



CITY OF KINGSTON
REPORT TO COUNCIL

Report No.: 12-209

TO: Mayor and Members of Council

FROM: Denis Leger, Commissioner of Transportation, Properties & Emergency Services

RESOURCE STAFF: Sheila Kidd, Director of Transportation Services

DATE OF MEETING: June 19, 2012

SUBJECT: Transit Service and Stop Agreement with RIOTRIN Properties Kingston Inc.

EXECUTIVE SUMMARY:

The purpose of this report is to receive Council authorization for the City of Kingston to enter into a legal agreement with RIOTRIN Properties Kingston Inc. to define transit stop locations and allow for the construction of an upgraded transit stop on the RIOCAN Centre site.

The existing transit stops within the RIOCAN Centre are not accessible and do not have any transit rider amenities such as a shelter or bench. This agreement will allow the City of Kingston to formalize the locations of the existing stops and construct an upgraded, accessible stop on the RIOCAN Centre property.

RECOMMENDATION:

THAT Council authorize the Mayor and Clerk to enter into an agreement with RIOTRIN Properties Kingston Inc., in a form satisfactory to the Legal Services Department, to define transit stop locations and allow for the construction of an accessible transit stop within the RIOCAN Centre located at 616-670, 690-774 Gardiners Road.

AUTHORIZING SIGNATURES:

<p><u>ORIGINAL SIGNED BY COMMISSIONER</u> Denis Leger, Commissioner of Transportation, Properties & Emergency Services</p>
<p><u>ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER</u> Gerard Hunt, Chief Administrative Officer</p>

CONSULTATION WITH THE FOLLOWING COMMISSIONERS:

Cynthia Beach, <i>Sustainability & Growth</i>	N/R
Lanie Hurdle, <i>Community Services</i>	N/R
Jim Keech, <i>President and CEO, Utilities Kingston</i>	N/R

(N/R indicates consultation not required)

OPTIONS/DISCUSSION:

Kingston Transit currently provides bus service along Gardiners Road that includes a route into the RIOCAN Centre shopping area. At present, two stops within the site were added when the first phase of the shopping centre was built. These stops are well used but Kingston Transit receives frequent requests to increase the accessibility, provide shelter, and address other concerns with the existing stop locations and infrastructure.

While investigating the opportunities to upgrade the stop infrastructure, it was noted that a formal agreement recognizing the transit service and stops between the City and property owner did not exist. At other locations in the City where Kingston Transit operates on private property (such as the Kingston Centre), a legal agreement is in place to outline the responsibilities of both parties to ensure efficient, unencumbered operation of the transit service. As such, staff has been in discussions with RIOTRIN to negotiate the terms and conditions for an agreement that will recognize the existing service at the site and also allow for upgrades to the stop infrastructure to increase accessibility and provide for shelters, bicycle parking, and benches.

The following is a summary of the terms and conditions of the proposed contract:

- Locations within the site that are designated for existing and future transit stops;
- A term of five years with an option to extend the agreement an additional five years at the sole discretion of the City;
- Snow clearing and other winter control measures to be completed by RIOTRIN as part of their regular site works;
- Insurance, communication, and maintenance terms and conditions similar to the agreements in place at other locations.

As Kingston Transit does not have delegated authority to execute documents, this report is provided to Council to authorize the Mayor and Clerk to enter into an agreement with RIOTRIN such that the stop locations (as identified in Exhibit A) can be defined and permission granted to the City to construct a new accessible stop within the RIOCAN Centre site. It is anticipated that this work will be completed before the end of the current construction season.

EXISTING POLICY/BY LAW:

N/A

NOTICE PROVISIONS:

N/A

ACCESSIBILITY CONSIDERATIONS:

The location and proposed upgrades to the transit stops will increase the accessibility of the current transit operation through the RIOCAN Centre site.

FINANCIAL CONSIDERATIONS:

Capital funding for the construction of the upgraded transit stop on the RIOCAN Centre site is included in the existing bus stop infrastructure capital program.

As Kingston Transit is currently serving this site, there is no impact to the existing operating budget. Maintenance of the new transit shelters and benches will be funded through the existing operating budget.

