



CITY OF KINGSTON
REPORT TO COUNCIL

Report No.: 12-225

TO: Mayor and Members of Council

FROM: Cynthia Beach, Commissioner, Sustainability & Growth Group

RESOURCE STAFF: Brian McCurdy, Cultural Director
Colin Wiginton, Manager, Cultural Services

DATE OF MEETING: June 19, 2012

SUBJECT: City of Kingston Arts Fund 2012 – Grant Recommendations

EXECUTIVE SUMMARY:

During the 2007 operating budget process, Council established the City of Kingston Arts Fund (CKAF) in the amount of \$500,000. The Kingston Arts Council has administered the fund for the City of Kingston since that time, including 2007, 2008, 2009, 2010, 2011 and, now, 2012.

The Review Committees for both Operating Grants and Project Grants met on May 26 and 27, 2012 to determine eligibility and to make recommendations regarding the appropriateness of funding and the Board of Directors for the Kingston Arts Council unanimously ratified their recommendations on May 29, 2012.

The recommendations regarding the distribution of Operating Grants and Project Grants from the CKAF in 2012 are attached as Exhibit "A".

RECOMMENDATION:

THAT Council approve the Kingston Arts Council's recommendations for distribution of Operating Grants and Project Grants from the 2012 City of Kingston Arts Fund as outlined in Exhibit "A".

AUTHORIZING SIGNATURES:

ORIGINAL SIGNED BY COMMISSIONER Cynthia Beach, Commissioner, <i>Sustainability & Growth</i>
ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER Gerard Hunt, Chief Administrative Officer

CONSULTATION WITH THE FOLLOWING COMMISSIONERS:

Lanie Hurdle, <i>Community Services</i>	N/R
Denis Leger, <i>Transportation, Properties & Emergency Services</i>	N/R
Jim Keech, <i>President and CEO, Utilities Kingston</i>	N/R

(N/R indicates consultation not required)

OPTIONS/DISCUSSION:

Council established the City of Kingston Arts Fund (CKAF) in 2007 in the amount of \$500,000. Since that time, the Kingston Arts Council has administered the fund on behalf of the City of Kingston and, in 2012, the total funds available for dispersal was \$500,000. This amount included \$350,000 to support Operating Grants and \$150,000 to support Project Grants.

As in previous years, applications for review are submitted in two categories: Operating Grants and Project Grants. The two Review Committees met on May 26 and 27, 2012 to determine eligibility and to make recommendations regarding the appropriateness of funding from CKAF and the Board of Directors for the Kingston Arts Council unanimously ratified their recommendations on May 29, 2011.

Council appointed Councillors Neill and Schell as non-voting members to the Operating Grant Review Committee and Councillors Glover and Osanic as non-voting members to the Project Grant Review Committee. Brian McCurdy, Cultural Director, and Colin Wiginton, Manager, Cultural Services, also participated in the process as non-voting members.

In addition to the Councillors and staff, members of the Operating Grant Review Committee (voting) included Reena Kukreja, Michèle LaRose, Ian Malcolm, Marjan Mozetich and Bill Penner. Craig Walker also participated as Chair, Kingston Arts Council Grants Committee along with Ted Worth (Grants Director, City of Kingston Arts Fund) and Megan Sirett (Grants Assistant, City of Kingston Arts Fund), both of whom were non-voting.

Members of the Project Grant Review Committee (voting) included Rebecca Anweiler, Peter Cassidy, Dympna McConnell, Andrea Robertson and Sarah Garton Stanley. Again, Craig Walker participated as Chair, Kingston Arts Council Grants Committee along with Ted Worth (Grants Director, City of Kingston Arts Fund) and Megan Sirett (Grants Assistant, City of Kingston Arts Fund), both of whom were non-voting.

In 2012, the total request for funding for Operating Grants was \$462,419; total grants recommended for approval is \$345,500. The total request for funding for Project Grants in 2012 was \$303,779; total grants recommended for approval is \$149,934. Therefore, the total request for funding in 2012 was \$766,198 and the total grants recommended for dispersal is \$495,434, or 65% of the total request. This leaves a balance of \$4,566 in 2012 funds that will be made available to CKAF applicants in future years.

