



**City of Kingston
Report to Council
Report Number 15-013**

To: Mayor and Members of Council
From: Desiree Kennedy, Chief Financial Officer and City Treasurer
Resource Staff: Stephen Dickey, Director of Financial Services
Lana Foulds, Manager of Financial Planning
Date of Meeting: December 16, 2014
Subject: Annual Amendment to Fees and Charges By-law 2005-10

Executive Summary:

The *Municipal Act, 2001* authorizes a municipality to impose fees for services. Fees charged to users for various services are a primary source of municipal revenue, representing approximately 15% of the City's total municipal revenue budget. In that regard, the City's policy dictates that fees and charges be reviewed and adjusted annually by the Consumer Price Core Index of the third quarter of the prior year plus 1% for capital purposes, where feasible, or by an amount that will recover, at a minimum, respective service, administration and capital costs. Financial Services works with departments to review annually all fees and charges to ensure that they are being applied in accordance with policy and strategic direction. An amendment to the by-law is recommended to Council to reflect the annual changes.

In most cases, services that have fees associated with them are also subsidized in various proportions by taxation revenues and, therefore, it is important that fee adjustments are reviewed on an annual basis and in conjunction with a review of respective service costs to ensure that the proportion of user fees and taxation subsidy is maintained. If fees are not adjusted appropriately, the result will be increased pressure on tax increases to subsidize the costs of providing the service.

Recommendation:

That a by-law be presented for all three readings to amend By-Law 2005-10 "A By-Law to Establish Fees and Charges to be Collected by the Corporation of the City of Kingston", as amended, in order to establish fees and charges for 2015.

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Authorizing Signatures:

ORIGINAL SIGNED BY DIRECTOR OF FINANCIAL SERVICES

**Desirée Kennedy, Chief Financial Officer
and City Treasurer**

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER

Gerard Hunt, Chief Administrative Officer

Consultation with the following Members of the Corporate Management Team:

Cynthia Beach, Corporate & Strategic Initiatives

Lanie Hurdle, Community Services

Denis Leger, Transportation, Facilities & Emergency Services

Jim Keech, President and CEO, Utilities Kingston

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Options/Discussion:

Council has ratified By-Law 2005-10, "A By-Law to Establish Fees and Charges to be Collected by the Corporation of the City of Kingston", as amended, to provide authorization in a consolidated fashion for the purposes of establishing fees and charges in a fiscal year. The by-law allows for fees and charges to be adjusted annually, on January 1, as approved by Council, as follows:

- By the Consumer Price Core Index of the third quarter of the prior year plus 1% for capital purposes, where feasible
- By a cumulative adjustment for past years where the fee is not adjusted by the Consumer Price Index in one year
- By an amount that will recover, at a minimum, respective service, administration and capital costs, as well as costs for any other purpose in any amount permitted under applicable law.

In Canada, the Consumer Price Index (CPI) is the price index most commonly used to calculate inflation. Because of this, "CPI" has become a colloquialism for the rate of inflation in Canada. Despite the common use of the term "CPI" to mean a single measure of inflation, there is more than one way to use the CPI to calculate inflation. The CPI Core Index is the escalator prescribed in this By-Law to be used as a proxy for inflation estimates. This indicator removes from the calculation some of the goods and services which are the most volatile such as fruits, vegetables, gasoline, fuel oil, natural gas, etc.

The By-Law provides for adjustments to fees for services, in comparison to the related costs of providing the respective service, which becomes an important strategy in maintaining appropriate levels of cost recovery. Services that have fees associated with them are, in most cases, also subsidized in various proportions by taxation revenues and, therefore, it is important that fee adjustments are reviewed on an annual basis and in conjunction with a review of respective service costs to ensure that the proportion of user fees and taxation subsidy is maintained. In addition to taxation and provincial grant revenues, fees charged to users for various services are a primary source of municipal revenue, representing approximately 15% of the City's total municipal revenue budget.

Because the review and setting of fees is a process that is carried out in conjunction with other planning and budgeting activities, normally information with respect to proposed changes to fees and charges would be brought forward to Council during budget deliberations in the fall of the year. However, due to the timing of the election and the resulting delay in budget deliberations until the new year, the need to maintain consistent policy and practice and in order avoid the loss of normal fee increases for the first quarter of 2015, it is necessary to address this By-law amendment now in order to have the authority in place to post and implement these fees and charges for January 1st. These fee adjustments are considered part of the funding for various programs in preparation of the 2015 operating budget.

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The Consumer Price Core Index is 2.1% as at the end of the third quarter of 2014, and the Bank of Canada projection for inflation over the next fiscal year and into the longer term is estimated to average 2%. Because of this, in many cases where fee adjustments have been made to account for inflation, fee increases represent up to 2% escalation, in addition to the 1% for capital purposes, in order to reflect an average inflationary adjustment required to cover total expected costs for the service for 2015, as permitted by the By-law.

For the majority of recommended fees, an increase of 3% has been applied, effective January 1, 2015. Some fees have been adjusted slightly more or less than the 3% as a result of rounding in order to maintain even dollar amounts after tax for ease of cash handling or to maintain amounts that support the constraints of respective cash collection equipment, such as a parking machines.

For ease of review, the table below provides further detail and explanation for fee changes that are other than the annual inflationary adjustments noted above. The majority of these changes reflect one of the following strategies:

- Maintaining fee levels where the charge is currently sufficient to cover the full cost of the good or service;
- Setting fees to reflect an appropriate market rate based on market analysis;
- Minimizing fee increases to encourage increased use of a good or service;
- Setting fees to support harmonization efforts or consistency of fees for similar services across different departments;
- Addition of new fees.

Information is provided in the table below by department.

Section Reference	Fee Change
Clerk's Department	<ul style="list-style-type: none"> • Document Searches (Pursuant to MFIPPA) and Affidavits for Non-Profit Housing Matters: no change as per relevant legislation • Photocopies of Documents, including By-Laws: no change - current fees appropriate to recover respective costs
Rideaucrest Parking	<ul style="list-style-type: none"> • Per Visit: no change due to constraints of the cash collection system – multi-year cumulative adjustment applied periodically
Museums	<ul style="list-style-type: none"> • Pump House Steam Museum: new revenues implemented for facility and equipment rental based on cost recovery model
Grand Theatre	<ul style="list-style-type: none"> • Ticket Office Service Charges to Ticket Buyer: increased greater than inflation as per terms of the service provider contract • Capital Improvement Surcharge: no change as a result of market analysis

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Section Reference	Fee Change
Recreation & Leisure	<ul style="list-style-type: none"> • Some fees for services offered at INVISTA and Artillery Park have been combined to harmonize the services and fees between the two facilities • Membership and training fees are effective March 1st, 2015; Artillery Park programs and recreation events & programs fees are effective April 1st, 2015 • Artillery Park Pool and Gym Memberships: fee structures consolidated and fees harmonized – ‘per visit’ changed to include pool only • Artillery Park and INVISTA Centre Training fees: fee structures were consolidated and fees harmonized; restructured Personal Training fees to add multi-session packages; discounts added for additional Personal Training per visit hours to encourage use • Artillery Park and INVISTA Centre Wellness membership fees: fee structures consolidated and fees harmonized • All Inclusive Annual Membership fee for Family: reduced to be consistent with other wellness membership fees • SCOTT Aqua Park Family Drop In Evening Pass: reduced to be consistent with the Child rate • Lifeguard and Instructor fees: increased greater than inflation to better reflect appropriate cost recoveries • Toonie Swim and Public Skating: no change to encourage greater use
Rental Rates	<ul style="list-style-type: none"> • Commercial/Profit Surcharge of 20% on rental rates: no change - consistent with similar charges in other departments
Rideaucrest Catering	<ul style="list-style-type: none"> • Several fee changes made to incorporate rounding for ease of cash management, resulting in % increases greater than an inflationary factor due to the size of fees involved • Buffet trays reflect increases greater than an inflationary factor to better reflect recovery of costs • Some bakeshop and beverage fees remained the same as current fees were appropriate to recover respective costs • New fees added: Guest and special event meals

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Section Reference	Fee Change
Arenas	<ul style="list-style-type: none"> • Summer ice rates: fees increased greater than an inflationary factor to more properly align with regular ice rates and to adequately recover additional costs associated with summer operations: <ul style="list-style-type: none"> ○ Morning Ice – Last Minute Ice ○ Morning Ice ○ Non-Prime – Last Minute Ice
Parks	<ul style="list-style-type: none"> • Refreshment Vehicles in Parks: new fee structure to reflect the recommendations included in Council Report AP-15-002
Sports Fields	<ul style="list-style-type: none"> • Lighted sports fields: fees increased slightly more than the inflationary factor to better reflect recovery of costs • Soccer Fields: fees increased by 20% as per agreement with users to harmonize fees
Artificial Fields	<ul style="list-style-type: none"> • Fees for lights at CaraCo Home Field and John Machin Field: increased slightly more than the inflationary factor to better reflect recovery of costs • Commercial/Profit Surcharge of 20% of hourly rates: no change - consistent with similar charges in other departments
Belle Park Golf Course	<ul style="list-style-type: none"> • Note added to clarify that seasonal memberships purchased after September 1st are eligible for the remainder of the current year in addition to the upcoming season
Marinas	<ul style="list-style-type: none"> • Day docks hourly rates: no change to remain consistent with other city parking fees • Commercial Crafts Surcharge of 20%: no change - consistent with similar charges in other departments
Airport	<ul style="list-style-type: none"> • Air terminal facility fees are being adjusted on a phased-in basis over five years to bring these in line with comparator airports, as described in Council Report Number 13-321 • Motor vehicle parking fees: no change to remain consistent with other city parking fees
Planning	<ul style="list-style-type: none"> • Plan of Condominium Letter of Compliance increased less than an inflationary factor in order to align with similar fees charged in other departments

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Section Reference	Fee Change
Engineering	<ul style="list-style-type: none"> • Plan of subdivision fees: no change – these represent deposits that are currently at an appropriate level • Rain screen fees: no change for the ease of cash management • Removed duplicate fees for ‘Other Renewable Energy Projects’ which are already included in the ‘Renewable Energy Projects – Completion of Municipal Consultation Form’ section above
Parking	<ul style="list-style-type: none"> • Fee changes in accordance with Council approved EITP Report 13-004 (March 6, 2013); On-street parking rates and parking lot rates per hour remain constant; increases effective June 1, 2015 to monthly parking lot rates
Transit	<ul style="list-style-type: none"> • Transit fees: no change in accordance with Council approved EITP Report 13-004 (March 6, 2013)
Building & Licensing	<ul style="list-style-type: none"> • Building Permit and Related Fees: no change to the majority of fees in order to remain competitive in the market • Animal registration fees: no change to encourage licensing activities with the exception of fees for spayed/neutered cats which have increased by more than an inflationary factor in accordance with Council approved ARCP report 13-016 • Hen Coop Registration, Recovery Of Animal From Animal Shelter and Tag Replacement fees: no change as current fees are appropriate to recover respective costs • Annual Alarm Monitoring fees: no change as current fees are appropriate to recover respective costs

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Section Reference	Fee Change
Solid Waste	<ul style="list-style-type: none"> • Garbage bag tags: no change to encourage greater use • The majority of garbage disposal and recycling fees have been adjusted by less than an inflationary factor in order to reflect an appropriate cost recovery model and to encourage proper disposal with the exception of disposal fees for "Inorganic Acids and Bases" which have increased by more than an inflationary factor to better reflect respective cost recoveries • New Disposal fees added: <ul style="list-style-type: none"> ○ Fire Extinguishers ○ Fluorescent Lamps – Max. 100 Linear Fee ○ Compact Fluorescent Lamps ○ Mercury – Thermometers, Thermostats, Switches, etc. • Organic Solvents and Non-Solvents re-categorized into Misc. Organics (>4L) and (<4L)
Fire	<ul style="list-style-type: none"> • Non-Resident Response fees were adjusted to properly reflect Ontario Ministry of Transportation (MTO) rates. • False alarms and unauthorized burning fees: no change in order to align with the rates provided by the MTO for Non-Resident Response.

The Recommendation in this report requests that By-law 2005-10 "A By-Law to Establish Fees and Charges to be Collected by the Corporation of the City of Kingston", as amended, be given three readings. This is necessary in order to implement changes to fees and charges effective January 1, 2015.