CONTACTS:

Ian Semple, Project Manager

613-546-4291, Ext. 2306

OTHER CITY OF KINGSTON STAFF CONSULTED:

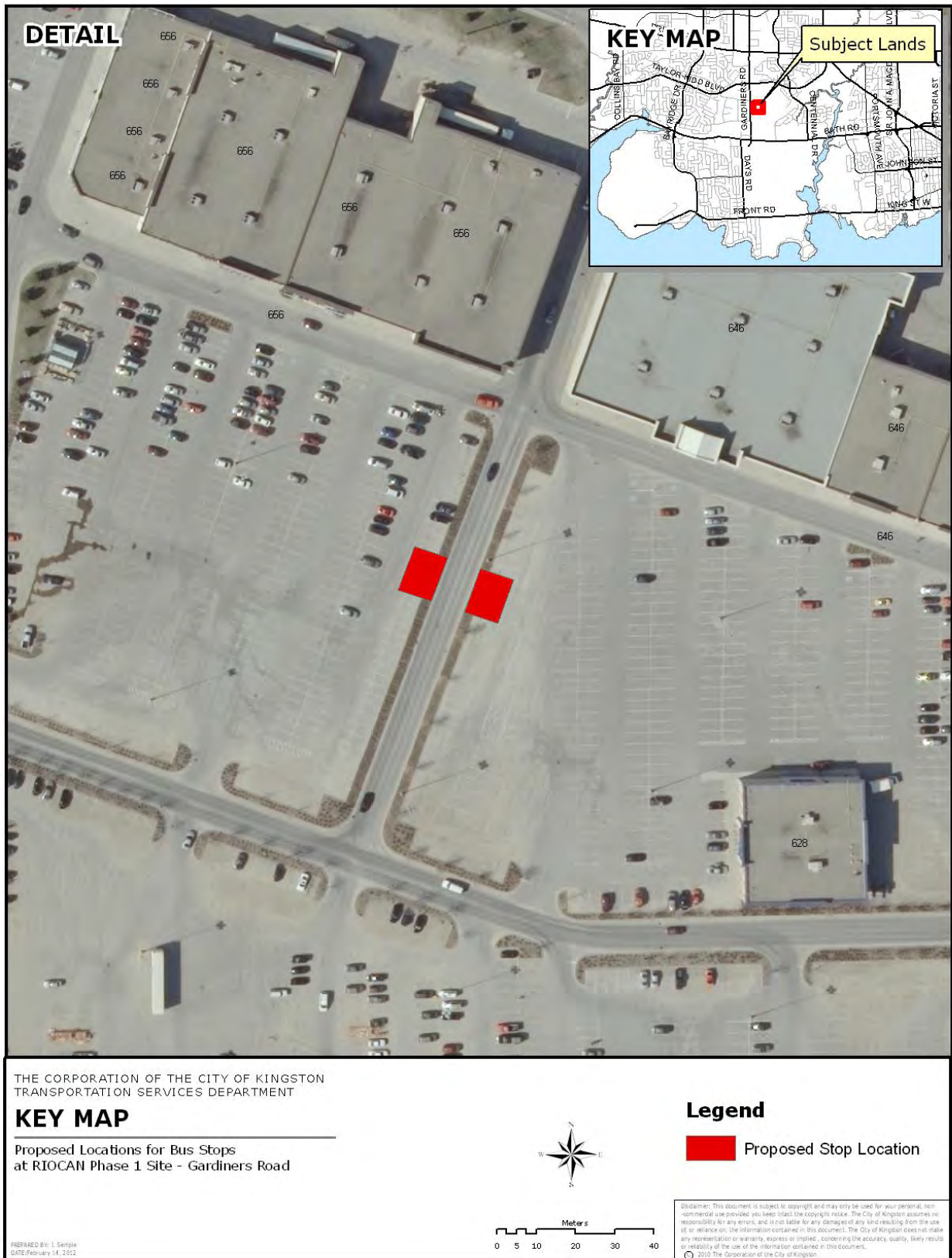
Alan McLeod, Senior Legal Counsel

Jeremy DaCosta, Transit Manager

EXHIBITS ATTACHED:

Exhibit A – RioCan, Bus Stop Locations

Exhibit A – Proposed RIOCAN Centre Transit Stop Areas



Proposed Location #1 – RIOCAN Phase 1




THE CORPORATION OF THE CITY OF KINGSTON
 TRANSPORTATION SERVICES DEPARTMENT

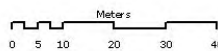
KEY MAP

Proposed Locations for Bus Stops
 at RIOCAN Phase 2 Site - Gardiners Road



Legend

 Proposed Stop Location



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PREPARED BY: I. Sample
 DATE: February 14, 2012

Proposed Location #2 – RIOCAN Phase 2