



CITY OF KINGSTON
REPORT TO COUNCIL

Report No.: 12-208

TO: Mayor and Members of Council
FROM: Denis Leger, Commissioner of Transportation, Properties & Emergency Services
RESOURCE STAFF: Sheila Kidd, Director of Transportation Services
Robert (Bud) Steele, Manager of Fleet
DATE OF MEETING: June 19, 2012
SUBJECT: F31-TPES-TS-FL-2012-17 – Two (2) 7-Passenger Minivans

EXECUTIVE SUMMARY:

The purpose of this report is to seek Council approval to award an RFP for the purchase of two 7-passenger minivans to Vaughn Chrysler. Council approval is required as staff received only one bid submission for this RFP.

RECOMMENDATION:

THAT the RFP F31-TPES-TS-FL-2012-17 for the purchase of two 7-passenger minivans be awarded to Vaughn Chrysler for the total purchase price of \$39,794 plus applicable taxes for both units.

AUTHORIZING SIGNATURES:

ORIGINAL SIGNED BY COMMISSIONER
Denis Leger, Commissioner of Transportation, Properties & Emergency Services

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER
Gerard Hunt, Chief Administrative Officer

CONSULTATION WITH THE FOLLOWING COMMISSIONERS:

Cynthia Beach, <i>Sustainability & Growth</i>	N/R
Lanie Hurdle, <i>Community Services</i>	N/R
Jim Keech, <i>President and CEO, Utilities Kingston</i>	√

OPTIONS/DISCUSSION:

Fleet Services issued an RFP on behalf of the Utilities Treatment Department for the purchase of two 7-passenger minivans. Only one proposal came forward. The proposal complies with the requested specifications.

Vaughn Chrysler	\$39,724 (price for two vans)
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These units are additions to the Utilities Treatment Department’s fleet accompaniment and will support the new positions within that division.

Green Fleet Policy Considerations - Natural Resources Canada rates this unit at 12.2 LTR/100KM city and 7.9 LTR/00 highway mileage. This unit runs on regular gas or up to 85% ethanol.

EXISTING POLICY/BY LAW:

By-law 2000-134, *a By-law to Establish Purchasing Policies and Procedures for the City of Kingston*

Green Fleet Policy for the City of Kingston

NOTICE PROVISIONS:

N/A

ACCESSIBILITY CONSIDERATIONS:

Consideration of the *Ontarians with Disabilities Act* is incorporated into every City issued RFP.

FINANCIAL CONSIDERATIONS:

This purchase is funded from the Utilities Kingston 2012 capital budget as approved by Council.

CONTACTS:

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OTHER CITY OF KINGSTON STAFF CONSULTED:

Kevin Riley, Manager of Water / Waste Water	613-546-1181, Ext. 2224
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EXHIBITS ATTACHED:

N/A