The total recommended amount includes an increase of \$20,000 over last year, which has been made possible by the increase in funding approved by Council in December 2011 to support of the implementation of the Kingston Culture Plan. As a result of this approval not only has funding for CKAF increased, but support for the Kingston Arts Council as an arts service organization also increased as it received a total of \$102,000 in funding in 2012 for Services rendered as formalized in the form of a Service Level Agreement signed by the Mayor and City Clerk in April 2012.

The recommendations regarding the distribution of Operating Grants and Project Grants from CKAF in 2012 are attached as Exhibit "A" – Report to the Kingston Arts Council on the Adjudication of Applications to the City of Kingston Arts Fund - 2012.

EXISTING POLICY/BY LAW:

N/A

NOTICE PROVISIONS:

N/A

ACCESSIBILITY CONSIDERATIONS:

N/A

FINANCIAL CONSIDERATIONS:

The total funds available in the City of Kingston Arts Fund this year are \$500,000, which includes \$350,000 for Operating Grants and \$150,000 for Project Grants. The Kingston Arts Council also received a total of \$102,000 in funding in 2012 for Services rendered as formalized in the form of a Service Level Agreement signed in April 2012.

CONTACTS:

Brian McCurdy, Cultural Director	613-546-4291, ext. 1354
Colin Wiginton, Manager, Cultural Services	613-546-4291, ext. 1357

OTHER CITY OF KINGSTON STAFF CONSULTED:

N/A

EXHIBITS ATTACHED:

Exhibit "A" - CKAF Report to the Kingston Arts Council on the Adjudication of Applications to the City of Kingston Arts Fund - 2012



REPORT TO THE KINGSTON ARTS COUNCIL ON THE ADJUDICATION OF APPLICATIONS TO THE CITY OF KINGSTON ARTS FUND - 2012



GENERAL PRINCIPLES

The entire process of soliciting applications for funding and adjudicating them was carried out in strict accordance with the procedures described in the document entitled *Kingston Arts Council Plan for Administration of Arts Funding for the Corporation of the City of Kingston in 2012* approved by City Council on February 7, 2012, which is posted on the KAC web site. Two types of funding were made available through this process, namely *Project Grants* and *Operating Grants*. Each type had specific eligibility requirements and guidelines.

The administration plan is subject to an annual review which took place in the fall of 2011. Review Committee Members were:

Craig Walker - Chair of the Grants Committee
 Jocelyn Purdie – Chair of the Arts Advisory Committee
 Colin Wiginton - Manager, Cultural Services
 Bill Penner – Project Grants Committee 2010, 2011
 Michèle LaRose – Operating Grants Committee 2010
 Danuszia Mordasiewicz – Kingston Arts Council Board
 Ted Worth - Grants Director
 Sayyida Jaffer - Grants Officer

Four review meetings were held: September 22, October 6, 27, November 17, 2011 at the Arts Council office.

The plan for 2012 was presented to the Kingston Arts Council board of directors at a regular meeting held November 22, 2011 - the Administration Plan was passed unanimously.

Key sections or elements that were changed in the 2012 Plan for Administration of Arts Funding:

- A. Introduction and Overview – The City of Kingston Arts Fund - was substantially revised and re-written to better reflect the language in the KAC/City contract.
- C.1.g. Grant Size – “normal” Operating Grant maximum is now listed at \$75,000/annum to reflect current practice.
- C.2.c. Eligibility – artist or community collective is now defined as 3 individuals. Unincorporated Collectives are able to apply directly to the Arts Fund (without a Sponsor) provided they meet certain conditions (Insurance, Bank Account, References, Reports) – see C.2.d.
- C.2.d The Sponsor is responsible for completion of final reports if the collective did not provide them.
- C.2.f. – the language is clarified – No individual artist grants in 2012.
- C.2.j.–iii - the Final Report deadline was simplified.
- H.1. and H.2. were re-written to better match the text in the Introduction and the KAC/City contract.
- H.8. - additional potential consequence for groups in default of the grant agreement were introduced.
- I.14. this paragraph was updated.
- Appendix C – Artist collective, Community collective and Sponsor were re-written to clarify the different roles and requirements of these groups.