Existing Policy/By Law:

By-Law 2005-10 "A By-Law to Establish Fees and Charges to be Collected by the Corporation of the City of Kingston", as amended.

Notice Provisions:

There is no notice provisions required for this report.

Accessibility Considerations:

This report may be available in alternative formats upon request.

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Financial Considerations:

Financial considerations are included within the body of the report.

Contacts:

Stephen Dickey, Director of Financial Services, Extension 2370

Lana Foulds, Manager of Financial Planning, Extension 2209

Other City of Kingston Staff Consulted:

John Giles, Manager, Solid Waste

Luke Follwell, Director, Recreation & Leisure

Terry Willing, Director, Building & Licensing

Kim Leonard, Manager, Licensing & Enforcement

Dianne Zemba, Manager, Grand Theatre

Other Municipal Departments

Exhibits Attached:

Exhibit A: Draft by-law to amend By-Law 2005-10 "A By-Law to Establish Fees and Charges to be Collected by the Corporation of the City of Kingston", as amended, including Schedule "A".

By-Law Number. 2015-XX

A By-Law to Amend By-Law Number 2005-10, "A By-Law to Establish Fees and Charges to be Collected by The Corporation of the City Of Kingston, as Amended."

Passed: December 16, 2014

Be it resolved that the Council of the Corporation of the City of Kingston hereby enacts as follows:

1. By-Law 2005-10, being "A By-Law To Establish Fees and Charges to be Collected by the Corporation of the City of Kingston", as amended, is hereby further amended as follows:
 - a. Schedule A of By-Law 2005-10 is hereby deleted in its entirety and replaced with Schedule A attached hereto.
2. This By-Law shall come into force and take effect on the date of its passing.

Given all Three Readings and Passed: December 16, 2014

John Bolognone
City Clerk

Bryan Paterson
Mayor

	2015 Fees	HST
Other Fees & Charges		
Finance		
Tax Certificate / Statement Per Sec. 352 Municipal Act	\$63.15	N
Returned Or Dishonoured Payment	\$32.95	N
New Owner / New Roll Setup	\$28.95	N
Additional Changes To Tax Bill Information (including payment transfers)	\$28.95	N
Tax Payer's Account Information / Statement; Letter For Income Tax, Per Tax Year	\$13.50	N
Clerk's Department		
Document Searches (Pursuant To MFIPPA) ¹ per hour	\$30.00	N
Document Searches (Other) ² per hour	\$41.99	Y
Document Searches (Per Disk)	\$14.20	Y
Photocopies Of Documents, Including By-Laws	\$0.27	Y
Administering Oaths Or Declarations	\$32.10	N
Marriage Licence	\$140.15	N
Burial Permit	\$34.40	N
Packages Of Council / COW Agendas And Minutes (If Picked Up)	\$183.27	Y
Packages Of Council / COW Agendas And Minutes (If Mailed)	\$351.19	Y
Affidavits For Non-Profit Housing Matters	\$10.00	N
¹ MFIPPA - Municipal Freedom of Information & Privacy Protection Act		
² Other searches may be tax exempt if they fall under Part VI of Schedule V of the ETA, paragraphs 20 (b)(d)(e)(f) .		
Human Resources & Organization Development		
Corporate Training Workshops - per participant (Full Day)	\$131.73	Y
Corporate Training Workshops - per participant (Half Day)	\$69.78	Y
Administrative Search & Record Preparation (Hourly)	\$47.26	Y
Information Systems - Geographic Information Systems		
Paper Map Products		
City Of Kingston Street Map Poster (36" X 42")	\$18.45	Y
City Of Kingston Street Atlas Map Book	\$48.98	Y
GIS Specialist Rate For Custom Mapping Per Hour	\$73.23	Y
Digital Map Products		
Street Network Data	\$121.73	Y
City Of Kingston Topographic Mapping Per 1km ² Tile	\$121.73	Y
City Of Kingston Parcel Mapping Per 1km ²	\$121.73	Y
Aerial Photo (1998, 2004, 2008) - Per 1km ²	\$121.73	Y
Custom Request For Digital Data (Per Hour) Mapping, Databases or Graphics - Extra Charge for Materials	\$73.23	Y
Address Points - Entire City	\$1,828.58	Y
Mr. Sid Orthophoto (Entire City) – 1998, 2004, 2008 *Price Per	\$2,434.12	Y

	2015 Fees	HST
Other Fees & Charges		
Legal		
Subdivision Agreement	\$1,589.00	Y
Site Plan Control Agreement	\$524.00	Y
Construction Lien Search	\$65.90	N
Pre-Servicing And Model Home Agreements	\$524.00	Y
Construction Agreements	\$524.00	Y
Road Closures	\$524.00	Y
Simple Agreements: COA Agreement; Granny Suite / Garden Suite, Encroachment Agreements and Release Agreements From Title	\$455.00	Y
Complex Agreements: Front-End Agreements; Cost Sharing Agreements; Development Agreements; And Utility Agreements	\$1,188.00	Y
Amending Subdivision Agreement And Site Plan Control Agreements	\$524.00	Y
Registering By-Laws / Documents On Title: Part Lot Control By-Laws; Other Documents	\$306.00	Y
Consent To Applications To First Registration In Land Titles	\$184.00	Y
Attend OMB On Behalf Of Applicant To Defend Decision Of C Of A / Attend OMB On Behalf Of Owner In Defence Of ZBL (Half Day)	\$3,922.00	Y
Attend OMB On Behalf Of Applicant To Defend Decision Of C Of A / Attend OMB On Behalf Of Owner In Defence Of ZBL (Full Day)	\$6,921.00	Y
Recovery From The Debtor (Defendant) Of Actual Costs, Not To Exceed 20%, Paid By The City To The Collection Agency To Collect Defaulted POA Fines	20.00%	Y
Real Estate & Land Development		
Property Disposition Request Initiated By External Party ^{1,2}	\$591.24	Y
¹ Plus all associated costs including but not limited to legal fees, disbursements, appraisals, surveys, registration costs.		
² Excludes Employment Land Sales.		
Rideaucrest Parking		
Per Visit (Inclusive Of Applicable Taxes)	\$3.00	Y
Per Month (Inclusive Of Applicable Taxes)	\$45.00	Y

	2015 Fees			HST
Museums				
Season Pass (Plus Applicable Taxes)				
Adult		\$12.57		Y
Seniors & Students		\$10.66		Y
Child		\$4.35		N
Family		\$30.93		Y
Admissions (Plus Applicable Taxes)				
Adults		\$4.82		Y
Children		\$1.65		N
Family		\$11.59		Y
Seniors & Students		\$4.16		Y
Tour Programs (Plus Applicable Taxes)				
Children (75-Minute Programme)		\$3.80		N
Children (Half Day)		\$6.60		N
Children (Full Day)		\$13.10		N
Adults		\$5.58		Y
Seniors & Students		\$5.58		Y
Commemorations on Benches				
10 Year Commemoration on Bench		\$795.66		Y
10 Year Extension to Commemoration on Bench		\$530.44		Y
	2015 FEES			HST
	Kingston Non-Profit	Out of Town Non-Profit	Commercial	
Pump House Steam Museum - Lease Rates				
Engineerium				
Weekday Hourly Rate	\$63.28	\$72.77	\$145.54	Y
Weekend and Evening (after 6 pm)	\$73.91	\$84.99	\$169.98	Y
Full Day Rental	\$455.61	\$523.94	\$1,047.88	Y
Gordon C. Leitch Discovery Centre				
Weekday Hourly Rate	\$56.28	\$64.72	\$129.44	Y
Weekend and Evening (after 6 pm)	\$63.86	\$73.43	\$146.86	Y
Full Day Rental	\$405.21	\$465.98	\$928.80	Y
Entire Museum				
Weekday Hourly Rate	\$70.11	\$80.62	\$161.24	Y
Weekend and Evening (after 6 pm)	\$83.95	\$96.54	\$193.08	Y
Full Day Rental	\$504.00	\$580.46	\$1,160.93	Y
Museum spaces cannot be reserved for less than 2 hours. All time blocks must be inclusive of all pre- and post-event preparation time.				
Pump House Steam Museum - Equipment				
House Sound System - Engineerium				
Full PA System (Per Space Rental)	\$15.00	\$17.25	\$19.50	Y
Additional Rental Equipment & Furniture Arranged By Pump House Steam Museum	COST + 10%	COST + 10%	COST + 10%	Y

All fees are listed exclusive of applicable taxes unless otherwise noted.

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	2015 FEES			HST
	KINGSTON NON- PROFIT	OUT OF TOWN NON-PROFIT	COMMERCIAL	
Grand Theatre				
Performance Lease Rates				
Regina Rosen Auditorium	Effective July 1, 2015			
Full Day	\$849.75	\$1,055.75	\$1,802.50	Y
Additional Same Day Performance	\$463.50	\$566.50	\$901.25	Y
Rehearsal For Each Day Of Performance	\$463.50	\$566.50	\$901.25	Y
Full Week (6 Days)	\$4,635.00	\$5,665.00	\$9,012.50	Y
Daily rental includes use of Green Room and all Lobbies (performance only) at no additional cost. Base rate includes cleaning and building operating charges. Weekly rate will be applied for events that span more than 5 consecutive days in the Regina Auditorium without interruption.				
Baby Grand				
Full Day	\$319.30	\$422.30	\$721.00	Y
Half Day Or Additional Same Day Performance	\$236.90	\$309.00	\$540.75	Y
Full Week (6 Days)	\$1,055.75	\$1,467.75	\$2,523.50	Y
All time blocks must be inclusive of all pre- and post- event preparation time. Performance time period will also include the Springer Lounge. Weekly rate will be applied for events that span more than 5 consecutive days in the Regina Rosen Theatre without interruption.				
Non Performance Lease Rates (Meeting, Conferences etc.)				
Lobby				
Hourly Rate	\$133.90	\$164.80	\$190.55	Y
Baby Grand				
Hourly Rate	\$200.85	\$226.60	\$257.50	Y
Regina Rosen Auditorium				
Hourly Rate	\$272.95	\$324.45	\$386.25	Y
Theatre spaces cannot be reserved for less than 2 hours. All time blocks must be inclusive of all pre- and post-event preparation time.				
Equipment				
House Sound System - Regina Rosen Auditorium				
Small System-Short Per Show Announcements Only (Per Performance)	\$169.95	\$221.45	\$272.95	Y
Full PA System (Per Performance)	\$355.35	\$412.00	\$463.50	Y
Full System With On Stage Monitoring And Monitor Console (Per Performance)	\$566.50	\$669.50	\$901.25	Y
Weekly Rental (Per Single Performance Rate)	2.5 Times	2.5 Times	2.5 Times	Y
Rental Equipment Arranged By Grand Theatre	COST + 10%	COST + 10%	COST + 10%	Y
Piano				
Per Use	\$236.90	\$288.40	\$350.20	Y
Per Week	\$592.25	\$695.25	\$849.75	Y
Tunings	at cost	at cost	at cost	Y
Drum Kit				
House	\$65.92	\$81.89	\$93.22	Y
Bass Amplifier				
House	\$32.96	\$44.03	\$60.26	Y

	2015 FEES			HST
	KINGSTON NON- PROFIT	OUT OF TOWN NON-PROFIT	COMMERCIAL	
Grand Theatre				
Ticket Office Charges To Renter				
Service Fees To Lessee (Per Ticket)	\$1.30	\$1.30	\$1.30	Y
Credit Card Fees To Renter	4%	4%	4%	N
Consignment Tickets Per Ticket Not Sold By Grand Theatre	\$0.52	\$0.52	\$0.52	Y
Ticket Office Service Charges To Ticket Buyer				
On Line, Phone & Counter Sales Service Charge (Per Ticket)	\$3.00	\$3.00	\$3.00	Y
Subscription Handling Charge - (Per Subscription)	\$7.00	\$7.00	\$7.00	Y
Capital Improvement Surcharge				
Per Seat Sold	\$2.25	\$2.25	\$2.25	Y
Per Seat Sold Student Performances Tickets Less Than \$10	\$1.25	\$1.25	\$1.25	Y

	2015 Fees					HST
	Child (3-12 Years) **	Student (13-17 Years) ** Senior (65+ years)	Adult (18-64 Years)	Family (Max 5) Each		
Recreation & Leisure						
Rates Effective March 1, 2015						
Artillery Park						
Pool or Gym Membership (Cardio, Weight Room, Gym) (Child Includes Gym Only)						
Per Visit (Pool - Swim / Sauna Only)	\$2.80	\$3.75	\$4.70	\$2.80		Y
12 Visits	\$30.80	\$41.25	\$51.70	N/A		Y
1 Month	\$36.00	\$41.00	\$46.00	\$90.00		Y
6 Month	\$67.00	\$108.00	\$135.00	\$215.00		Y
Annual	\$113.00	\$167.00	\$208.00	\$366.00		Y
**HST applicable only for persons aged 15 or older						
Aquafit (Aquafit, Sauna)						
Per Visit	N/A	\$7.00	\$8.75	N/A		Y
12 Visits	N/A	\$77.00	\$96.25	N/A		Y
1 Month	N/A	\$41.00	\$45.00	N/A		Y
6 Month	N/A	\$192.00	\$220.00	N/A		Y
Annual	N/A	\$277.00	\$346.00	N/A		Y

All fees are listed exclusive of applicable taxes unless otherwise noted.

