

Instructions:

All candidates must complete Boxes A and B. Candidates who receive contributions or incur expenses beyond the nomination fee must complete Boxes C, D, Schedule 1, and Schedule 2 as appropriate. Candidates who receive contributions or incur expenses in excess of \$10,000 must also attach an Auditor's Report.

All surplus funds (after any refund to the candidate or his or her spouse) shall be paid immediately over to the clerk who was responsible for the conduct of the election.

For the campaign period from (day candidate filed nomination)

YYYY	MM	DD
2 0 1 4	0 8	1 8

 to

YYYY	MM	DD
2 0 1 4	1 2	3 1

 Primary filing reflecting finances to December 31 (or 45th day after voting day in a by-election)

 Supplementary filing including finances after December 31 (or 45th day after voting day in a by-election)

Box A: Name of Candidate and Office

Candidate's name as shown on the ballot

Last Name

Downes

Given Name(s)

Richard

Name of office for which the candidate sought election

Mayor of Kingston

Ward name or no. (if any)

Name of Municipality

City of Kingston

Spending limit issued by clerk

\$ 80,377.30

 I did not accept any contributions or incur any expenses other than the nomination fee. *(Complete Box A and B only)*
Box B: Declaration

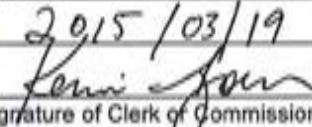
 I, Richard Downes, a candidate in the municipality of

City of Kingston, hereby declare that to the best of my knowledge and belief that these


financial statements and attached supporting schedules are true and correct.

Declared before (clerk or commissioner)

 in the City of Kingston

 on (yyyy/mm/dd) 2015/03/19

Signature of Clerk of Commissioner

2015/03/19
Date Filed in the Clerk's Office (yyyy/mm/dd)


Signature of Candidate

Kevin Arjoon, Deputy City Clerk
A Commissioner for taking Oaths for
The Corporation of the City of Kingston,
Section 1(2)(1), R.S.O. 1990, c.C17

Box C: Statement of Campaign Income and Expenses

LOAN

Name of bank or recognized lending institution () _____
Amount borrowed \$ _____

INCOME

Total amount of all contributions (From line 1A in Schedule 1) + \$ 59,143.75
Refund of nomination filing fee + \$ 200.00 *FRTD*
Sign deposit refund + \$ _____
Revenue from fund-raising events not deemed a contribution (From Part III of Schedule 2) + \$ _____
Interest earned by campaign bank account + \$ 0.63
Other (provide full details) + \$ _____
1. _____ + \$ _____
2. _____ + \$ _____
3. _____ + \$ _____
Total Campaign Income (Do not include loan) = \$ 59,144.38 C1 *59,344.38 FRTD*

EXPENSES (Note: include the value of contributions of goods and services)

Expenses subject to spending limit

Nomination filing fee + \$ 200.00
Inventory from previous campaign used in this campaign (list details in Table 5 of Schedule 1) + \$ 1,300.00
Advertising + \$ 15,784.93
Brochures/flyers + \$ 22,704.25
Signs (including sign deposit) + \$ 10,451.46
Meetings hosted + \$ _____
Office expenses incurred until voting day + \$ 4,997.69
Phone and/or Internet expenses incurred until voting day + \$ 1,188.00
Salaries, benefits, honoraria, professional fees incurred until voting day + \$ _____
Bank charges incurred until voting day + \$ 38.04
Interest charged on loan until voting day + \$ _____
Other (provide full details) + \$ _____
1. PayPal service fee + \$ 44.86
2. _____ + \$ _____
3. _____ + \$ _____
Total Expenses subject to spending limit = \$ 56,709.23 C2

Expenses not subject to spending limit

Accounting and audit + \$ 1,299.50
Cost of fund-raising events/activities (list details in Part IV of Schedule 2) + \$ _____
Voting day party/appreciation notices + \$ 1,135.65
Office expenses incurred after voting day + \$ _____
Phone and/or Internet expenses incurred after voting day + \$ _____
Salaries, benefits, honoraria, professional fees incurred after voting day + \$ _____
Bank charges incurred after voting day + \$ _____
Interest charged on loan after voting day + \$ _____
Expenses related to recount + \$ _____
Expenses related to controverted election + \$ _____
Expenses related to compliance audit + \$ _____
Expenses related to candidate's disability (provide full details) + \$ _____
1. _____ + \$ _____
2. _____ + \$ _____
3. _____ + \$ _____
Other (provide full details) + \$ _____
1. _____ + \$ _____
2. _____ + \$ _____
3. _____ + \$ _____
Total Expenses not subject to spending limit = \$ 2,435.15 C3