The revised plan was approved by the Board of the Kingston Arts Council and was presented to the City of Kingston Arts Advisory Committee as well as the Arts, Recreation and Community Policies Committee prior to being approved by City Council on February 7, 2012.

DISSEMINATION OF INFORMATION

Information about the 2012 City of Kingston Arts Fund, who could apply and how to apply was widely distributed by e-mail, the Kingston Arts Council and City of Kingston web sites, and advertising in the media. Two information sessions were also held in the Delahaye Room of the main branch of the Kingston Frontenac Public Library. The session for Operating Grants was held on March 13 and for Project Grants on March 15.

APPLICATION PROCESS

Deadlines for receipt of applications were set at April 13 for Operating Grants and April 16 for Project Grants. Prior to the deadlines the Kingston Arts Council staff responsible for administering the program fielded questions about content requirements. Also after Grants Administrators received and reviewed applications, they contacted applicants where necessary for clarification of information submitted by the applicants to CKAF. All applications were passed on to the relevant Grants Committee members for adjudication.

ADJUDICATION PROCESS

The adjudication process was by 'peer assessment' and at 'arms length' from both the City of Kingston and the Kingston Arts Council. The arms-length character was achieved by ensuring that the voting members of the jury had no affiliation to either of these organizations. Peer assessment was accomplished by ensuring that the voting members of the committee were, (to quote the Administration Plan) "arts professionals, practitioners or persons who are knowledgeable in the arts with high standing within the arts community; representative of a wide range of artistic disciplines; knowledgeable and experienced in the arts, arts organizations and related issues". Adjudication of grant applications for the two types of funding were carried out at two separate meetings with different voting jury members.

COMPOSITION OF EACH ADJUDICATION COMMITTEE

Each adjudication committee was composed of a chairperson appointed by the Kingston Arts Council, voting Jury members chosen to represent a wide range of artistic disciplines and involvement in the arts, non-voting grants administrators, non-voting City Councillors and at two non-voting member of City staff responsible for managing cultural affairs. A quorum for an adjudication meeting is a majority of the voting Jury members. Committee members for 2012 are listed in **Attachment A**.

METHOD OF CHOOSING VOTING MEMBERS OF THE ADJUDICATION COMMITTEE

Voting members of the Adjudication Committee were contacted by the KAC Grants Director from a list of potential Jurors chosen in accordance with the procedure described in the Plan for Administration of Arts Funding in 2012 approved by the KAC Board of Directors in late 2011 and the City Council in early 2012. Care was taken to ensure that as wide a range of arts disciplines as possible was encompassed by the committee membership. In addition we have attempted to reflect the gender demographic and cultural diversity of the city. On accepting to serve on the Adjudication Committee all members were informed that their participation and any information they might become aware of as a result of being on the Committee was strictly confidential.

ADJUDICATION PROCEDURE

All members of each of the Committees were supplied with all relevant applications approximately three weeks prior to the meetings. Committee members were also supplied with copies of Application Guidelines, Assessment Criteria and Score Sheets on which each member was asked to rank each application with a score of 1 (one) through 10 (ten) related to each of the various assessment criteria. Scores were collected prior to the meeting for compilation of scores on a spreadsheet that was used to facilitate ranking and discussion during the adjudication meetings.

ADJUDICATION MEETINGS

The Operating Grant adjudication meeting took place from 9:30 am until 2:30 pm on Saturday, May 26th and the Project Grant meeting was held from 9:30 am until 2:30 pm on Sunday, May 27th, 2012. Both meetings followed a similar Agenda. After a welcome from the Chair introductions were made around the table and voting and non-voting members were identified. Responsibilities of committee members were reiterated with particular reference to Confidentiality and Conflict of Interest. The attention of the committee members was drawn to applicable new rules in 2012. Discussion then followed about the respective merits of the various applications.