**HST does not apply on fitness and recreation membership fees for children aged 14 and under.

	2015 Fees					HST
	Child (3-12 Years) **	Student (13-17 Years) ** Senior (65+ years)	Adult (18-64 Years)	Family (Max 5) Each		
Recreation & Leisure						
Rates Effective March 1, 2015						
Fitness Centres (INVISTA Fitness Centre and Artillery Park)						
Training						
Fitness Orientation	\$16.50	\$16.50	\$16.50	\$16.50		Y
Per Visit 45 Minutes - Team Circuit Training	\$77.00	N/A	N/A	N/A		Y
Per Visit 1 Hour - Personal Training ¹	N/A	\$60.00	\$60.00	N/A		Y
Personal Training Start Up 3 Session pkg (1 hr assessment/3 hours training)	N/A	\$200.00	\$200.00	N/A		Y
Personal Training Start Up 5 Session pkg (1 hr assessment/5 hours training)	N/A	\$330.00	\$330.00	N/A		Y
Personal Training Start Up 10 Session pkg (1 hr assessment/10 hours training)	N/A	\$598.00	\$598.00	N/A		Y
Personal Training Start Up 15 Session pkg (1 hr assessment/15 hours training)	N/A	\$855.00	\$855.00	N/A		Y
Per Visit 1 Hour - Personal Training (2 People) ²	N/A	\$45.00	\$45.00	N/A		Y
Notes:						
¹ Discounts - 3 hours-3%, 5 hours-5%, 10 hours-8%, 15 hours-10%						
² 25% discount for 2nd person						
Wellness Membership (Artillery Park - Pool, Gym, Cardio / Weight Room) (INVISTA Fitness Centre - Public Skating, Fitness Classes, Weight / Cardio Equipment)						
Per Visit Child	\$5.65	\$7.00	\$8.75	\$17.40		Y
12 Visit For Price Of 11	\$62.30	\$77.00	\$96.25	N/A		Y
1 Month	\$37.00	\$41.00	\$45.00	\$104.00		Y
6 Month	\$177.00	\$199.00	\$220.00	\$347.00		Y
Annual	\$299.00	\$315.00	\$393.00	\$557.00		Y
Startup Membership Incentive Discount						
Annual Discount (13 Month)	\$299.00	\$315.00	\$393.00	\$557.00		Y
All Inclusive Annual Membership						
Access To Artillery Park Aquatic Centre, Fitness Centre At INVISTA Centre, And SCOTT Aqua Park For Recreational Swims, Fitness Equipment, Member Fitness Classes. Includes Public Skating At Arena Facilities	N/A	\$399.00	\$499.00	\$757.00		Y

All fees are listed exclusive of applicable taxes unless otherwise noted.

**HST does not apply on fitness and recreation membership fees for children aged 14 and under.

	2015 Fees					HST
	Child (3-12 Years) **	Student (13-17 Years) ** Senior (65+ years)	Adult (18-64 Years)	Family (Max 5) Each		
Recreation & Leisure						
Rates Effective March 1, 2015						
SCOTT Aqua Park						
Season Pass	\$93.00	\$142.00	\$189.00	\$283.00		Y
Drop In Day Pass (11:30 AM - 4:00 PM) Per Person - Inclusive Of Tax	\$3.35	\$5.65	\$8.00	\$3.35		Y
Drop In Evening Pass (5:00 PM - 8:00 PM) Per Person - Inclusive Of Tax	\$2.30	\$3.35	\$5.65	\$2.30		Y
12 Visit Day Pass - Inclusive Of Tax	\$36.85	\$62.15	\$88.00	N/A		Y
Camp Fees Per Visit	\$3.35	N/A	N/A	N/A		Y

All fees are listed exclusive of applicable taxes unless otherwise noted.

**HST does not apply on fitness and recreation membership fees for children aged 14 and under.

	2015 Fees	HST
Recreation & Leisure Continued		
Other Fees		
Toonie Swim	\$1.77	Y
Camp Swim Rate (Per Child)	\$2.40	N
Parent & Tot Swim (1/2 Hr)	\$2.80	N
Shower (Per Visit)	\$2.90	Y
Membership Card Replacement	\$5.60	Y
Membership Hold Fee (1-3 Months)	\$30.00	Y
F/T Maintenance Fee **Per Hour	\$22.65	Y
Student Maintenance Fee **Per Hour	\$14.15	Y
Lifeguards	\$21.00	Y
Instructors	\$21.00	Y
Report Cards & Badges	\$3.00	Y
Birthday Party - Add A Child	\$3.00	Y
Birthday Party - Place Settings (8)	\$11.15	Y
Birthday Party - Karaoke Machine	\$16.50	Y
Showcase - Extra Booth Commercial	\$182.30	Y
Showcase - Extra Booth Non-Profit	\$51.50	Y
Showcase - Extra Table	\$8.75	Y
Skate Rental - Child	\$2.10	Y
Skate Rental - Senior/Student	\$3.10	Y
Skate Rental - Adult	\$4.10	Y
Skate Rental - Family (min. 4 - Child Rate Each)	\$2.60	Y

	2015 Fees	HST
Recreation & Leisure Continued		
Events & Programs - Fees Effective April 1, 2015		
Coed Rec. Beach Volleyball	\$41.25	Y
Fitness - Wellness - 1Day/wk	\$7.50	Y
Fitness - Pilates per class	\$12.15	Y
Fitness - 2 Days/wk per class	\$4.60	Y
Fitness - Specialty	\$7.75	Y
Camp Grass Creek / Camp Cat - 4 Day Week	\$103.00	N
Camp Grass Creek / Camp Cat - 5 Day Week	\$128.75	N
Camp Holiday / PA Day Camps, Per Day	\$33.00	N
Camp Holiday / PA Day, Plus Climbing Gym Per Day	\$46.35	N
Camp Sports Of All Sorts	\$128.75	N
Camp Theatre - 10 Days	\$327.55	N
Camp Theatre - 9 Days	\$294.80	N
Camp Extended Supervision (10 Days)	\$43.25	N
Camp Extended Supervision (9 Days)	\$39.15	N
Camp Extended Supervision (5 Days)	\$32.00	N
Camp Extended Supervision (4 Days)	\$24.75	N
Camp Extended Supervision (Per Day)	\$6.30	N
Leader-In-Training	\$92.75	Y
Leisure Connections, Per Month	\$6.30	N
Outdoor Golf Lessons	\$108.15	Y
Power Skating - 10 Classes	\$185.40	N
Power Skating - 5 Classes	\$98.35	N
Learn To Skate - 10 Classes	\$94.75	N
Learn To Skate - 5 Classes	\$54.60	N
Learn To Skate - Adult (8 Weeks)	\$123.60	Y
Public Skating - Adult	\$3.67	Y
Public Skating - Senior And Student	\$2.74	Y
Public Skating - Child	\$2.50	N
Public Skating - Family (Min 4 - Child Rate Each)	\$2.50	Y
Public Skating - 12 Visit For 11 - Adult	\$40.37	Y
Public Skating - 12 Visit For 11 - Senior/Student	\$30.14	Y
Public Skating - 12 Visit For 11 - Child	\$27.50	N
Shinny Hockey - Adult	\$8.85	Y
Shinny Hockey - Adult - 12 Visit For 11	\$97.35	Y
Shinny Hockey - Youth	\$8.00	N
Tennis Lessons - Adult	\$76.20	Y
Tennis Lessons - Youth	\$71.10	N
Rec. Badminton/Volleyball - Drop In (Per Game)	\$5.65	Y
Rec. Badminton/Volleyball - 2 Hrs/12 Week Program	\$47.40	Y
Rec. Badminton/Volleyball - 1.5 Hrs/12 Week Program	\$35.00	Y

All fees are listed exclusive of applicable taxes unless otherwise noted.

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	2015 Fees	HST
Recreation & Leisure Continued		
Artillery Park Programs - Fees Effective April 1, 2015		
Swim Lessons, Youth Level 7 - 10	\$85.50	N
Swim Lessons, Youth Level 5 - 6	\$75.20	N
Swim Lessons, Youth Level 1 - 4	\$69.00	N
Swim Lessons, Preschool	\$69.00	N
Swim Lessons, Adult	\$75.20	Y
Swim Lessons, Private	\$184.35	Y
Swim Lessons, Private - Family Max 3 /Per Person	\$115.35	Y
Swim Lessons, Private Max 2 /Per Person	\$140.10	Y
Swim Lessons, Private - Pro-Ability	\$184.35	N
H30 Swim Lessons, Preschool	\$94.75	N
H30 Swim Lessons, Level 1 - 4	\$95.80	N
H30 Swim Lessons, Level 5 - 7	\$104.00	N
H30 Swim Lessons, Level 8 - 10	\$109.20	N
Swim To Survive - 3 Classes	\$33.00	N
Bronze Star	\$97.85	N
Bronze Medallion	\$114.35	N
Bronze Cross	\$147.30	N
National Lifeguard Service	\$202.90	N
National Lifeguard Service Recert	\$76.25	N
Standard First Aid	\$87.55	N
Standard First Aid Recert	\$65.95	N
Emergency First Aid	\$55.65	N
Water Safety Instructor	\$185.40	Y
Water Safety Instructor Recert	\$76.25	Y

	2015 Fees	HST
Recreation & Leisure Continued		
Springer Market Square - Basic Lease Rate		
First Row Corner	\$767.61	Y
First Row	\$704.60	Y
Second Row Corner	\$704.60	Y
Second Row	\$645.22	Y
Third Row Corner	\$704.60	Y
Third Row	\$586.97	Y
Market Street Stall 67 to 78 - Parking Provided	\$586.97	Y
Market Street Stall 67 to 78 - Parking Not Provided	\$355.26	Y
8 X 8 Stalls 79 to 100	\$355.26	Y
Springer Market Square - Daily Rates		
Casual - Produce	\$40.84	Y
Casual - Craft	\$40.84	Y
Sunday - Produce	\$30.89	Y
Sunday - Craft	\$30.89	Y
Additional Stall	\$40.84	Y
Casual - 8 X 8 Stall	\$37.50	Y
Sunday - 8 X 8 Stall	\$25.40	Y
Advertising	\$14.37	Y
Additional Fees		
Jury Fees	\$21.46	Y
Sabbatical Leave	\$119.41	N
Leave Of Absence	\$119.41	N

