



**CITY OF KINGSTON**  
**REPORT TO COUNCIL**

Report No.: 12-090

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**TO:** Mayor and Members of Council  
**FROM:** Cynthia Beach, Commissioner, Sustainability and Growth  
**RESOURCE STAFF:** Grant Bain, Director, Planning & Development Department  
**DATE OF MEETING:** February 21, 2012  
**SUBJECT:** Commemorative Integrity Statement for Frontenac County Court House, National Historic Site of Canada

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**EXECUTIVE SUMMARY:**

On July 19, 2011, Council approved a Commemorative Integrity Statement (CIS) for the Frontenac County Courthouse, a municipally-owned National Historic Site. This report has been prepared to seek authorization for the Mayor and City Clerk to sign the CIS document, as required by Parks Canada. At this time, the document has been provisionally approved by the National Office of Parks Canada and will be formally approved by Parks Canada once it has been signed by the City.

**RECOMMENDATION:**

**WHEREAS** Parks Canada requires that prior to its approval of a Commemorative Integrity Statement (CIS) that the document be endorsed through the signature(s) of the property owner(s); and,

**WHEREAS** Council has previously approved a Commemorative Integrity Statement for the Frontenac County Courthouse on July 19, 2011 (Report 76, Clause 1); and,

**WHEREAS** the document has been provisionally approved by Parks Canada's National Office;

**THEREFORE BE IT RESOLVED THAT** in order to meet the requirements of Parks Canada, Mayor and City Clerk be authorized to endorse the Frontenac County Court House Commemorative Integrity Statement, dated April 2011; and

**THAT** following the completion of the municipal signatures, that Frontenac County Court House Commemorative Integrity Statement be forwarded to Parks Canada for signatures and final approval by Parks Canada's representatives.

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**AUTHORIZING SIGNATURES:**

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|---|
| ORIGINAL SIGNED BY COMMISSIONER<br>Cynthia Beach, P.Eng, MCIP, RPP, Commissioner, Sustainability & Growth Group |
| ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER<br>Gerard Hunt, Chief Administrative Officer                    |

**CONSULTATION WITH THE FOLLOWING COMMISSIONERS:**

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| Lanie Hurdle, <i>Community Services</i>                                 | N/R |
| Denis Leger, <i>Transportation, Properties &amp; Emergency Services</i> | N/R |
| Jim Keech, <i>President and CEO, Utilities Kingston</i>                 | N/R |

***(N/R indicates consultation not required)***

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**OPTIONS/DISCUSSION:**

On July 19, 2011, Council approved the following motion under Report 76:

***Commemorative Integrity Statement for Frontenac County Court House National Historic Site of Canada***

***WHEREAS*** the City of Kingston is committed to conserving its cultural heritage resources; and,

***WHEREAS*** the City of Kingston is owner or part owner of three national historic sites; and, ***WHEREAS*** the 2010 Official Plan for the City of Kingston states that the City will prepare Commemorative Integrity Statements for the National Historic Sites it owns;

***THEREFORE BE IT RESOLVED THAT*** the Frontenac County Court House Commemorative Integrity Statement, dated April 2011, be adopted;

- and further -

***THAT*** the Frontenac County Court House Commemorative Integrity Statement be forwarded to Parks Canada for signature and final approval of Parks Canada's Director General.

**CARRIED**

Parks Canada has developed a template and guide for Commemorative Integrity Statements (*Guide to the Preparation of Commemorative Integrity Statements*, February 2002). The approval process for CIS documents prepared under this template follows a standard procedure which requires signatures of both City and Parks Canada representatives.

Parks Canada has confirmed that in addition to the Council approval of the CIS provided on July 19, 2011 (Report 76, Clause 1), both the Mayor and City Clerk are required to sign the CIS document in order to provide Parks Canada assurances on the following matters:

- That Council agrees with the CIS document;
- That the City agrees that the CIS has been prepared in a manner that is consistent with the guidelines for the preparation of Commemorative Integrity Statements; and
- That the City agrees that the document will be used to guide the management of the site.

Therefore, it is recommended that Council authorize the Mayor and City Clerk to endorse the Frontenac County Court House Commemorative Integrity Statement, dated April 2011 and that following the completion of the municipal signatures, that the documents be forwarded to Parks Canada for signatures and final approval of Parks Canada's representatives.

**EXISTING POLICY/BY LAW:**

N/A

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**NOTICE PROVISIONS:**

N/A

**ACCESSIBILITY CONSIDERATIONS:**

Alternative formats of this report are available on request.

**FINANCIAL CONSIDERATIONS:**

N/A

**CONTACTS:**

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|---|------------------------|
| Grant C. Bain, Director of Planning & Development           | 613-546-4291 ext. 3252 |
| Marnie Venditti, Manager, Development Approvals             | 613-546-4291 ext. 3256 |
| Lindsay Lambert, Planner, Planning & Development Department | 613-546-4291 ext. 2176 |

**OTHER CITY OF KINGSTON STAFF CONSULTED:**

N/A

**EXHIBITS ATTACHED:**

None.