Total Campaign Expenses (C2 + C3) = \$ 59,144.38 C4

Box D: Calculation of Surplus or Deficit

Excess (deficiency) of income over expenses (Income – Total Expenses)
(C1 – C4)

+ \$ 200.00 D1 *TRAD*

Eligible deficit carried forward by the candidate from the last election

- \$ _____ D2

Total (D1 – D2)

= \$ 0.00

If there is a surplus, deduct any refund of candidate's or spouse's contributions to the campaign

- \$ 200.00 *TRAD*

Surplus (or deficit) for the campaign

= \$ 200.00 D3

If line D3 shows a surplus, the amount must be paid in trust, at the time the financial statements are filed, to the municipal clerk who was responsible for the conduct of the election.

Amount of \$ _____ paid to municipal clerk in the municipality of Kingston, Ontario

Schedule 1 - Contributions

Part I – Summary of Contributions

Contribution from candidate (include the value of inventory listed in Table 5)	+ \$ 42,655.69
Contribution from spouse	+ \$ <u> </u>
Total value of contributions not exceeding \$100 per contributor	
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor is \$100 or less (do not include contributions from candidate or spouse).	+ \$ 5,198.00
Total value of contributions exceeding \$100 per contributor (from line 1B; list details in Tables 1 – 4)	
• Include ticket revenue, contributions in money, goods and services where the total contribution from a contributor exceeds \$100 (do not include contributions from candidate or spouse).	+ \$ 13,100.34
Less: Contributions returned or payable to the contributor	– \$ 1,810.28
Contributions paid or payable to the clerk, including contributions from anonymous sources exceeding \$10	– \$ <u> </u>
Total Amount of Contributions (Record in Box C)	= \$ 59,143.75 1A

Part II – List of Contributions from Each Single Contributor Totalling more than \$100

Table 1: Monetary contributions from individuals other than candidate or spouse

Name	Full Address	Amount \$
See attached sheet		5,760.34

Name	Full Address	Amount \$
<input checked="" type="checkbox"/> Additional information is listed on separate supplementary attachment		Total 5,760.34

Table 2: Monetary contributions from corporations or unions

Name (Legal and Carrying on Business As)	Full Address	President or Business Manager	Authorized Representative	Amount \$
See attached sheet				6,888.00

Name (Legal and Carrying on Business As)	Full Address	President or Business Manager	Authorized Representative	Amount \$
<input checked="" type="checkbox"/> Additional information is listed on separate supplementary attachment			Total	6,888.00

Table 3: Contributions in goods or services from individuals other than candidate or spouse
 (Note: must also be recorded as expenses in Box C)

Name	Full Address	Description of Goods or Services	Value \$

Name	Full Address	Description of Goods or Services	Value \$
<input type="checkbox"/> Additional information is listed on separate supplementary attachment			Total

Table 4: Contributions in goods or services from corporations or unions (Note: must also be recorded as expenses in Box C)

Name of Corporation (Legal and Carrying on Business As)	Full Address	President or Business Manager	Authorized Representative	Description of Goods or Services	Value \$
GM Landis Marketing	111 Ramona Blvd., Markham, ON L3P 2K6	Genny Landis	Jenny Landis	Advertising	452.00

Name of Corporation (Legal and Carrying on Business As)	Full Address	President or Business Manager	Authorized Representative	Description of Goods or Services	Value \$

Additional information is listed on separate supplementary attachment **Total** **452.00**
Total Part II Contributions (Add Totals from Tables 1–4) (Record in Part I – Summary) **\$ 13,100.34_{1B}**

Part III – Inventory

Table 5: Inventory of Campaign Goods and Materials from Previous Campaign used in this Campaign
 (Note: value must be recorded as a contribution from the candidate and as an expense)

Description	Date Acquired (yyyy/mm/dd)	Supplier	Current Market Value \$	Quantity	Total Value \$
Lawn signs			3.50	200	700.00
road signs			15.00	40	600.00

Description	Date Acquired (yyyy/mm/dd)	Supplier	Current Market Value \$	Quantity	Total Value \$
<input type="checkbox"/> Additional information is listed on separate supplementary attachment					Total 1,300.00

Schedule 2 – Fundraising Events and Activities

Fundraising Event/Activity

Complete a separate schedule for each event or activity held

Additional schedule(s) attached

Description of fundraising event/activity _____

Date of event/activity (yyyy/mm/dd) _____

Part I – Ticket Revenue

Admission charge (per person)