	2015 Fees	
	Hourly	HST
Rental Rates		
Other Fees		
Commercial/Profit Surcharge on all rates	20%	Y
Arena Floor No Ice - Activity Rental	\$64.08	Y
Arena Floor No Ice - Show or Booth	\$113.93	Y
Special Event Surcharge (Per Person)	\$1.22	Y
Special Event Concession Commission	15%	Y
Parking Lot (Truck and Trailers per day)	\$142.52	Y
Vending Rate (10' by 10' booth)	\$51.50	Y
Bar (For Licensed Events)	\$93.02	N
Staffing - Usher/Ticket Takers (Part Time Arena Operators)	\$19.51	Y
Note: additional costs may be applied to any and all rentals and will be on a charge back basis.		
Rideaucrest		
Boardroom	\$31.86	Y
Multi-Purpose Served	\$31.86	Y
Courtyard Use	\$31.86	Y
Conference Room B	\$36.64	Y
Conference Room C	\$36.64	Y
Conference Room BC	\$42.12	Y
Portsmouth Olympic Harbour		
Lobby Lounge/Area	\$31.86	Y
Front Lounge	\$36.64	Y
Press Lounge	\$42.12	Y
The Sailroom	\$113.93	Y
Artillery Park Aquatic Centre		
Meeting Room A - Small	\$31.86	Y
Meeting Room B - Medium	\$36.64	Y
Meeting Room C - Large	\$42.13	Y
Gymnasium	\$48.45	Y
Pool - Leisure	\$48.45	Y
Pool - Tank	\$55.72	Y
Pool - Leisure & Tank	\$84.74	Y
Party - Room, Gym	\$67.90	Y
Party - Room, Leisure or 1/2 Tank	\$73.69	Y
Party - Room, Tank	\$88.05	Y
Party - Room, Gym, Leisure or 1/2 Tank	\$111.39	Y
Party - Room, Gym, Tank	\$153.83	Y
Party - Room, Gym, Leisure & Tank	\$170.44	Y

	2015 Fees	
	Hourly	HST
Rental Rates		
SCOTT Aqua Park		
Entire Facility	\$151.71	Y
Party - Room and Pool Access	\$111.39	Y
Wading Pools		
Entire Facility	\$33.91	Y
Invista Centre		
Boardroom	\$31.86	Y
Fitness Studio	\$36.64	Y
Meeting Room A	\$36.64	Y
Meeting Room B	\$36.64	Y
Meeting Room AB	\$42.13	Y
Meeting Room C	\$42.13	Y
Kingston Memorial Centre		
Boardroom	\$31.86	Y
Barn	\$31.86	Y
Rotunda	\$36.64	Y
Special Event - Minimum 8 hour booking	\$263.67	Y
Cataraqui Community Centre		
Conference Room	\$36.64	Y
Cloverdale & Sunnyside Halls	\$42.13	Y
Centre 70		
Reddendale Hall	\$42.13	Y
Community Centres		
Madoma, Meadowcrest, Wally Elmer, Woodbine Park, others as applicable	\$31.86	Y
City Hall		
Sir John A Macdonald Room	\$10.62	Y
John Counter Room	\$10.62	Y
Councillors Lounge	\$31.86	Y
Council Chambers	\$36.64	Y
Memorial Hall	\$42.13	Y
Janitor Fee - Saturday (4 Hr Minimum)	\$39.62	Y
Janitor Fee - Sunday (4 Hr Minimum)	\$52.01	Y
Commissionaire Fee- Saturday (4 Hr Min)	\$19.72	Y
Commissionaire Fee- Sunday (4 Hr Min)	\$19.72	Y

	2015 Fees	
	Hourly	HST
Rental Rates		
Mobile Stage*		
Mobile Stage Per Day	\$1,639.10	Y
Mobile Stage Extra Day	\$546.40	Y
Deck Extension Or Sound Wing Deck	\$109.25	Y
* Note: set up, take down and monitoring costs are not included in this rental and will be applied on a charge back basis.		
Movie Screen & Projector*		
Screen, Sound, Projector (3.5 Hrs)	\$109.25	Y
* Note: set up, take down and monitoring costs are not included in this rental and will be applied on a charge back basis.		

	2015 Fees	HST
Rental Rates		
Equipment Rentals (Where Available)		
Coffee Per Cup (Minimum 12 Cup Pot)	\$0.94	Y
Large Screen TV (52")	\$68.40	Y
Flip Chart (Each)	\$19.90	Y
Markers (Box Of Four)	\$19.90	Y
Powerpoint Projector	\$31.83	Y
Overhead Projector And Screen	\$27.70	Y
Screen Only	\$7.89	Y
Overhead Projector	\$19.72	Y
Podium	\$12.53	Y
VCR / TV Unit	\$38.58	Y
TV	\$13.42	Y
VCR	\$13.42	Y
DVD	\$13.42	Y
Tablecloths (Each)	\$13.38	Y
Easel	\$6.76	Y
Sound System	\$26.29	Y
Telephone Line (POH Only)	\$132.33	Y
Additional Chairs (20) & Tables (5) For Meeting Room	\$11.27	Y

	2014 Fees	2015 Fees	HST
Catering			
Rideaucrest			
Beverages			
Coffee (small Pot - Serves 8)	\$3.20	\$3.30	Y
Perc/Urn (serves 30-40)	\$11.95	\$12.30	Y
Decaffeinated Coffee Envelopes (ea)	\$0.21	N/A	Y
Tea Bag (ea) (+ Pot of Water)	\$0.45	\$0.50	Y
Hot Chocolate (pkgs)	\$0.50	\$0.50	Y
Iced Tea, Can (diet, regular)	\$0.65	N/A	Y
Juice, Bottle	\$0.65	\$0.70	Y
Pop	\$0.65	\$0.70	Y
Water (jug)	\$0.25	\$0.30	Y
Punch Bowl, Small (serves 35-40)	\$9.80	\$10.10	Y
Punch Bowl, Large (serves 50)	\$12.00	\$12.35	Y
Bottled Water (330 mL)	\$0.50	N/A	Y
Bakeshop			
Muffins	\$0.80	\$0.85	Y
Gourmet Baked Cookies	\$0.40	\$0.40	Y
Scones/Biscuits	\$0.55	\$0.60	Y
Squares, Tea cut (Per Piece)	\$1.15	\$0.75	Y
Buffet Trays			
Salad, Small (5 people)	\$8.75	\$9.00	Y
Salad, Medium (10 people)	\$16.95	\$17.50	Y
Salad, Large (15 people)	\$23.75	\$24.50	Y
Vegetables and Dip (10 people)	\$14.15	\$17.00	Y
Cheese, Fruit & Crackers (10 people)	\$36.00	\$38.00	Y
Fruit, Tray (10 people)	\$20.35	\$24.00	Y
Tea Cut Sandwich	\$1.55	\$1.60	Y
Gourmet Sandwich	\$2.30	\$2.40	Y
Other Fees			
Lunch Service (Hot meal, beverage, dessert)	\$9.25	\$9.55	Y
Plates, large (9")	\$0.11	\$0.15	Y
Plates, small (6")	\$0.06	\$0.10	Y
Knives	\$0.04	\$0.05	Y
Forks	\$0.04	\$0.05	Y
Spoons	\$0.04	\$0.05	Y
Styro Cups	\$0.03	\$0.05	Y
Napkins	\$0.02	\$0.05	Y
Straws	\$0.03	\$0.05	Y
Guest Meal	N/A	\$7.20	Y
Special Event Meal	N/A	\$15.45	Y
Labour costs	30%	31%	Y

	2015 Fees	
	Hourly	HST
Arenas		
Arenas (incl. non-partner groups of Wally Elmer Neighbourhood Centre) - Rates effective June 2015		
Summer Ice (June 1, 2015 to August 31, 2015)		
Morning Ice - Last Minute Ice * Monday to Sunday (7 days a week) open - 8 AM or 8:30 on rinks booked on 1/2 hour to CLOSE	\$115.38	Y
Morning Ice Monday to Sunday (7 days a week) open - 8 AM or 8:30 on rinks booked on 1/2 hour to CLOSE	\$152.51	Y
Non Prime - Last Minute Ice* Sunday to Thursday, Open to 4:30PM Friday and Saturday, ALL DAY Monday to Sunday, 11:00 PM to CLOSE	\$152.51	Y
Non Prime Sunday to Thursday, Open to 4:30PM Friday and Saturday, ALL DAY Monday to Sunday, 11:00 PM to CLOSE	\$200.91	Y
Prime - Last Minute Ice* Sunday to Thursday, 4:30 PM to CLOSE	\$200.91	Y
Prime Sunday to Thursday, 4:30 PM to CLOSE	\$268.46	Y
<p>Note: Some charges may be tax exempt (Eg. Supervised programs for children 14 years of age and under).</p> <p>*Last Minute Ice is released and available to book on the Monday for the week</p>		

	2015 Fees	
	Hourly	HST
Arenas		
Regular Ice (September 1, 2015 to May 31, 2016)		
School Board Ice (Class outings and gym class only) Monday to Friday (9:00 AM to 3:00 PM)	\$86.54	Y
Morning Ice - Last Minute Ice* Monday to Sunday (7 days a week) open - 8 AM or 8:30 on rinks booked on 1/2 hour to CLOSE	\$86.54	Y
Morning Ice Monday to Sunday (7 days a week) open - 8 AM or 8:30 on rinks booked on 1/2 hour to CLOSE	\$115.38	Y
Non Prime - Last Minute Ice* Monday to Friday, OPEN to 4:30 PM Saturday and Sunday, OPEN to 8:00 AM Monday to Sunday, 11:00 PM to CLOSE	\$115.38	Y
Non Prime Monday to Friday, OPEN to 4:30 PM Saturday and Sunday, OPEN to 8:00 AM Monday to Sunday, 11:00 PM to CLOSE	\$152.52	Y
Prime (Youth) - Last Minute Ice* Monday to Friday, 4:30 PM to CLOSE Saturday and Sunday, 8:00 AM to CLOSE	\$152.52	Y
Prime (Youth) Monday to Friday, 4:30 PM to CLOSE Saturday and Sunday, 8:00 AM to CLOSE	\$200.91	Y
Prime (Adult) - Last Minute Ice* Monday to Friday, 4:30 PM to CLOSE Saturday and Sunday, 8:00 AM to CLOSE	\$200.91	Y
Prime (Adult) Monday to Friday, 4:30 PM to CLOSE Saturday and Sunday, 8:00 AM to CLOSE	\$268.46	Y
<p>Note: Some charges may be tax exempt (Eg. Supervised programs for children 14 years of age and under).</p> <p>*Last Minute Ice is released and available to book on the Monday for the week</p>		

	2014 Fees	2015 Fees	
	Hourly	Hourly	HST
Parks			
Parks			
Parks Rental (Picture Taking)	\$14.27	\$14.69	Y
Parks Rental (1-149 People)	\$14.27	\$14.69	Y
Parks Rental (150-199 People)	\$26.62	\$27.41	Y
Parks Rental (200-249 People)	\$33.22	\$34.22	Y
Parks Rental (250 + People)	\$40.06	\$41.26	Y
Ticketed Event Surcharge (Per Event)	\$138.37	\$142.52	Y
	Daily	Daily	HST
Daily Event Camping Fees - Lake Ontario Park			
Site Fee	\$22.24	\$22.91	Y
Site Fee With Services (Electricity, Water)	\$26.43	\$27.23	Y
Site Fee With Services (Electricity, Water, Sewer)	\$34.96	\$36.00	Y
Note: All other charges are on a charge back basis only.			
		Varies	HST
Refreshment Vehicles in Parks			
Class A/B - Approved Parks (1 month)		\$333.50	Y
Class A/B - Approved Parks (3 months)		\$833.75	Y
Class A/B - Approved Parks (6 months)		\$2,001.01	Y
Class A/B - Approved Parks (12 months)		\$3,201.62	Y
Class C/D - Confederation Park (3 months)		\$833.75	Y
Class C/D - Confederation Park (6 months)		\$2,001.01	Y
Class C/D - Confederation Park (12 months)		\$3,201.62	Y
Class C/D - Other Approved Parks (1 month)		\$166.75	Y
Class C/D - Other Approved Parks (3 months)		\$583.63	Y
Class C/D - Other Approved Parks (6 months)		\$1,000.51	Y
Class C/D - Other Approved Parks (12 months)		\$1,600.82	Y
Class E - Approved Parks (per day)		\$111.17	Y

	2015 Fees	
	Hourly	HST
Sports Fields		
Baseball & Softball Diamonds (Youth)		
Major	\$4.13	Y
Major - Lighted	\$12.50	Y
Minor	\$2.61	Y
Tournament - Half Day	\$44.64	Y
Tournament - Full Day	\$68.63	Y
Baseball & Softball Diamonds (Adult)		
Major	\$9.82	Y
Major - Lighted	\$27.35	Y
Minor	\$6.08	Y
Tournament - Half Day	\$100.03	Y
Tournament - Full Day	\$153.74	Y
Soccer Fields (Cricket / Frisbee / Lacrosse) (Youth)		
Major	\$11.30	Y
Major - Lighted	\$29.59	Y
Minor	\$7.39	Y
Note: A 10% capital surcharge will be added to soccer field rentals.		
Soccer Fields (Cricket / Frisbee / Lacrosse) (Adult)		
Major	\$28.36	Y
Major - Lighted	\$58.08	Y
Note: A 10% capital surcharge will be added to soccer field rentals.		
BMX Track (Youth)		
Rental	\$8.30	Y
All - Security Deposit (Seasonal Users Partner Groups)	\$1,688.27	Y
BMX Track (Adult)		
Rental	\$20.00	Y
All - Security Deposit (Seasonal Users Partner Groups)	\$1,688.27	Y

