



Additional Opportunities for Public Participation in the Planning Approvals Process

Planning Committee Meeting

September 20, 2018

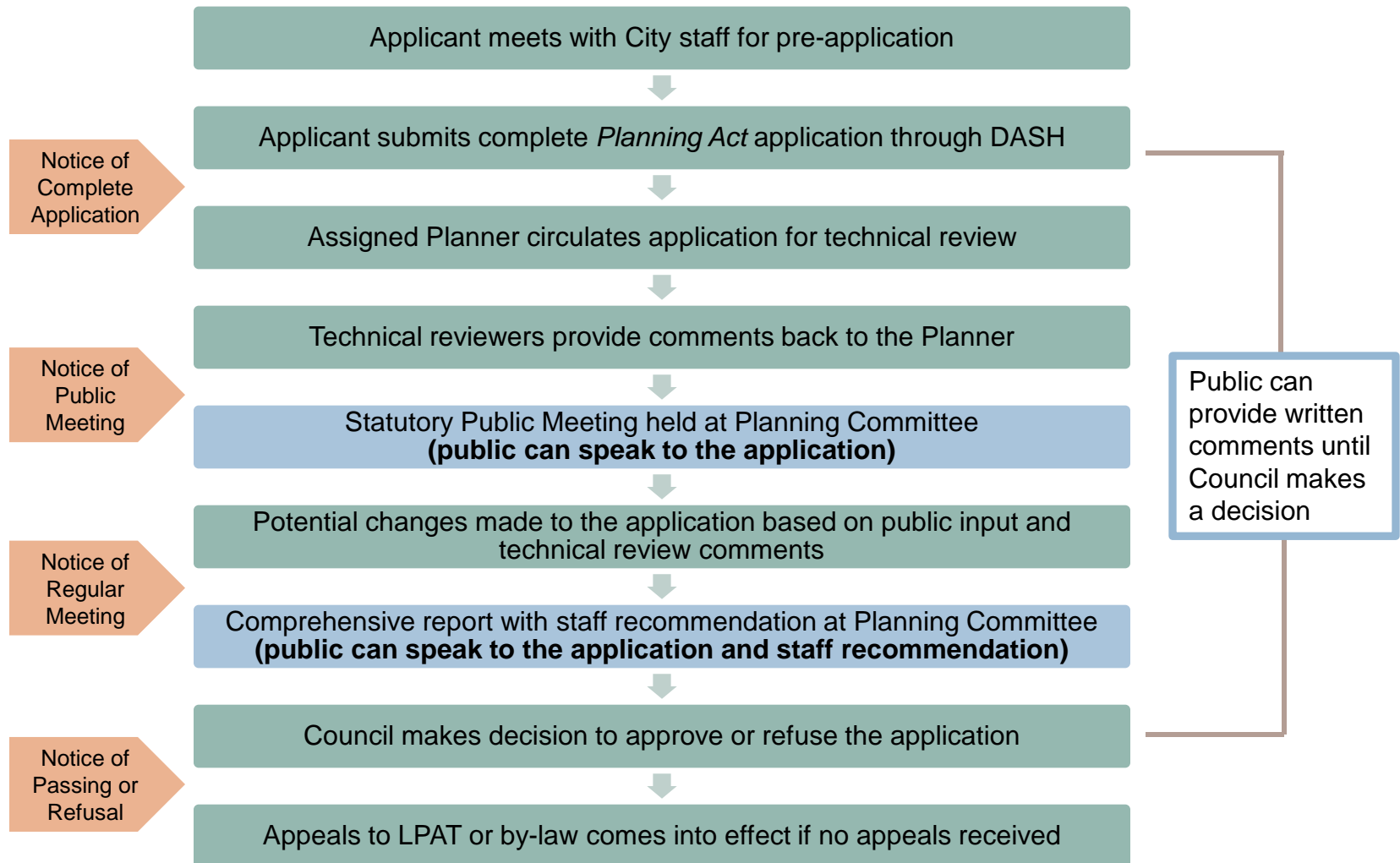
Background

- Council motion dated March 1, 2016 regarding enhancing public participation in the planning approvals process
- Review completed in 2017
- Effective December 14, 2017 – an additional opportunity for the public to provide oral comments at the time comprehensive reports were presented to the Planning Committee
- To further enhance public participation in the planning approvals process, staff are proposing to add an open house event for complex applications