Confidentiality

With regard to Confidentiality all members of the committees signed a document in which they agreed that all information contained in the applications and support material and all discussions and voting at the meetings are strictly confidential. Committee members are not permitted to discuss applications outside the meetings except with KAC Grants Administrators or other members of the Adjudication Committee on which they sat. All questions about the results of the adjudication must be referred to the Grants Administrators at the KAC. Any complaints about the process or results must be referred to the Chair of the Committee who must then report such complaints to the President of the KAC.

Conflict of Interest

Definitions of both direct and indirect conflicts of interest were presented and members were required to declare on forms provided for the purpose any conflict of interest. A copy of the Conflict of Interest Guidelines is contained in **Attachment B**. During the meetings any member with either a direct or indirect conflict relating to an application was asked to leave the room during discussions and decision making related to that application.

Procedure

A spreadsheet was presented showing the total funding available for allocation, applicant and application title, data relating to the amount requested, percentage of total budget, scores of each juror and total and average scores from all jurors. The spreadsheet was projected on a screen through a computer so that decisions and changes could be made visible to all committee members simultaneously during the meetings.

Discussions

During the discussion periods all members, except those with specific conflicts of interest, contributed opinion about the relative merits of each application but only the voting members participated on reaching decisions on whether or not to fund and to what amount. It was clear, in both funding categories that comparing the funds available for distribution with the total amounts requested, that not all applications would be successful. Jurors were reminded that the Administration Plan decrees that for Operating Grants:

"The Jury has discretion with regard to the amounts awarded but normally Operating Grants will have a \$10,000/annum minimum and a \$75,000/annum maximum. The issue of limits to funding is re-examined each year to determine if set criteria should be instituted. Under the present guidelines the Jury is required to balance two requirements. These are:

- *The need to allocate the funding to the maximum number of eligible, high quality applications that would be beneficial to the Kingston community; and*
- *The awarding grants that are sufficient to make a substantial improvement in the operations of the receiving organization."*

And for Project Grants:

"The Jury has discretion with regard to the amounts awarded but normally the maximum award for a Project Grant will be \$20,000."

It was agreed at both meetings that the applications with most merit, in the opinions of the jury members, should receive substantial funding even if it meant that some applications at the lower end of the merit list would be eliminated from the funding list. Lively discussion and voting resulted in two lists being compiled, one for applications to be retained for further discussion and one for those to be eliminated. Much time, especially at the Operating Grants meeting, was spent on the vexing question of eligibility as defined in the Administration Plan. After much discussion it was agreed unanimously that applicants that did not meet the stated eligibility requirements could not be funded in the 2012 grant run. After lengthy, insightful discussion on the merits of each application a decision was reached at both meetings. The results for Operating Grants are in **Attachment C** and those for Project Grants in **Attachment D**.

BALANCE OF FUNDS

The Kingston Arts Council Plan for Administration of Arts Funding in 2012 allowed that any unclaimed funding would be made available to future CKAF granting programs. The unallocated balance of Grant Funds as at May 29, 2012 is as follows:

Total Received by the City of Kingston Arts Fund in 2012	\$ 500,000.00
Total Funds awarded to Operating Grants in 2012	\$ 345,500.00
Total Funds awarded to Project Grants in 2012	\$ 149,934.00
Balance of 2012 Funds to be carried forward to future grants	\$ 4,566.00
Other Funds	
Funds Received in 2010 from interest earned	\$ 10.99
City of Kingston Arts Fund – After 2012 Awards	\$ 4,576.99

IMPROVEMENTS OF THE PROGRAM AND PROCEDURES

The Administration Plan makes provision for review after each year's grant run toward improvement of the grants program. The 2012 grant run is the sixth year of the program and while improvements have been made in the process every year it is anticipated that in future years the procedures can be further improved. To this end committee members were asked to provide ideas for improving the process and further suggestions will be widely sought and forwarded to the review committee to be considered for incorporation into the process for 2013.