	2015 Fees	
	Hourly	HST
Artificial Fields		
CaraCo Home Field and John Machin Field Prime (Youth)		
Entire Facility	\$102.44	Y
Track or Field	\$81.95	Y
High Jump or Pole Vault	\$30.73	Y
Long Jump or Shot Put	\$20.49	Y
CaraCo Home Field and John Machin Field Prime (Adult)		
Entire Facility	\$136.59	Y
Track or Field	\$109.27	Y
High Jump or Pole Vault	\$40.98	Y
Long Jump or Shot Put	\$27.32	Y
CaraCo Home Field and John Machin Field Non-Prime (Youth & Adult)		
Entire Facility	\$65.56	Y
Track or Field	\$52.45	Y
High Jump or Pole Vault	\$19.67	Y
Long Jump or Shot Put	\$13.11	Y
CaraCo Home Field and John Machin Field Other Fees (Youth & Adult)		
Lights	\$28.94	Y
Specialty Sports Camps	\$65.56	Y
Special Events	\$65.56	Y
Commerical/Profit Surcharge	20%	Y
Notes		
<p>Specialty Sports Camps are defined as non-profit / operated by the City of Kingston or one of its partner groups</p> <p>Special Event is defined as a Community or School Event</p> <p>Commerical/Profit is a for Profit Sport, Camp or other event</p> <p>Prime Time: Monday - Friday 6 p.m. to 11 p.m. and Saturday and Sunday - 6 a.m. to 11 p.m.</p> <p>Capital Surcharge: A 10% Capital Surcharge will be added to CaraCo Home Field and John Machin rentals</p>		

	2015 Fees	HST
Belle Park Golf Course		
Seasonal Memberships ¹		
Junior/Student (under 25 as of May 1, 2015)	\$200.40	Y
Adult Weekday	\$540.53	Y
Adult Weekday (Couple)	\$1,027.04	Y
Adult Full	\$641.95	Y
Adult Full (Couple)	\$1,219.65	Y
Senior Weekday	\$394.16	Y
Senior Weekday (Couple)	\$748.89	Y
Senior Full	\$495.53	Y
Senior Full (Couple)	\$941.55	Y
Corporate	\$1,621.64	Y
Driving Range Add-On (Member)	\$84.47	Y
Driving Range	\$197.12	Y
Power Cart	\$523.23	Y
Power Cart Storage	\$236.50	Y
Green Fees		
9 Holes Weekday (Open - 3:00pm)	\$16.95	Y
9 Holes Weekend (Open - 3:00pm)	\$20.40	Y
9 Holes - Junior (With An Adult)	\$10.80	Y
Extra Holes	\$9.65	Y
Twilight (3:00pm - Close)	\$16.95	Y
40 Round Package	\$593.39	Y
20 Round Package	\$296.69	Y
10 Round Package	\$152.59	Y
Other Services		
Driving Range - Large Bucket	\$8.98	Y
Driving Range - Small Bucket	\$6.73	Y
Power Cart - 9 Holes Weekday (Open - 3:00pm)	\$18.89	Y
Power Cart - 9 Holes Weekend (Open - 3:00pm)	\$18.89	Y
Power Cart - Extra Holes & Twilight	\$9.65	Y
Pull Cart	\$4.82	Y
Locker (Junior, Student, Intermediate)	\$26.52	Y
Locker (Adult, Senior)	\$68.94	Y
Notes:		
¹ Seasonal Memberships purchased after September 1st are eligible for the remainder of the current year in addition to the applicable season.		

	2014 Fees		2015 Fees		HST
	Confed	POH	Confed	POH	
Marinas					
Seasonal Rates					
Seasonal Mooring (Per Foot)	\$69.20	\$64.98	\$71.28	\$66.93	Y
Add Power: 15 Amp	\$231.03	\$231.03	\$237.96		Y
Add Power: 30 Amp	\$402.54	\$402.54	\$414.62		Y
Add Power: 50 Amp	\$588.42	\$588.42	\$606.07		Y
Pump Out	N/A	\$163.91	N/A	\$168.83	Y
Monthly Rate					
May, June, September & October (Per Foot)	\$18.05	\$15.44	\$18.59	\$15.90	Y
July & August (Per Foot)	\$36.41	\$30.23	\$37.50	\$31.14	Y
Add Power: 15 Amp	\$63.61	\$63.61	\$65.52		Y
Add Power: 30 Amp	\$113.97	\$113.97	\$117.39		Y
Add Power: 50 Amp	\$172.75	\$172.75	\$177.93		Y
Daily Rates					
Unserviced Wall Or Dock - (May, June, Sept, Oct, Per Foot)	\$1.45		\$1.49		Y
Unserviced Wall Or Dock - (July, Aug, Per Foot)	\$1.61		\$1.66		Y
Serviced Wall Or Dock (May, June, Sept, Oct, Per Foot)	\$1.61		\$1.66		Y
Serviced Wall Or Dock (July, Aug, Per Foot)	\$1.86		\$1.92		Y
Add Power: 15 Amp	\$2.93		\$3.02		Y
Add Power: 30 Amp	\$8.10		\$8.34		Y
Add Power: 50 Amp	\$11.61		\$11.96		Y
Hourly Rates					
Day Docks - Per Hour (Max \$8.00)	\$1.50	N/A	\$1.50	N/A	Y
Storage					
Summer (Per Foot)	N/A	\$36.81	N/A	\$37.91	Y
Winter (Per Foot)	N/A	\$25.77	N/A	\$26.54	Y
Mast Storage (Per Foot)	N/A	\$1.84	N/A	\$1.90	Y
Cradle Storage (Collapsible)	N/A	\$113.14	N/A	\$116.53	Y
Cradle Storage (Non-Collapsible)	N/A	\$169.71	N/A	\$174.80	Y
Emergency - Yard Storage - Member (Per Foot/Day)	N/A	\$5.15	N/A	\$5.30	Y
Emergency - Yard Storage - Non Member (Per Foot/Day)	N/A	\$8.27	N/A	\$8.52	Y

	2014 Fees		2015 Fees		HST
	Confed	POH	Confed	POH	
Marinas					
Other Fees					
Ice	\$3.06	\$3.06	\$3.15	\$3.15	Y
Pump Out - Per Service	N/A	\$18.78	N/A	\$19.34	Y
Pressure Washing - Underside Of Boat (Per Foot)	N/A	\$3.35	N/A	\$3.45	Y
Haul Out - 30' And Under (Per Foot)	N/A	\$10.33	N/A	\$10.64	Y
Haul Out - 31' And Over (Per Foot)	N/A	\$11.68	N/A	\$12.03	Y
Launching - 30' And Under (Per Foot)	N/A	\$10.33	N/A	\$10.64	Y
Launching - 31' And Over (Per Foot)	N/A	\$11.68	N/A	\$12.03	Y
Stands - 24" And Smaller (Each)	N/A	\$33.14	N/A	\$34.14	Y
Stands - 25" And Larger (Each)	N/A	\$67.51	N/A	\$69.54	Y
Stepping Or Unstepping Of Mast With Mobile Crane	N/A	\$276.17	N/A	\$284.46	Y
Stepping Or Unstepping Of Additional Mast With Mobile Crane	N/A	\$138.09	N/A	\$142.23	Y
Holding Tank Treatment (30MI)	N/A	\$2.63	N/A	\$2.71	Y
10 W 40/30 (1 Litre)	N/A	\$7.42	N/A	\$7.64	Y
Two Stroke Oil (500ML)	N/A	\$4.84	N/A	\$4.99	Y
Boating Operators Card Exam	\$43.42	\$43.42	\$44.72	\$44.72	Y
Manual - Boating Operators Card	\$24.74	\$24.74	\$25.48	\$25.48	Y
Work Place Passport (All Trades)	\$357.65	\$357.65	\$368.38	\$368.38	Y
Commercial Crafts: Surcharge	20%	20%	20%	20%	Y
Administration Fee (Incl Tax) - Cancelled Booking	\$27.32	\$27.32	\$28.14	\$28.14	Y
Site Crain - Manual Chain	N/A	\$36.21	N/A	\$37.30	Y
Trailer or Boat Relocation on site	N/A	\$75.00	N/A	\$77.25	Y
Dock Step Rental	\$50.00	\$50.00	\$51.50	\$51.50	Y
Note: additional costs may be applied to any and all services and will be on a charge back basis					
Launch Ramp					
One Time	N/A	\$14.54	N/A	\$14.98	Y
Five Times	N/A	\$50.88	N/A	\$52.41	Y
Ten Times	N/A	\$101.76	N/A	\$104.81	Y
Parking (Per Day) Car And Trailer	N/A	\$7.55	N/A	\$7.78	Y
Regatta Clinic					
Dry Sail Per Night	N/A	\$2.88	N/A	\$2.96	Y
Wet Berth Per Night	\$7.47	\$7.43	\$7.69	\$7.66	Y
*Please note that the charge length is the greater of: Boat length overall (LOA - including bowsprits, swim platforms and dingy davits) or dock length.					

	2015 Fees		
	Domestic	Inter'nl	HST
Airport			
Landing Of Aircraft In Excess Of 2,270 kg (5,000 lbs) (Note 1)			
Minimum For Jet And Turbine Aircraft	\$21.18	\$29.62	Y
Minimum For Commercial Rotary Wing	\$11.87	\$17.69	Y
Per 1,000 kg Or Fraction For Jet Aircraft: Not More Than 21,000 kg	\$6.43	\$9.01	Y
Per 1,000 kg Or Fraction For Jet Aircraft: 21,000 To 45,000 kg	\$8.36	\$11.71	Y
Per 1,000 kg Or Fraction For Jet Aircraft: More Than 45,000 kg	\$9.75	\$13.65	Y
Per 1,000 kg Or Fraction For Turbo / Piston Powered Aircraft: Not More Than 21,000 kg	\$5.86	\$8.00	Y
Per 1,000 kg Or Fraction For Jet Aircraft: 21,000 To 45,000 kg	\$7.11	\$9.94	Y
Per 1,000 kg Or Fraction For Jet Aircraft: More Than 45,000 kg	\$8.52	\$11.90	Y
Note: Exemptions to Landing Fees:			
1) Where any Canadian Air Carrier licensed pursuant to Part II of the National Transportation Act, 1987, of an aircraft on a flight conducted exclusively for the purpose of improving the skill and knowledge of the aircrew personnel of the Air Carrier, and where arrangements are made in advance with the airport Manager, the landing charge for each such landing is 20 percent of the applicable charge prescribed below.			
2) Exemption for landing fees only: All military aircraft and any aircraft used in Search & Rescue missions will be exempt.			
Air Terminal Facility Fees Etc. (Per Incoming Flight)			
Scheduled Passenger Aircraft 1 - 9 Seats	\$14.56	\$33.51	Y
Scheduled Passenger Aircraft 10 - 15 Seats	\$28.85	\$44.06	Y
Scheduled Passenger Aircraft 16 - 19 Seats	\$35.60	\$67.51	Y
Scheduled Passenger Aircraft 20 - 25 Seats	\$56.33	\$72.06	Y
Scheduled Passenger Aircraft 26 - 45 Seats	\$75.82	\$139.03	Y
Scheduled Passenger Aircraft 46 - 60 Seats	\$96.58	\$181.44	Y
Scheduled Passenger Aircraft 61 - 89 Seats	\$137.97	\$269.39	Y
Scheduled Passenger Aircraft 90 - 125 Seats	\$179.87	\$357.31	Y
Scheduled Passenger Aircraft >125 Seats	\$207.58	\$415.89	Y
Passenger Facility Fee (Per Departing Passenger)			
Passenger Facility Fee (Per Departing Passenger)	\$15.45	\$15.45	Y