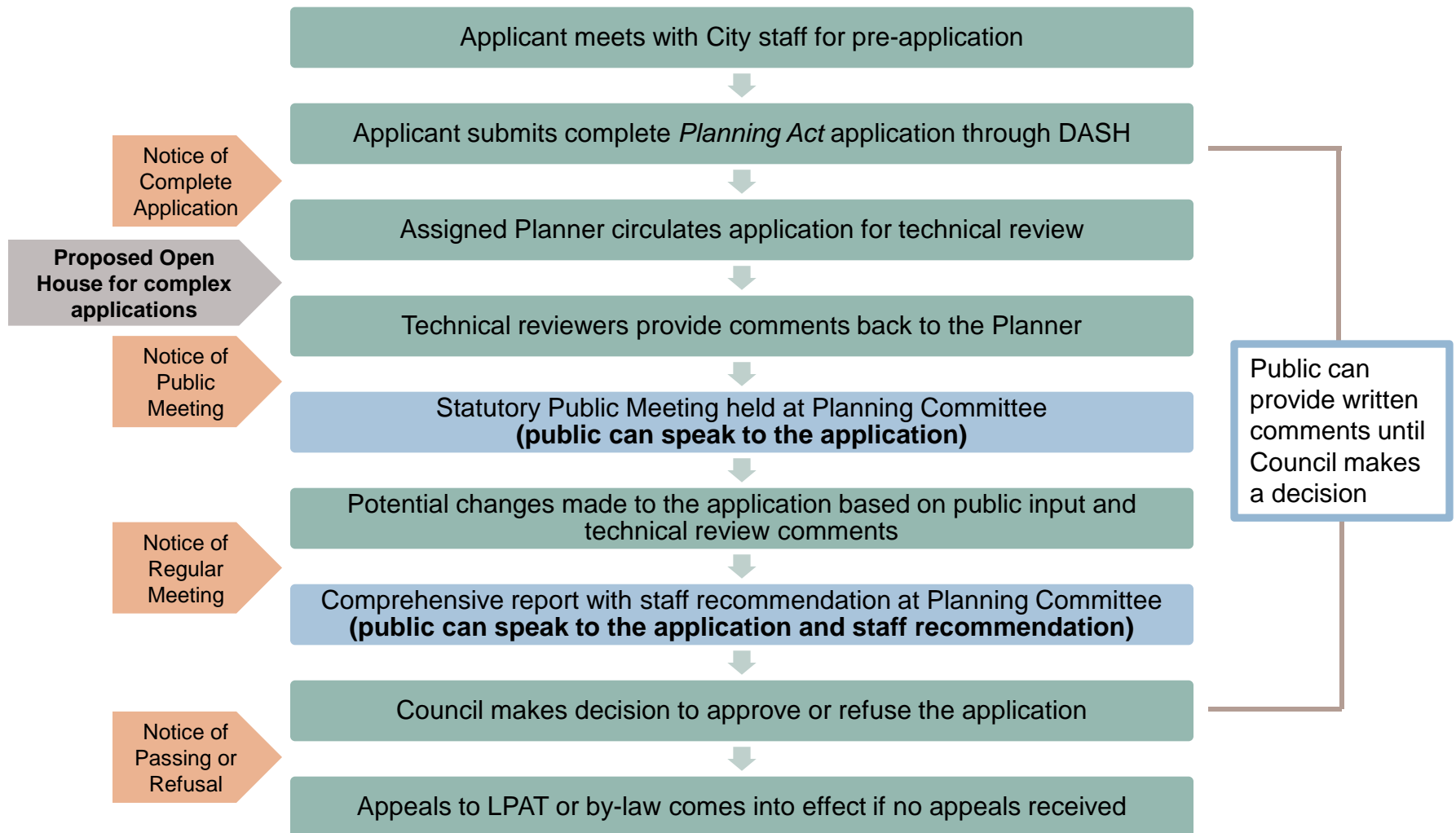
Rationale

- Staff's commitment to enhancing the planning approvals process – provides an additional opportunity for public participation at the early stages of the process
- Aligns with Official Plan policies which state that the City may require additional public consultation measures in order to deem an application complete, determined on a case-by-case basis
- Helps to better integrate the planning approvals process with the City's Public Engagement Framework

Typical Planning Approvals Process (Zoning By-Law Amendment)



Typical Planning Approvals Process with Open House (Proposed)



Proposed Open House Approach

- **Purpose:** to improve public understanding of the application, hear comments and concerns, and provide technical clarification
- **Applicable to:** complex *Planning Act* applications only, to be determined by staff at the time of pre-application on a case-by-case basis
- **Hosted by:** the applicant with support from City staff
- **Format:** informal drop-in setting; could feature display boards provided by the applicant; no formal presentation
- **When:** first and third Thursdays of each month, prior to Planning Committee meetings
- **Where:** Memorial Hall, City Hall
- **Courtesy notice:** by mail or email and posted on the City's website
- **Statutory Public Meeting on the same application:** on a separate night than the open house

Next Steps

- Consideration of all feedback received tonight
- Prepare recommendation report for Planning Committee's consideration
- Present recommendation to Council

Comments?

Review of Other Municipalities

Municipality	Informal Meeting before Statutory Public Meeting?	When?
Guelph	Yes	Informal Public Information Meeting – for applications generating significant public interest or concern
Oshawa	No	-
Ottawa	Yes	Community Information and Comment Session – at the request of the Ward Councillor or the applicant
London	No	In some cases, staff attend advisory committee meetings
Brampton	Yes – could occur either before or after a Statutory Public Meeting	Informal Open House – at the request of the Ward Councillor or the applicant, depending on the response from the general public
Waterloo	Yes	Neighbourhood Meeting – depending on the nature and scope of the application
Barrie	Yes	Neighbourhood Meeting – held at a venue in close proximity to the application location
Toronto	Yes	Community Consultation Meeting – held for almost every Official Plan and Zoning By-law amendment application
Kingston	Proposed	Open House – proposed for complex <i>Planning Act</i> applications only