SURRENDER OF DOCUMENTS

Before the meetings adjourned committee members were reminded of confidentiality and asked to surrender all documents to Grants Program Administrators.

ADJOURNMENT

The meetings adjourned with thanks to all participants including the Jurors, the Kingston Arts Council, to the staff and Councillors of the City of Kingston and not least to the Kingston arts community.

This report respectfully submitted by the Chair of the Kingston Arts Council Grants Committees.

Craig Walker
Chair, Kingston Arts Council Grants Committee

29 May, 2012

**Attachment A:
MEMBERS OF THE 2012 CKAF GRANTS COMMITTEES**

CKAF Operating Grant Committee – 2012

Craig Walker	(chair of the committee) voting in the event of a tie vote
Reena Kukreja	voting
Michele LaRose	voting
Ian Malcolm	voting
Marjan Mozetich	voting
Bill Penner	voting
Jim Neill	(Councillor, City of Kingston) non-voting, ex-officio
Liz Schell	(Councillor, City of Kingston) non-voting, ex-officio
Brian McCurdy	(Cultural Director, City of Kingston) non-voting, ex-officio
Colin Wiginton	(Manager, Cultural Services for City of Kingston) non-voting, ex-officio
Ted Worth	(CKAF Grants Director) ex officio, non-voting
Megan Sirett	(CKAF Grants Officer) ex officio, non-voting

CKAF Project Grant Committee – 2012

Craig Walker	(chair of the committee) voting in the event of a tie vote
Rebecca Anweiler	voting
Peter Cassidy	voting
Dympna McConnell	voting
Andrea Robertson	voting
Sarah Garton Stanley	voting
Bill Glover**	(Councillor, City of Kingston) ex officio, non-voting
Lisa Osanic	(Councillor, City of Kingston) ex officio, non-voting
Brian McCurdy	(Cultural Director, City of Kingston) ex officio, non-voting
Colin Wiginton	(Manager, Cultural Services for City of Kingston) ex-officio, non-voting
Ted Worth	(CKAF Grants Director) ex officio, non-voting
Megan Sirett	(CKAF Grants Officer) ex officio, non-voting

** Councillor Glover was unable to attend the meeting.

Attachment B: CKAF 2012 CONFLICT OF INTEREST GUIDELINES

G.6. Conflict of Interest Rules for Members of the Grants Committee

The KAC is particularly concerned with potential conflicts of interest. There are two types of conflict of interest – **direct** and **indirect**. There are also two kinds of direct conflict of interest – **financial** and **private**.

G.6.a. Jurors' Conflicts of interest

- (i) A juror is in a **direct** conflict of interest with a particular application if he or she, or a member of the Juror's immediate family (spouse or equivalent, son or daughter, parent, sibling or member of the immediate household) has a **financial** interest in the success or failure of the application.
- (ii) A juror is also in a **direct** conflict of interest with a particular application if he or she has a **private** interest in the success or failure of the application. Staff or board members of the organization applying for funds, or members of their immediate families (spouse or equivalent, son or daughter, parent, sibling or member of the immediate household) would be in direct conflict. For such applications a private interest also includes affiliations or activities that compromise or unduly influence decision-making.
- (iii) Any reason that makes it difficult for a juror to evaluate an application objectively may create an **indirect** conflict of interest. For example an indirect conflict of interest may arise when a juror's record includes previous participation with an applicant. The KAC will request potential Grants Committee members to identify present and past membership or participation in Kingston arts organizations over the previous 2 years.
- (iv) All jurors are asked to sign forms to identify **direct** and/or **indirect** conflicts of interest as a means of documenting the integrity of the process. At the jury meeting, the Chair answers any questions, facilitates a discussion on the juror's impartiality and decides how the situation will be managed.