	2015 Fees		
	Domestic	Inter'nl	HST
Airport			
Aircraft Ground Power Per Use			
Aircraft Ground Power & Heating / Start	\$7.47	\$7.47	Y
Surcharges			
AVGAS Fuel Surcharge (Per Litre)	\$0.05	\$0.05	Y
Turbine Fuel Surcharge (Per Litre)	\$0.05	\$0.05	Y
Flying Surcharge (Per Revenue Hour)	\$1.36	\$1.36	Y
Land Lease Rates Per Year Per m²			
Sites Under 200 M ² (Per m ²)	to be negotiated		Y
Sites Between 200 And 1,000 m ² (Per m ²)	to be negotiated		Y
Sites Between 1,000 And 10,000 m ² (Per m ²)	to be negotiated		Y
Sites Over 10,000 m ²	to be negotiated		Y
All sites under 1,000 m ² should have a minimum rent of \$500.00.			
Hanger Storage	Per Day	Per Month	HST
Aircraft Storage	\$52.20	\$297.19	Y
Airside Or Apron Storage Per m ²	N/A	\$37.09	Y
Aircraft Parking			
Aircraft Of Less Than 2,000 kg	\$11.65	\$88.39	Y
Aircraft From 2,000 To 5,000 kg	\$11.65	\$88.39	Y
Aircraft From 5,000 To 10,000 kg	\$20.58	\$409.16	Y
Aircraft From 10,000 To 30,000 kg	\$38.10	\$777.44	Y
Aircraft From 30,000 To 60,000 kg	\$59.06	\$1,227.45	Y
Aircraft Of 60,000 kg Or More	\$89.14	\$1,800.28	Y
	Per Year		HST
Aircraft Of Less Than 2,000 kg	\$572.84		Y
Aircraft From 2,000 To 5,000 kg	\$669.53		Y
Note: Aircraft Parking			
1) Parking Fees will apply for any 6-hour period, per calendar day.			
2) Double billing for overnight (2 Calendar days) will not apply if the aircraft departs prior to 0900 hours.			
3) For Aircraft requiring tie-downs for more than seven days and up to one month, monthly rate will apply.			

	2015 Fees		
	Domestic	Inter'nl	HST
Airport			
	Per Month	Per Year	HST
Air Terminal Building Fees			
Counter Space (Per m ²)	to be negotiated		Y
Queuing Area (Per m ²)	to be negotiated		Y
Baggage Area (Per m ²)	to be negotiated		Y
Office, Storage, Washroom Areas (Per m ²)	to be negotiated		Y
Ramp Storage Area (Subject To A Licence Fee)	to be negotiated		Y
Public Address System (Subject To A Licence Fee)	to be negotiated		Y
If Power Is Required	to be negotiated		Y
Inside Tenants - Exclusive Use Area:			
1) All costs for materials and installation to be paid for by the tenant.			
2) All modifications and advertising to be subject to the airport Manager's or designate's approval.			
Outside Tenants - Exclusive Use Area:			
1) All costs for materials and installation to be paid for by the client.			
2) All modifications and advertising to be subject to the airport Manager's or designate's approval.			
3) All fixed materials to become the property of the airport unless otherwise negotiated.			
	Per Year		HST
Motor Vehicle Parking Fees (Are inclusive of HST)			
Short Term (Maximum 2 Hours) (Inclusive Of Applicable Taxes)	\$2.00		Y
Per Day (Inclusive Of Applicable Taxes)	\$8.00		Y
Per 7 Days (Inclusive Of Applicable Taxes)	\$40.00		Y
Per 14 Days (Inclusive Of Applicable Taxes)	\$78.00		Y
Per 21 Days (Inclusive Of Applicable Taxes)	\$116.00		Y
Per 35 Days (Inclusive Of Applicable Taxes)	\$126.00		Y
Property Maintenance			
Natural Growth Trimming And / Or Removal	Note 3		Y
Note 3: Property Maintenance:			
Fee to remove natural growth (e.g. trees) that violates the Federal Airport Zoning Regulations - Actual costs and disbursements incurred by the City.			

	2015 Fees	HST
Planning		
Heritage Planner		
Heritage Information - Confirmation Letter (Heritage Status)	\$65.90	N
Volumes - Buildings Of Architectural Significance	\$60.40	Y
Barriefield Plan	\$59.03	Y
Public Meeting Notice (PMN)		
PMN (Deposit)	\$810.80	N
Concurrent Applications PMN (Per Application Deposit)	\$308.10	N
Notice To Cancel Public Meeting	\$477.20	N
Remailing of PMN	\$372.65	N
Public Notice (PN)	\$202.15	N
PN-Committee of Adjustment	\$121.35	N
Official Plan (OP) Amendment		
OP Amendment	\$6,258.00	N
Developments In Excess of 3,000 m ² of Floor Area or 50 Dwelling Units (Plus PN or PMN)	\$10,820.15	N
Letter Of Compliance	\$65.90	N
Zoning By-Law Amendment		
Minor Application (Plus PN or PMN)	\$3,083.65	N
Basic Fee (Plus PN or PMN)	\$6,258.00	N
Developments In Excess of 3,000 m ² of Floor Area or 50 Dwelling Units (Plus PN or PMN)	\$9,632.40	N
Application Submitted Concurrently With an OP Amendment (Plus PN or PMN)	\$3,083.65	N
Removal Of 'H' Holding Symbol: Basic Fee	\$1,904.60	N
Temporary Use By-Law		
Basic Fee (Plus PN or PMN)	\$6,258.00	N
Developments In Excess of 3,000 m ² of Floor Area or 50 Dwelling Units (Plus PN or PMN)	\$9,632.40	N
Applications To Extend Approval (Plus PN or PMN)	\$1,813.95	N
Plan Of Subdivision		
Removal of Part Lot Control: Basic Fee	\$2,811.60	N
Draft Approval: Less Than 50 Units (Plus PN or PMN)	\$4,815.95	N
Plus per unit or lot	\$103.80	N
Draft Approval: 50 Units or More (Plus PN or PMN)	\$8,435.85	N
Plus per unit or lot	\$115.90	N
Request To Amend Conditions Of Draft Approval	\$1,624.90	N
Subdivision Agreement	\$10,774.25	N
Request To Amend Subdivision Agreement	\$1,813.95	N
Request For Pre-Servicing Agreement	\$1,813.95	N
Request For Model Home Agreement	\$544.20	N
Letter Of Compliance	\$65.90	N

	2015 Fees	HST
Planning		
Plan Of Condominium		
Draft Approval: Less Than 50 Units (Plus PN or PMN)	\$3,591.75	N
Plus per unit	\$71.00	N
Draft Approval: 50 Units or More (Plus PN or PMN)	\$4,815.65	N
Plus per unit	\$90.70	N
Request To Amend Conditions Of Draft Approval	\$1,813.95	N
Condominium Agreement	\$3,591.75	N
Request To Amend Condominium Agreement	\$1,813.95	N
Request To Amend Condominium Description And / Or Declaration	\$422.85	N
Letter Of Compliance	\$65.90	N
Site Plan Control		
Minor Site Plan Control Application (1 And 2 Family Dwellings, Group Homes, And Applications With Less Than 300 Square Metres Of Floor Area That Result From An Approval Of A Rezoning Request)	\$862.15	N
Modification To Minor Application	\$354.00	N
Site Plan Control Multi-Residential		
Residential Development: 3 - 10 Units	\$2,539.45	N
Residential Development: 11 - 50 Units	\$3,355.80	N
Plus per unit	\$90.70	N
Residential Development: Over 50 Units	\$3,809.25	N
Plus per unit	\$99.45	N
Site Plan Control Other		
All Other Development (Less Than 3000 sq. m. Of Floor Area)	\$3,355.80	N
Plus per 100 sq. m. of gross floor area	\$103.80	N
All Other Development (In Excess Of 3000 sq. m. Of Floor Area)	\$3,809.25	N
Plus per 100 sq. m. of gross floor area	\$109.30	N
Modification To Plans, Conditions Or Agreements (Amending Agreement Required)	\$1,442.40	N
Modification To Plans, Conditions Or Agreements (No Amending Agreement Required)	\$634.90	N
Letter Of Compliance (Per Agreement)	\$65.90	N
Above Ground Utilities Infrastructure Containing Less Than 300 m ² Floor Area/Communication Towers (Plus PN)	\$1,723.25	N
Request For Security Reduction/Release	\$362.75	N

	2015 Fees	HST
Planning		
Committee Of Adjustment: Consents		
Technical Consent (Plus PN)	\$1,704.65	N
Consent Filed Concurrently With A Minor Variance (Plus PN)	\$906.95	N
All Other Consents (Plus PN)	\$1,813.95	N
Resubmission Of Application Within 3 Months Of Lapsing	\$1,043.55	N
Change Conditions Of Consent (Plus Recirculation Fee)	\$516.85	N
Minor Variances		
All Other Minor Variances (Plus PN) - Category 1	\$1,813.95	N
Minor Variances (Plus PN) - Category 2 ¹	\$360.50	N
Other Miscellaneous Committee Of Adjustment Fees		
Notice To Cancel Public Hearing	\$387.90	N
Recirculation Of Public Hearing Notice	\$387.90	N
Letter Of Compliance	\$65.90	N
Community Improvement Plans		
Basic Fee (Plus PN or PMN) – New Area or Project Plan	\$10,820.15	N
Community Improvement Plan Amendment	\$6,258.00	N
Deeming By-Law		
Deeming By-Law: Basic Fee	\$1,795.35	N
Cash In Lieu Of Parking		
Cash In Lieu Of Parking: Basic Fee	\$1,795.35	N
Civic Addressing		
Civic Address Change	\$344.25	N
Administration Fee	\$362.75	N
Miscellaneous Fees		
Electronic File Transfer (Per PDF File)	\$10.90	N
Information Search (Per Hour) (First Hour Free)	\$68.85	N
Plans Folded By Planning Staff Where The Submitted Plans Associated With Any Of The Above	\$7.60	N
Site Alteration Permit	\$355.13	Y
Site Alteration Permit (Renewal) ²	\$177.04	Y

¹ Category 2 Fee will be applicable for the following minor variance applications:

(1) Urban Residential - Accessory Uses (i.e. swimming pools, sheds, detached garages, air conditioners, pool equipment).

Permission to vary the height, setbacks, lot coverage, and floor area.

(2) Rural - Accessory Uses to a principle use (i.e. storage barn, drive shed, detached garage).

Permission to vary the height, setbacks, lot coverage, and floor area.

(3) Covered or uncovered porches, deck and stairs from 0 m to 1.2 m in height from finished garage to finished floor.

² Renewal fee valid only if a Site Alteration Permit is renewed thirty (30) days before the original expiry date.

