



**CITY OF KINGSTON**  
**REPORT TO COUNCIL**

**Report No.: 12-216**

**TO:** Mayor and Members of Council

**FROM:** Denis Leger, Commissioner of Transportation, Properties & Emergency Services

**RESOURCE STAFF:** Sheila Kidd, Director of Transportation Services  
Robert (Bud) Steele, Manager of Fleet

**DATE OF MEETING:** June 19, 2012

**SUBJECT:** F31-TPES-TS-FL-2012-20 – One (1) Extended Cab 4x2 Compact Pickup Truck

**EXECUTIVE SUMMARY:**

The purpose of this report is to seek Council approval to award an RFP for the purchase of one extended cab 4x2 compact pickup truck to Kingston Nissan. Council approval is required as staff received only two bid submissions for this unit.

**RECOMMENDATION:**

**THAT** the RFP F31-TPES-TS-FL-2012-20 for the purchase of one extended cab 4x2 compact pickup truck be awarded to Kingston Nissan for the purchase price of \$19,450 plus applicable taxes.

**AUTHORIZING SIGNATURES:**

<u>ORIGINAL SIGNED BY COMMISSIONER</u> Denis Leger, Commissioner of Transportation, Properties & Emergency Services
<u>ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER</u> Gerard Hunt, Chief Administrative Officer

**CONSULTATION WITH THE FOLLOWING COMMISSIONERS:**

Cynthia Beach, <i>Sustainability &amp; Growth</i>	N/R
Lanie Hurdle, <i>Community Services</i>	N/R
Jim Keech, <i>President and CEO, Utilities Kingston</i>	√

**OPTIONS/DISCUSSION:**

Fleet Services issued an RFP on behalf of the Utilities Technical Services Department for the purchase of one extended cab 4x2 compact pickup truck. Two proposals came forward for this RFP request, as follows:

Kingston Nissan	\$19,450
Gananoque Chevrolet Buick Cadillac	\$19,920

This unit is a new addition to the Utilities Technical Services Department’s fleet accompaniment and supports the new positions within that division. The Nissan truck meets all required specifications as requested.

The GMC bid was for a Canyon model, which is being discontinued this year, meaning there are no further build orders. The Gananoque Chevrolet Buick Cadillac submission was for an in-stock unit already produced. Fleet was notified after the RFP closure that the unit proposed by Gananoque has been sold and is no longer available.

Green Fleet Policy Considerations - Natural Resources Canada rates this unit at 12.4 LTR/100KM city and 9.2 LTR/100 highway mileage.

**EXISTING POLICY/BY LAW:**

By-law 2000-134, *a By-law to Establish Purchasing Policies and Procedures for the City of Kingston*

*Green Fleet Policy for the City of Kingston*

**NOTICE PROVISIONS:**

N/A

**ACCESSIBILITY CONSIDERATIONS:**

Consideration of the *Ontarians with Disabilities Act* is incorporated into every City issued RFP.

**FINANCIAL CONSIDERATIONS:**

This purchase is funded from the 2011 capital budget as approved by Council.

June 19, 2012

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**OTHER CITY OF KINGSTON STAFF CONSULTED:**

Jim Miller, Director, Utilities Engineering & Technical Services

**EXHIBITS ATTACHED:**

N/A