G.6.b. Non-voting Members' Conflicts of Interest

- (i) **City of Kingston members (Ex-officio)**
Only the jurors make decisions about which applications to fund and by what amounts, but because City of Kingston ex-officio members may participate in discussing applications during the adjudication meetings they are subject to the same rules pertaining to conflicts of interest as are jury members.
- (ii) **KAC Grants Administrator(s) (Ex-officio)**
The KAC Grants Administrator(s) who act as Executive Secretaries and resource people to the Grants Committee are subject to the same conflict of interest rules as the jury members. They are not permitted to take part in adjudication discussions (except as specified in section G.1.b.ii., above), and in addition they have in their employment contracts the following clause(s):

"To avoid conflicts of interest while you are employed as a Grants Director or Administrator by the KAC you will agree to the following:

- that you will not take any action to either favour or prejudice any applications submitted to the CKAF (see Note 1 below);
- that you will not participate in the writing of any application to the CKAF for another party (see Note 2 below);
- that while serving as an Executive Secretary on the Grants Committee you will abide by the Conflict of Interest Rules for that Committee.

Note 1: As part of the grant management process, informing the Chair of the Grants Committee about incomplete or inaccurate applications and, at the direction of the

Attachment B: CKAF 2012 CONFLICT OF INTEREST GUIDELINES

Chair, requesting information and clarification from the applicant, do not constitute favouring or prejudicing applications.

Note 2: As part of the grant management process, providing information or clarification of application guidelines to applicants or potential applicants do not constitute participation in the writing of grant applications."

G.6.c. Procedures with respect to Conflict of Interest Issues

- (i) All Members of the Grants Committee must abide by the Conflict of Interest Rules set out in this document and as amended from time to time.
- (ii) All disclosures of conflicts of interest must be submitted in writing to the Chair of the Grants Committee, and will be retained as part of CKAF records.
- (iii) The course of action to be taken in a direct or indirect conflict of interest shall be that the member will be required to leave the meeting and therefore not be party to discussion or voting on the application in question.
- (iv) If any conflict of interest becomes apparent during the discussion of the relevant application, the Chair of the Grants Committee will ask the juror to leave the room immediately for the remainder of that discussion.
- (v) If a member of the Grants Committee failed to make proper prior disclosure of his or her conflict(s) of interest and that omission resulted in a profit or benefit to the member or member's family, the Executive Committee of the KAC shall review the circumstances and if satisfied that the member failed to comply with the applicable Conflict of Interest Rules, then the member may be required to compensate the KAC for the profit or benefit improperly realized.
- (vi) The Chair of the Grants Committee will oversee compliance with conflict of interest rules pertaining to the Grants Committee adjudication meetings.
- (vii) Any concerns or complaints regarding a potential conflict of interest of a member of the Grants Committee shall be made in writing to the President of the KAC.

(Taken from the Kingston Arts Council Plan for Administration of Arts Funding for the Corporation of the City of Kingston in 2012.)

**Attachment C:
CKAF 2012 OPERATING GRANT RESULTS**

Organization	<i>Grant</i>
Agnes Etherington Art Centre	\$ 75,000.00
Cantabile Choirs of Kingston	\$ 26,000.00
Le Centre culturel Frontenac	\$ 15,000.00
Kingston Canadian Film Festival	\$ 25,000.00
Kingston Symphony Association	\$ 75,000.00
Kingston WritersFest	\$ 25,000.00
Modern Fuel Artist-Run Centre	\$ 42,000.00
Reelout Arts Project Inc.	\$ 20,000.00
Theatre Kingston	\$ 32,500.00
Union Gallery	\$ 10,000.00
TOTAL Operating Grant Funds Awarded in 2012	\$ 345,500.00