	2015 Fees	HST
Planning		
Tree Permit Fee (Includes Administrative Fee And 3 Hours Of Staff Review / Inspection)		
1 - 5 Trees	\$86.60	N
6 - 15 Trees	\$173.20	N
More Than 15 Trees	\$346.15	N
Review / Inspection In Excess Of 3 Hours (Per Hour)	\$57.95	N
Tree Permit Renewal Fee (Valid Only If A Tree Permit Is Renewed 30 Days Before The Original Expiry Date)		
1 - 5 Trees	\$28.70	N
6 - 15 Trees	\$57.70	N
More Than 15 Trees	\$115.25	N

	2015 Fees	HST
Engineering		
Development Application Review		
Additional hourly rates may apply in addition to those noted below.		
Committee Of Adjustment Review (All Submissions)	\$99.60	N
Official Plan Amendment Review (All Submissions)	\$99.60	N
Zoning By-Law Amendment Review	\$99.60	N
Site Plan Control Review: Minor Application (Including Modifications)	\$99.60	N
Site Plan Control Review: Major Application (Including Modifications)	\$830.65	N
Plan Of Subdivision: Construction Cost Of Less Than \$300,000 (Deposit) Final Fees Calculated As Per Subdivision Agreement	\$5,000.00	N
Plan Of Subdivision: Construction Cost Of More Than \$300,000 (Deposit) Final Fees Calculated As Per Subdivision Agreement	\$10,000.00	N
Resubmitted Lot Grading Certificate: Previously Rejected	\$167.15	N
Resubmitted Plot Plan: Previously Rejected	\$99.60	N
Design Revision Of Subdivisions Including Part Lot Lift	\$830.65	N
Renewable Energy Projects - Completion Of Municipal Consultation Form		
Projects 10 KW And Less	\$163.94	Y
Projects Greater Than 10 KW And Less Than 1 MW	\$862.17	Y
Projects 1 MW And Greater	\$3,809.20	Y
Plus Per 1 MW	\$109.29	Y
Permits		
Entrance Application Fee	\$126.64	Y
Permanent Encroachment On City Highway Application Fee (includes 1.5 hours of staff time; additional hours will be charged at the rate noted below for Professional Engineer or Technologist)	\$113.72	Y
Permanent Encroachment On City Highway Per Annum On Taxes Of Subject Property	\$35.44	Y
Temporary Encroachment On City Highway Per Day Application Fee (includes 1.5 hours of staff time; additional hours will be charged at the rate noted below for Professional Engineer or Technologist)	\$113.72	Y
Plus Per Day Rate Which Can Include Cost For Use Of Metered Parking Spaces	VARIABLE	Y
Long Duration Temporary Encroachment Permit	VARIABLE	Y
Permit For Oversize Loads (includes 1.5 hours of staff time; additional hours will be charged at the rate noted below for Professional Engineer or Technologist)		
Single Trip Permit	\$113.72	Y
Annual Permit	\$396.19	Y
Escort Fee	\$75.97	Y

	2015 Fees	HST
Engineering		
Engineering Permits - Continued...		
Street Banners (To City) Application Fee (includes 1.5 hours of staff; additional hours will be charged at the rate noted below for Professional Engineer or Technologist)	\$113.72	Y
Street Banners (Installation Fee To Utilities Kingston)	\$540.22	Y
Municipal Utility Consents	\$218.55	N
Cut Permits	\$218.55	N
Patio Leasing/License		
Zone A (per square meter)	\$75.15	N
Zone B (per square meter)	\$67.60	N
Zone C (per square meter)	\$52.60	N
Zone D (per square meter)	\$37.55	N
Non-Serving Patios	\$150.30	N
Application Fee	\$106.10	N
Application Deposit (non-refundable)	\$398.10	N
Rain Screen Fee (per square meter)	\$10.00	N
Parking Meter/Stall Displacement (per meter/per month)	\$171.95	N
Fixed Site Location Lease for Seasonal Applicants	\$2,027.61	Y
Other		
Fee For Professional Engineer Services Per Hour	\$158.63	Y
Fee For Engineering Technologist Services Per Hour	\$94.51	Y
Legal Compliance Letter And / Or Request For Lot Grading Certificate Information	\$64.00	N
Engineering Department Tender Package	\$60.53	Y
Drawing (Printed)	\$14.07	Y
Drawing (Digital)	\$70.35	Y
Municipal Addressing Blades	\$70.35	Y
Detailed Traffic Count	\$140.71	Y
Temporary Street Closure	\$263.98	Y

2015 Fees					
	Per Hour	Daytime Max	Per Month	Event Rate	HST
Parking (Inclusive of Applicable Taxes)					
2015 Rates effective June 1, 2015					
On Street Parking (Zone information reference Bylaw 2010-128 "Regulate Parking")					
Meters And Pay And Display (Zones B, C and H, Accessible Parking Meter Zones As Per Schedule A-2)	\$1.00	N/A	N/A	N/A	Y
Meters And Pay And Display (Zone A, F, and G)	\$1.50	N/A	N/A	N/A	Y
Tour Bus Parking Meter Zones	\$2.00	N/A	N/A	N/A	Y
Meters And Pay And Display - Lower George Street And City Park Inner Road	\$1.00	\$5.00	N/A	N/A	Y
On Street Permits					
Permit Parking - MO-1	N/A	N/A	\$68.25	N/A	Y
Permit Parking - MO-2	N/A	N/A	\$68.25-\$78.50	N/A	Y
Permit Parking - MO-3	N/A	N/A	\$78.50-\$94.25	N/A	Y
Permit Parking - MO-4	N/A	N/A	\$94.25-\$117.75	N/A	Y

	2015 Fees				HST
	Per Hour	Daytime Max	Per Month	Event Rate	
Parking Rates In Lots	2015 Rates effective June 1, 2015				
Armstrong (Brock At Barrie)	\$1.00	N/A	\$78.50	N/A	Y
Barrack (Barrack At Wellington)	\$1.00	N/A	\$78.50	\$5.00	Y
Byron (Queen Street)	\$1.00	N/A	\$78.50	N/A	Y
Drury (Queen At Wellington)	\$1.00	N/A	\$78.50	\$5.00	Y
Gorsline (Macdonnell At Princess)	\$1.00	N/A	\$68.25	N/A	Y
King Queen (King At Queen)	\$1.00	N/A	N/A	\$5.00	Y
Kingston Public Library (Johnson)	\$1.00	N/A	N/A	N/A	Y
McKee (Queen At Barrie)	\$1.00	N/A	\$78.50	N/A	Y
Ordnance	\$1.00	N/A	\$78.50	N/A	Y
Springer (140 Queen)	\$1.00	N/A	\$94.25	\$3.00	Y
KGH Waterfront (King West)	\$1.00	N/A	N/A	N/A	Y
Richardson Beach (King West)	\$1.00	N/A	N/A	N/A	Y
Pump House (Ontario)	\$1.00	N/A	\$78.50	N/A	Y
Court House	\$1.00	N/A	\$78.50	N/A	Y
Sheraton (King At Clarence)	N/A	N/A	\$117.75	N/A	Y
Anglin (Wellington)	N/A	N/A	\$78.50	\$4.00	Y
Doug Fluhrer (Wellington)	N/A	N/A	\$68.25	N/A	Y
Angrove (Wellington)	\$1.00	N/A	\$94.25	\$4.00	Y
Chown (Brock)	\$1.00	N/A	\$94.25	\$3.00	Y
Hanson (Brock)	\$1.00	N/A	\$94.25	\$3.00	Y
Lower Robert Bruce (Bagot)	\$1.00	N/A	N/A	\$3.00	Y
Upper Robert Bruce (Montreal)	\$1.00	N/A	N/A	\$3.00	Y
Frontenac	\$1.00	N/A	\$78.50	\$5.00	Y
Crawford Wharf	N/A	\$10.95	N/A	N/A	Y
	Per Hour		Per Year		HST
Parking Space Rental Fees	2015 Rates effective June 1, 2015				
Setup Fee	\$38.25		N/A		Y
Churches - Weddings & Funerals 6 Spaces - From One Hour Prior To Service To End Of Service	N/A		\$109.25		Y
Funeral Homes - Funerals 6 Spaces - From One Hour Prior To Service To End Of Service	N/A		\$109.25		Y
Contractors, Movers, Producers - Construction Projects, Moving Of Furniture Or Goods, Filming Or Other Legitimate Projects	25%, 50% or 100% rounding up on the daily meter rate in the area, per space, based on occupancy in the area		\$54.65 Deposit per sign, meter hood, barricade \$27.35 Deposit per Pylon		Y

All fees are listed exclusive of applicable taxes unless otherwise noted.

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2015 Fees		HST
Transit		
Cash Fares		
Single Cash Fare - Adult	\$2.75	N
Single Cash Fare - Youth/Senior	\$2.50	N
Multi-Ride		
6 Ride Card - Adult	\$13.75	N
6 Ride Card - Youth/Senior	\$10.50	N
Passes		
Commuter - 5 consecutive weekdays	\$20.50	N
Weekly - 7 Consecutive Days - Adult	\$27.00	N
Weekly - 7 Consecutive Days - Youth/Senior	\$19.50	N
Monthly Commuter	\$62.00	N
Monthly Pass - Adult	\$72.00	N
Monthly Pass - Youth/Senior	\$53.50	N
Affordable Transit Pass - Adult	\$46.75	N
Affordable Transit Pass - Youth/Senior	\$34.75	N
Day Pass - Family of Four - 1 or 2 Adults & 2 or 3 Children	\$14.50	N
Day Pass - Single	\$7.25	N
Conference & Event Pass	\$8.00	N
Smart Cards - reloadable	\$3.00 Initial & Replacement	N
Employer Group Pass		
0 - 10 Employees enrolled	\$62.00	N
11 - 25 Employees enrolled	\$60.00	N
26 - 100 Employees enrolled	\$57.00	N
101 - 250 Employees enrolled	\$53.00	N
250 + Employees enrolled	TBD	N
<u>Transit:</u>		
The Affordable Transit Pass represents a 35% discount off applicable regular monthly pass, based on income eligibility, application required. Children under 6 ride free. Refer to Kingston Transit website for fare category details.		

	2015 Fees	HST
Building And Licensing		
Building Permit And Related Fees		
Failure To Obtain A Portable Sign Or Sandwichboard Sign Permit - Administrative Fee	\$112.00	N
Building Permit (Per \$1,000 Of Construction Value)	\$12.00	N
Minimum	\$35.00	N
Permit For Industrial Use Buildings 100,000 Square Foot Floor Area And Under (Per \$1,000 Of Construction Value)	\$12.00	N
Permit For That Portion Of An Industrial Use Building Permit In Excess Of 100,000 Square Foot Floor Area (Per \$1,000 Of Construction Value)	\$6.00	N
Repair / Alteration Permit (Per \$1,000 Of Construction Value)	\$12.00	N
Minimum	\$35.00	N
Building Sprinkler System (New System) (Per \$1,000 For Minor Additions / Alterations)	\$200.00	N
Building Sprinkler System (New System) (Per \$1,000 For Minor Additions / Alterations) Permit Fee	\$12.00	N
Minimum	\$35.00	N
Plumbing Permits (Per Fixture - Residential Unit)	\$4.00	N
Per Fixture ICI And Part 3 Residential	\$6.00	N
Minimum (New Residential Unit/Suite)	\$50.00	N
Minimum (Other)	\$35.00	N
Additional Fees For Permits At Stages	\$50.00	N
Sewer Lateral Fees	\$50.00	N
In-Floor Radiant Heating System (Per Foot)	\$50.00	N
Demolition Permit Fee (Per 1,000 sq. ft. GFA)	\$12.00	N
Minimum (For Buildings Accessory To Residential Properties)	\$35.00	N
Minimum (Other Buildings)	\$50.00	N
Occupancy Permit Fee Per Suite Or Per Residential Unit; And Minimum Per Building	\$30.00	N
Occupancy Permit Buildings Accessory To Residential; Pools, Fuel Burning Appliances And Minor Renovations	\$10.00	N
Property Standards Re-Inspection Fee (After First Inspection To Confirm Compliance Of Any Order)	\$50.00	N
Occupancy Re-Checks, Per Site Visit (After First Inspection And One Re-Inspection)	\$50.00	N
Re-Checks At All Stages, Per Site Visit (After First Inspection And One Re-Inspection)	\$50.00	N
Inspection Fee/Charge For Construction Stage Not Ready, Per Site Visit	\$50.00	N
Objective Based Codes Equivalency Application	\$300.00	N
Change Of Use Permit	\$300.00	N
Surcharge For Building Without Permit (% Of Permit Fee)	40%	N
Minimum	\$200.00	N
Wood Burning Appliance Permit (Except Inserts) (Per \$1,000)	\$12.00	N
Minimum	\$50.00	N
Fireplace Insert Permit	\$100.00	N
Commercial Kitchen Exhaust Hood Permit	\$100.00	N
Sign Permit; Permanent Sign (Per \$1,000 Sign Value) Minimum Of \$35.00 Per Permit	\$12.00	N

All fees are listed exclusive of applicable taxes unless otherwise noted.