(If there are a range of ticket prices, attach complete breakdown of all ticket sales)

+ \$ _____ 2A

Number of tickets sold

X _____ 2B

Total Ticket Revenue (2A X 2B) (Include in Schedule 1)

= \$ _____

Part II – Other revenue deemed a contribution

(provide details (e.g. revenue from goods sold in excess of fair market value))

1. _____ + \$ _____
2. _____ + \$ _____
3. _____ + \$ _____
4. _____ + \$ _____
5. _____ + \$ _____

Total Part II Revenue (include in Schedule 1)

= \$ _____

Part III – Other revenue not deemed a contribution

(provide details (e.g. contributions of \$10 or less; market value of goods or services sold))

1. _____ + \$ _____
2. _____ + \$ _____
3. _____ + \$ _____
4. _____ + \$ _____
5. _____ + \$ _____

Total Part III Revenue (include in Box C)

= \$ _____

Part IV – Expenses related to fundraising event or activity (provide details)

1. _____ + \$ _____
2. _____ + \$ _____
3. _____ + \$ _____
4. _____ + \$ _____
5. _____ + \$ _____
6. _____ + \$ _____
7. _____ + \$ _____
8. _____ + \$ _____

Total Part IV Expenses (include in Box C)

= \$ _____

Auditor's Report*Municipal Elections Act, 1996 (Section 78)*

A candidate who has received contributions or incurred expenses in excess of \$10,000 must attach an auditor's report.

Professional Designation of Auditor

Chartered Professional Accountant

Municipality

City of Kingston

Date (yyyy/mm/dd)

2015/03/19

Contact Information

Last Name

Wilson

First Name

Brent

Licence Number

305253

Address

Suite/Unit No.

201

Street No.

1473

Street Name

John Counter Boulevard

City/Town

Kingston

Province

ON

Postal Code

K7M 8Z6

Telephone No. (including area code)

613 544-2903

ext.

Fax No.

613 544-6151

Email Address

bwilson@collinsbarrow.com

The report must be done in accordance with generally accepted auditing standards and must:

- set out the scope of the examination
- provide an opinion as to the completeness and accuracy of the financial statement and whether it is free of material misstatement

 Report is attached

Personal information, if any, collected on this form is obtained under the authority of sections 78 and 95 of the *Municipal Elections Act, 1996*. Under section 88 of the *Municipal Elections Act, 1996* (and despite anything in the *Municipal Freedom of Information and Protection of Privacy Act*) documents and materials filed with or prepared by the clerk or any other election official under the *Municipal Elections Act, 1996* are public records and, until their destruction, may be inspected by any person at the clerk's office at a time when the office is open. Campaign financial statements shall also be made available by the clerk in an electronic format free of charge upon request.

Table 1 - Donors, Individuals more than \$100

Amount	Name, First	Name, Last	Address 1	Address 2	City	Postal Code	Notes
\$250.00	Garvin	Anderson	625 Fernmoor Dr		Kingston	K7M 8K5	
\$300.00	Guy	Bowle	gbowle@keypointstech.com				
\$200.00	Lorayne E	Bradshaw	1A 81 Bass Lake	RR #1	Lombardy	K0G 1L0	
\$200.00	Don	Bristol	911-175 Bath Road		Kingston	K7M 7K9	
\$150.00	George	Clark	185A King St W		Kingston	K7L 2W7	
\$400.00	Robert C	Clark	152 Bay St	Unit 2	Kingston	K7K 1J2	
\$100.34	Kim	Garrison	kim.garrison@queensu.ca				incl in-kind contribution - \$90.35
\$200.00	William	Glover	163 Churchill Cres		Kingston	K7L 4N3	
\$750.00	John	Grenville	24 Jenkins St		Kingston	K7K 1N3	2 donations
\$250.00	Bill	Jennings	bjennings1@cogeco.ca				
\$200.00	Kathleen	Makepeace	133 William St.		Kingston	K7L 2C7	
\$300.00	Vincent	Maloney	44 James St		Kingston	K7K 1Y9	
\$300.00	Geoffrey	Matthews	9060 C Front Rd		Shella, ON	K0H 2S0	
\$500.00	Thomas M	Murphy	85 Ontario St	Apt 802	Kingston	K7L 5V7	
\$300.00	Laura	Murray	laurapacific@gmail.ca				
\$110.00	France	Pellicano	101 College St		Kingston	K7L 4L7	
\$200.00	Cheryl	Robinson	109 York St		Kingston	K7K 1P9	
\$400.00	Athab	Sagianis	205 Rideau Street	Apt 404	Kingston	K7K 7B1	2 donations
\$150.00	Sergio	Somondo	somondo@queens.ca				
\$300.00	Donald	Stuart	259 Willingdon Ave		Kingston	K7L 4J2	
\$200.00	Eva	Toth	265 Main Street		Kingston	K7K 5S5	