**Attachment D:
CKAF 2012 PROJECT GRANT RESULTS**

Organization/Collective	Project Title	Grant
ARTignite	Allumage: An ARTignite Centrepiece	\$ 7,500.00
Blue Canoe Theatrical Productions Inc.	<i>Summer Arts Showcase</i>	\$ 8,000.00
Corridor Culture Collective	<i>Corridor Culture</i>	\$ 10,000.00
Fauxhemian Films Collective	<i>Fine and Hot</i>	\$ 5,400.00
H'art School	<i>The Box: Artistic Directors</i>	\$ 7,500.00
Impromptu Productions Collective	<i>The Merry Wives of Windsor</i>	\$ 3,000.00
Joe's MILL	<i>Joe's MILL 2012 Workshop Series</i>	\$ 3,500.00
Kingston Blues Society	<i>Kingston Blues Society Monthly Jam</i>	\$ 7,500.00
Kingston Chamber Choir	<i>Kingston Chamber Choir Presents: "Magnificat"</i>	\$ 4,200.00
Kingston Community Ballet Association	<i>Celebration of Kingston Dancers</i>	\$ 5,744.00
Kingston Community Health Centres	<i>Kingston Multicultural Arts Festival</i>	\$ 14,600.00
Kingston Jazz Society	<i>Live @ your Library – Concert Series: The Kingston Jazz Composers Connection</i>	\$ 11,400.00
Kingston Punk Productions Collective	<i>Fun House Festival 2013</i>	\$ 6,500.00
Live Wire Music Series	<i>Live Wire Music Series Workshops + Music in Schools – 2011-2012</i>	\$ 5,000.00
Melos Choir & Chamber Orchestra	<i>Coronation Music Celebrating the Queen's Jubilee</i>	\$ 4,800.00
OPIRG Kingston	<i>Push It: Hip Hop Series</i>	\$ 6,000.00
Salon Theatre Productions	<i>Macdonald Festival 2013</i>	\$ 10,000.00
The Artel	<i>No Concession, No Division</i>	\$ 6,790.00
The Library Chronicles Collective	<i>The Library Chronicles</i>	\$ 10,000.00
Tone Deaf Festival Collective	<i>Tone Deaf 11</i>	\$ 12,500.00
TOTAL Project Grant Funds Awarded in 2012 :		\$149,934.00

**Attachment E:
CKAF 2012 ANALYSIS OF GRANTS RESULTS**

Project Grants	2007	2008	2009 **	2010	2011	2012
Grants Requested	\$373,686	\$387,190	\$394,718	\$237,500	\$361,007	\$303,779
Grants Recommended	\$130,000	\$135,300	\$133,050	\$130,000	\$145,000	\$149,934
Applicants Requesting Funding	32	32	36	23	30	27
Applicants Recommended for Funding	17	17	16	18	18	20
Requests as a % of available funds	287%	286%	297%	183%	249%	203%
% of Applicants to receive funding	53.1%	53.1%	44.4%	78.3%	60.0%	74.1%
% of Applicants declined	46.9%	46.9%	55.6%	21.7%	40.0%	25.9%
% of Requested Funding granted	35%	34.9%	33.7%	54.7%	40.2%	49.4%
Average Grant	\$7,647	\$7,959	\$8,316	\$7,222	\$8,056	\$7,497

Operating Grants	2007	2008	2009	2010	2011	2012
Grants Requested	\$535,000	\$424,500	\$491,500	\$398,500	\$427,860	\$462,419
Grants Recommended	\$300,000	\$300,000	\$300,000	\$318,300	\$335,000	\$345,500
Applicants Requesting Funding	14	12	14	11	12	13
Applicants Recommended for Funding	8	9	9	9	10	10
Requests as a % of available funds	178%	142%	164%	125%	128%	134%
% of Applicants to receive funding	57.1%	75.0%	64.3%	81.8%	83.3%	76.9%
% of Applicants declined	42.9%	25.0%	35.7%	18.2%	16.7%	23.1%
% of Requested Funding granted	56.1%	70.7%	61.0%	79.9%	78.3%	74.7%
Average Grant	\$37,500	\$33,333	\$33,333	\$35,367	\$33,500	\$34,550

** 2009 is the final year applicants were able to receive both Operating and Project Grants in one year.