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	2015 Fees	HST
Building And Licensing		
Building Permit And Related Fees - Continued...		
Fee For Expedited Plan Review; (Requests Through CBO) (Per Hour)	\$87.00	N
Sign Permit For Portable Sign, Per Month	\$58.00	N
Sign Permit "A" Frame Or Sandwich Board, Per Year	\$70.00	N
Sign Permit, Boulevard Sign, Per Week	\$46.00	N
Swimming Pool / Pool Enclosure (Per \$1,000 Of Construction Value)	\$12.00	N
Minimum	\$50.00	N
Written Request For By-Law And / Or Work Orders	\$100.00	N
Other Photocopies Per Side	\$0.50	N
Fence & Sign Bylaw Appeal	\$225.00	N
Property Standards Application For Appeals	\$92.00	N
Property Standards - Charges For Administration Of Remedial Work And Repairs	\$109.00	N

	2015 Fees	HST
Building And Licensing		
Animal Registration		
Dogs (See Notes 1 & 2)		
Intact (No Microchip)	\$60.00	N
Intact (Microchip)	\$50.00	N
Spayed/Neutered (No Microchip) - Cost per dog - first 2 dogs	\$40.00	N
Spayed/Neutered (No Microchip) - Cost per dog - each additional dog	\$15.00	N
Spayed/Neutered (Microchip) - Cost per dog - first 2 dogs	\$30.00	N
Spayed/Neutered (Microchip) - Cost per dog - each additional dog	\$10.00	N
Cats (See Notes 1 & 2)		
Cats - Intact (No Microchip)	\$30.00	N
Cats - Intact (Microchip)	\$20.00	N
Spayed/neutered (No Microchip) - Cost per cat - first 2 cats	\$13.00	N
Spayed/neutered (No Microchip) - Cost per cat - each additional cat	\$3.90	N
Spayed/neutered (Microchip) - Cost per cat - first 2 cats	\$10.40	N
Spayed/neutered (Microchip) - Cost per cat - each additional cat	\$2.60	N
Notes:		
1. No fees apply for under 6 months of age at first time registration		
2. No fees for spayed/neutered over 6 months at first time registration		
Other Animal Related Fees		
Kennels	\$245.00	N
Recovery Of Animal From Animal Shelter	\$83.00	N
Administrative Fee For Not Obtaining A Tag	\$106.00	N
By-Law & DOLA - Additional Fee For Convicted Owner	50%	N
Tag Replacement Fee	\$6.00	N
Appeals - Administrative Fee	\$120.00	N
Hen Coop Registration	\$25.00	N
Application For Noise Exemption		
Application For Noise Exemption	\$116.00	N

	2015 Fees	HST
Building And Licensing		
Business Licenses		
Adult Entertainment Establishment	\$1,261.00	N
Adult Entertainment Store	\$378.00	N
Adult Entertainment Attendants	\$127.00	N
Annual Alarm Vendor License	\$127.00	N
Annual Alarm Monitoring Fee - Fee Will Be Waived If No False Alarms In Previous Year	\$51.50	N
Alarm Monitoring - False Alarms (First)	N/C	N
Alarm Monitoring - False Alarms (Second)	\$76.00	N
Alarm Monitoring - False Alarms (Third)	\$114.00	N
Alarm Monitoring - False Alarms (Fourth)	\$152.00	N
Alarm Monitoring - False Alarms (Fifth)	\$196.00	N
Amusement Arcade	\$127.00	N
Automotive Repair	\$66.00	N
Auctioneer	\$127.00	N
Billiards (First Table)	\$65.00	N
Billiards (Each Additional Table)	\$33.00	N
Bill Poster	\$127.00	N
Food Premises - Low Risk 0-99 Seats	\$98.00	N
Food Premises - Low Risk Over 100 Seats	\$161.00	N
Food Premises - Medium Risk 0 -99 Seats	\$194.00	N
Food Premises - Medium Risk Over 100 Seats	\$256.00	N
Food Premises - High Risk 0-99 Seats	\$322.00	N
Food Premises - High Risk Over 100 Seats	\$385.00	N
Hawkers & Peddlars (Resident)	\$66.00	N
Hawkers & Peddlars (Non-Resident)	\$130.00	N
Gas Stations - Per Station	\$66.00	N
Group Home Registration	\$128.00	N
Lodging House	\$127.00	N
Meat / Fish Sales	\$66.00	N
Pawnbroker	\$127.00	N
Pet Shop	\$127.00	N
Motorized Refreshment Vehicle - Class A	\$289.00	N
Motorized Refreshment Vehicle - Class B	\$289.00	N
Non-Motorized Refreshment Vehicle - Class C	\$130.00	N
Non-Motorized Refreshment Vehicle - Class D	\$66.00	N
Non-Motorized Refreshment Vehicle - Class E	\$149.00	N
Salons	\$66.00	N
Specific Day Sales - Class A-1	\$33.00	N

All fees are listed exclusive of applicable taxes unless otherwise noted.

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	2015 Fees	HST
Building And Licensing		
Business Licenses - Continued...		
Specific Day Sales - Class A-2 (Location Or Vendor)	\$33.00	N
Specific Day Sales - Class A-3 (Location Or Vendor)	\$756.00	N
Specific Day Sales - Class A-4 (Per Vendor)	\$630.00	N
Specific Day Sales - Class A-5	\$1,890.00	N
Specific Day Sales - Class B-1 - First Month	\$127.00	N
Specific Day Sales - Class B-1 - Additional Month	\$33.00	N
Specific Day Sales - Class B-2 - First Month	\$1,261.00	N
Specific Day Sales - Class B-2 - Additional Month	\$378.00	N
Specific Location Sale: Class 1	N/C	N
Specific Location Sale: Class 2 Per Day	\$40.00	Y
Specific Location Sale: Class 3 Per Year	\$8,000.00	Y
Street Performer	\$33.00	N
Theatre Per Theatre	\$256.00	N
Tobacco Sales	\$251.00	N
Electronic Service Delivery		
Administrative Fee	\$1.65	N
Plumbing Contractors & Masters		
Master Plumber - Resident	\$122.00	N
Master Plumber - Non Resident	\$149.00	N
Contractor - Resident	\$248.00	N
Contractor - Non Resident	\$306.00	N

	2014 Fees	2015 Fees	HST
Solid Waste			
Garbage			
Garbage Bag Tags (Each)	\$2.00	\$2.00	N
Source Separated Organics & Composting			
Kitchen Containers (Each)	\$3.05	\$3.09	Y
Backyard Composters (Each)	\$37.12	\$36.33	Y
Composter Turners (Each)	\$11.50	\$11.50	Y
Source Separated Organics - Schools			
Kitchen Containers (Each)	\$3.05	\$3.09	Y
Green Bins - Small	\$16.28	\$16.61	Y
Green Bins - Large	\$25.71	\$25.13	Y
Cost Per Student Per Year For Collecting Organics	\$1.39	\$1.39	Y
Industrial, Commercial & Institutional Users Of Municipal And Contracted Compost Sites			
Compostable Yard Waste & Brush (Per Tonne) ¹	\$61.92	\$61.92	Y
Hazardous Waste From Residents Of Neighbouring Municipalities Without A Service Agreement			
Handling & Disposal Fee (Max. 100 kg Or Litres) ²	\$31.81	\$32.76	Y
Small Quantity Industrial, Commercial & Institutional Hazardous Waste That Is Exempt From Registration (Maximum Of 100 kg Or Litres In Total Per Month)			
Handling Fee (Per Delivery)	\$28.12	\$28.96	Y
Disposal Fees:			
Fertilizer (Per Litre or kg Container Capacity)	\$1.50	\$1.20	Y
Aerosol Containers - Including Empty But Pressurized (Each)	\$0.57	\$0.50	Y
Fire Extinguishers (Each)	N/A	\$3.95	Y
Fluorescent Lamps - Max. 100 Linear Feet (Per Linear Foot)	N/A	\$0.29	Y
Compact Fluorescent Lamps (Each)	N/A	\$1.01	Y
High Pressure Sodium, Mercury Vapour, Metal Halide	\$4.04	\$4.12	Y
Inorganic Acids - Hydrochloric, Sulphuric, Phosphoric, etc. (Per Litre Container Capacity)	\$1.18	\$1.38	Y
Inorganic Bases - Ammonia, Carbonates, Hydroxides, etc. (Per Litre or kg Container Capacity)	\$1.18	\$1.38	Y
Inorganic Oxidizers - Fertilizer, Peroxide, Nitrates, etc. (Per Litre or kg Container Capacity)	\$2.52	\$2.20	Y
Mercury - Thermometers, Thermostats, Switches, etc. (Each)	N/A	\$1.23	Y
Oil - Per Litre	\$0.05	\$0.05	Y
Misc. Organics (>4L) - Solvents/Non-Solvent and Adhesives, Glue, Turpentine, Naptha, etc. (Per Litre or kg Container Capacity)	N/A	\$0.51	Y
Misc. Organics (<4L) - Solvents/Non-Solvent and Adhesives, Glue, Turpentine, Naptha, etc. (Per Litre or kg Container Capacity)	N/A	\$1.50	Y
Pesticides - Incl. Herbicides, Insecticides, Fungicides, etc. (Per Litre or kg Container Capacity)	\$2.30	\$2.02	Y
Petroleum Distillates/Light Fuels - Gasoline, Kerosene, etc. (Per Litre)	\$1.18	\$0.68	Y

	2014 Fees	2015 Fees	HST
Solid Waste			
Disposal Fees - continued...			
Other Materials: - Propane Tanks - up to 40 lbs - Pressurized Cylinders - helium, oxygen, etc. - Up to 40 lbs - Dry Cell Batteries - Single Use & Rechargeable - Paint - Latex & Alkyd - Max. 30 Litre Containers - Sharps - Needles, Lancets, etc. - Pharmaceuticals - Oil Filters - Empty Automotive Containers - Max. 30 Litre Containers - Antifreeze - Max. 30 Litre Containers	N/A	Subject to Handling Fee only	
Recycling			
Recycling Boxes - In Addition To Blue & Grey Provided (Each)	\$4.56	\$4.61	Y
Blue Bags (Each)	\$2.66	\$2.66	Y
Recycling - Commercial Users³			
Newsprint & Mixed Office Paper (Per Tonne)	Note 4	Note 4	Y
Mixed Fibres (Per Tonne)	Note 4	Note 4	Y
Corrugated Cardboard (Per Tonne)	Note 4	Note 4	Y
Mixed Containers - Blue Box Mix (Per Tonne)	Note 4	Note 4	Y
Mixed Containers - No Glass (Per Tonne)	Note 4	Note 4	Y
Polycoat (Per Tonne)	Note 4	Note 4	Y
Polystyrene (Per Tonne)	Note 4	Note 4	Y
Film Plastic (Per Tonne)	Note 4	Note 4	Y
Clear Glass Containers (Per Tonne)	Note 4	Note 4	Y
Coloured And Mixed Glass Containers (Per Tonne)	Note 4	Note 4	Y
Steel Cans (Per Tonne)	Note 4	Note 4	Y
Miscellaneous			
Use Of Weigh Scale (Per Transaction)	\$11.55	\$11.90	Y
<p>1 Fee waived if source is residential City property and hauler has letter to confirm.</p> <p>2 Fee charged to municipality. Resident must have a letter from their municipality acknowledging that they will pay the City of Kingston fee.</p> <p>3 Fee charged to users shall be adjusted monthly based on market conditions at the delegated discretion of the manager of solid waste.</p> <p>4 Fee charged to users shall be adjusted monthly based on market conditions at the delegated discretion of the manager of solid waste.</p>			

	2015 Fees	HST
Fire and Rescue		
Reports & Records		
Request For Fire Report, Investigation Report	\$65.90	Y
File Search	\$65.90	N
Photographs Per Copy (Print Or Digital) \$20.00 Minimum Fee	\$2.51	Y
Compliance Inspections¹		
Dwelling Units	\$61.06	Y
Part 9 Buildings (Other Than Dwellings) ²	\$109.91	Y
Part 3 Buildings ²	\$152.57	Y
Recycling Or Other Outdoor Premises	\$121.81	Y
False Alarms³		
First offence in fiscal year	\$0.00	N
Second offence in fiscal year	\$250.00	N
Third offence in fiscal year	\$500.00	N
Additional offences in fiscal year	\$500.00	N
Standby Fee per half hour	\$205.00	N
Non-notification of fire alarm work	\$250.00	N
Unauthorized Burning		
Per Unit For Each Response	\$410.00	N
Non-Resident Responses⁴		
Per Unit For First Hour Or Part Thereof	\$410.00	N
Per Unit For Each Additional Half-Hour	\$205.00	N

¹ Fees apply only to requested inspections.

² As classified under the Ontario Building Code.

³ False alarm fees will be invoiced as per the City of Kingston False Alarm By-Law.

⁴ Non-resident response fees apply to non-residents of the City of Kingston on provincially, federally or municipally controlled lands or highways.