\$5,760.34 TOTAL

Table 2 - Donors, Corp'ns and Unions (more than \$100)

Amount	Name, First	Name, Last	Authorized Representative	Corporation or Business	Address 1	Address 2	City	Postal Code
\$500.00	Tom	Wise		2325487 Ontario Ltd	1570 Road 56		Waffle Island, ON	K0H 2T0
\$750.00	Alf	Hendry		Homesized Land Holdings Limited	80 Johnson St		Kingston	K7L 1K7
\$750.00	Bill	Poase		18EW Local 115	40 Binnington Court		Kingston	K7M 8S3
\$400.00	Geraldine	Eberle		Kingston & District Labour Council	105 Sutherland Dr	Suite 7	Kingston	K7K 5W8
\$250.00	Ross	Grieve		Kingston Hub Group Inc.	395 Princess Street		Kingston	K7L 1B9
\$750.00	Norm	Springer		Kingston Terminal Properties Ltd	105 Princess St	P.O. Box 1534	Kingston	K7L 5C7
\$200.00	Jay	Alramosky		Mort Investments Ltd.	179 Sydenham Street		Kingston	K7L 1B9
\$750.00	Phillip	Brown		Nutra Services Inc	844 Division St		Kingston	K7K 4C3
\$650.00	Giovanni	Castillo		Ontario Sewer & Watermain Construction Assoc'n	5045 Orbitor Drive	Unit 12, Suite 300	Mississauga, ON	L4W 4T4
\$238.00	Warren	Thomas		OPSEU	100 Lesmill Road		Toronto	M9B 3P8
\$750.00	Steve	Cronright		Quinte St Lawrence Building Trades Council	1724 Bath Road	Suite 207	Kingston	K7M 4T2
\$150.00	Claude	Sacco		Rigney Building Supplies Ltd	5 Terry Fox Drive	P.O. Box 756	Kingston	K7L 0X5
\$750.00	Garth	Cochrane		I.U.A. Local 401	26 Carleton St	Unit 3	Kingston	L1C 3Y7

\$6,888.00

TOTAL

**Richard Downes - Election
Campaign**

**Election Campaign Audit
For the period
August 18, 2014 to December 31, 2014**



Independent Auditors' Report

To: John Bolognone, City Clerk, Corporation of the City of Kingston

We have audited the accompanying financial statement - Auditor's Report, Form 4 of Richard Downes, candidate, for the period August 18, 2014 to December 31, 2014.

Candidate's Responsibility for the Financial Statement

The candidate is responsible for the preparation of this financial statement in accordance with the Municipal Elections Act, 1996, and for such internal control determined to be necessary to enable the preparation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditors' judgement, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditors consider internal controls relevant to the candidate's preparation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the candidate's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the candidate, as well as evaluating the overall presentation of the financial statement. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Basis for Qualified Opinion

Due to the nature of the types of transactions inherent in an election campaign, it is impracticable through auditing procedures to determine that the accounting records include all donations of goods and services, receipts and disbursements. Accordingly, our verification of these transactions was limited to ensuring the financial statement reflects the amounts recorded in the accounting records of Richard Downes, candidate, in accordance with the accounting procedures established by the Municipal Elections Act, 1996 and we were not able to determine whether any adjustments might be necessary to income and expenses.

Qualified Opinion

In our qualified opinion, except for the effect of adjustments, if any, which we may have determined to be necessary had we been able to satisfy ourselves concerning the completeness of the records as described in the preceding paragraph, this financial statement presents fairly in all material respects, the income and expenses for the campaign period from August 18, 2014 to December 31, 2014 in accordance with the accounting treatment prescribed by the Municipal Elections Act, 1996.

The Municipal Elections Act, 1996 does not require us to report, nor was it practicable for us to determine, that contributions reported include only those which may be properly retained in accordance with the provisions of the Municipal Elections Act, 1996.

Collins Barrow SEO LLP

Chartered Professional Accountants
Licensed Public Accountants

Kingston, Ontario
March 19, 2015