment                      | \$112.10 |
| iv. Site Plan Control                             |          |
| Minor Application (1 and 2 Family or Group Homes) | \$112.10 |
| Major Application                                 | \$934.90 |

Note the fee of eight hundred and eighty-one dollars and twenty cents, covers up to fourteen hours of submitted plans. The applicant will be charged at the hourly rate for any addition hours. Applicant will also cover full cost of any required peer reviews.

#### Development Services:

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|--|----------|
| i. Lot Grading Certificate – first review<br>(Must be applied for within eighteen months of issuance of Building Permit) | No Fee   |
| ii. Resubmitted Lot Grading Certificate (previously rejected)  | \$188.10 |
| iii. Plot Plan Review (initial application, not per unit)  | No Fee   |
| iv. Resubmitted Plot Plan (previously rejected)  | \$112.10 |
| v. Design Revision<br>(Re-Lotting (Part Lot Lift), Lot Grading Amendments including agreements' etc.)                    | \$934.90 |

#### Plan of Subdivision Deposits:

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|--|----------|
| i. Pre-Submission Consultation   | No Fee   |
| ii. Applications with Estimated Construction Cost of less than Three Hundred Thousand Dollars      | \$5,000  |
| iii. Applications with Estimated Construction Costs of greater than Three Hundred Thousand Dollars | \$10,000 |

#### Renewable Energy Projects:

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|--|--|
| i. Projects ten kilowatts and less                         | \$184.42 plus HST \$23.98 equals \$208.40      |
| ii. Projects Greater than ten kilowatts and less than 1 MV | \$970.35 plus HST \$135.15 equals \$1,096.50   |
| iii. Projects One MW and greater                           | \$4,287.35 plus HST \$557.36 equals \$4,844.71 |
| iv. Plus Per One MW  | \$123.05 plus HST \$16.00 equals \$139.05      |

**Note:** Prior to the applicant executing the Subdivision Agreement, One percent of the value of the estimated construction cost will be collected, less half of the initial deposit. This one percent will cover the review of the draft plan and three engineering reviews of the submitted plans. Any additional engineering reviews will be charged at the applicable hourly rates.

Prior to the applicant receiving their Preliminary Certificate of Approval of Underground Services, one percent of the value of the estimated construction will be collected, less the remaining half of the initial deposit. This one percent fee will cover construction spot inspections. If there are any unusual engineering/construction circumstances, poor construction techniques and or inadequate inspections by the consultants; upon notification, the applicant will be charged the applicable hourly rates in addition to the one percent.

The applicant will pay for the full cost of any required peer reviews in addition to the percentage-based fee.

## Permits

i.	Entrance	\$142.57 plus HST \$18.53 equals \$161.10
ii.	Encroachment (Existing Building, Fences and Hedges, Refacing of Existing Buildings, Projections from Building)	
	Application Fee	\$127.92 plus HST \$16.63 equals \$144.55
	Annual Fee	\$39.87 plus HST \$5.18 equals \$45.05
	Canopies	
	Application Fee	\$127.92 plus HST \$16.63 equals \$144.55
	Annual Fee	\$39.87 plus HST \$5.18 equals \$45.05
	Banners	
	Application Fee	\$127.92 plus HST \$16.63 equals \$144.55
	Utilities Kingston	\$608.05 plus HST \$79.05 equals \$687.10
	Pennants on University Avenue (Administration)	\$127.92 plus HST \$16.63 equals \$144.55
	Directional Signs	
	Application Fee	\$127.92 plus HST \$16.63 equals \$144.55
	Provision of Sign	Amount of cost incurred by the City
	Installation/Maintenance	Amount of cost incurred by the City
	Annual Fee	Nil
	Historical Marker	
	Application Fee	\$127.92 plus HST \$16.63 equals \$144.55
	Provision of Sign	Amount of cost incurred by the City
	Installation/Maintenance	Amount of cost incurred by the City
	Annual Fee	Nil
	Publication Boxes	\$127.92 plus HST \$16.63 equals \$144.55
	Hoarding Covered Ways and Scaffolding	
	Application Fee	\$127.92 plus HST \$16.63 equals \$144.55
	Daily Occupancy Fee	\$15.27 plus HST \$1.99 equals \$17.26
	Daily Metered Parking Fee	As set out in the By-Law Number 2010-128
	Dumpsters and Other Objects or Equipment	\$127.92 plus HST \$16.63 equals \$144.55
	Daily Occupancy Fee	\$15.27 plus HST \$1.99 equals \$17.26
	Daily Metered Parking Fee	As set out in the By-Law Number 2010-128
	Additional Fees (as per section 3.6)	
	Management Staff	\$178.63 plus HST \$23.22 equals \$201.85
	Other Staff	\$106.37 plus HST \$13.83 equals \$120.20
iii.	Oversize Loads	
	Single Trip Permit	\$127.92 plus HST \$16.63 equals \$144.55
	Annual Permit	\$445.97 plus HST \$57.98 equals \$503.95
iv.	Municipal Consents	\$245.95
v.	Cut Permits	\$245.95

## Other Fees:

i.	Photocopies, Reports and Studies (price is per page)	\$0.32 plus HST \$0.04 equals \$0.36
ii.	Drawing (printed)	\$15.77 plus HST \$2.05 equals \$17.82
iii.	Drawing (digital)	No Charge
iv.	Information Search	Hourly Rates applied after the first hour
v.	Legal Compliance Letter/Request for Lot Grading Certificate Information	\$106.00
vi.	Traffic Count (detailed)	\$158.32 plus HST \$20.58 equals \$178.90
vii.	Street Closures Application Fee	\$297.08 plus HST \$38.62 equals \$335.70
viii.	Municipal Addressing Blades	\$79.16 plus HST \$10.29 equals \$89.45
ix.	Tender Packages (non-refundable)	\$68.02 plus HST \$8.84 equals \$76.86

## Note: (three points)

- Fees are subject to Applicable Tax
- Fee schedule is for routine (typical) transactions.
- Additional hourly fees may be charged at the discretion of the Director of the Engineering Department, where services extend beyond the scope of regular services.