



**City of Kingston  
Report to Council  
Report Number 15-014**

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**To:** Mayor and Members of Council  
**From:** Lanie Hurdle, Commissioner, Community Services  
**Resource Staff:** Cheryl Hitchen, Manager, Social Policy & Strategic Community Development  
**Date of Meeting:** December 16, 2014  
**Subject:** Community Investment Fund 2014 Recommendations

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**Executive Summary:**

In May 2011, Council approved the new Community Investment Fund to replace the Healthy Community Fund. This grant program blended the former Healthy Community Fund with the United Way of KFL&A community grant program to streamline the application process and align with the priorities of the Sustainable Kingston Plan. The United Way continues to administer this process at no charge. A total of twenty four (24) applications for this combined program were received in September with a total request of \$400,131. Five review panels were established and a total of fourteen (14) grant applications are recommended to be funded for a total of \$170,320 provided by the City of Kingston. This report presents the recommendations for the municipal funds in the program only as United Way has its own approval process.

**Recommendation:**

**That** Council approve the fourteen (14) 2014 Community Investment Fund grant recommendations (attached to Report Number 15-014 as Exhibit A) for a total of \$170,320 which is included in the 2014 operational budget.

**Authorizing Signatures:**

ORIGINAL SIGNED BY COMMISSIONER

**Lanie Hurdle, Commissioner, Community Services**

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER

**Gerard Hunt, Chief Administrative Officer**

**Consultation with the following Members of the Corporate Management Team:**

Cynthia Beach, Corporate & Strategic Initiatives	Not required
Denis Leger, Transportation, Facilities & Emergency Services	Not required
Jim Keech, President and CEO, Utilities Kingston	Not required
Desiree Kennedy, Chief Financial Officer & City Treasurer	

**Options/Discussion:**

In 2011, City Council approved a new grant program that amalgamated the municipal Healthy Community Fund and the United Way’s community grants into a single program called the “Community Investment Fund”. There are three (3) funding streams that align with the community impact areas defined by the United Way and the goals of the Sustainable Kingston Plan. These streams are: “All That Kids Can Be”, “From Poverty to Possibility” and “Healthy People, Strong Communities”.

The deadline for applications for this year’s program was Friday, September 12, 2014. A total of twenty-four (24) applications were received for a total request of \$400,131. Community volunteers, the United Way and municipal staff reviewed the requests in accordance with the Community Investment Fund criteria. The process included a paper review of the applications and presentations to the review panels.

Of the applications received, fourteen (14) grants are being recommended for funding from City of Kingston funds for a total of \$170,320. The United Way Board of Directors will separately approve funding for some grants now and through a second round of funding in the spring.

**Existing Policy/By-Law:**

Not Applicable

**Notice Provisions:**

Not applicable

**Accessibility Considerations:**

Not applicable

**Financial Considerations:**

The 2014 operating budget allocated \$190,000 for this grant program.

**Contacts:**

Lanie Hurdle, Commissioner, Community Services 613-546-4291 extension 1231

Cheryl Hitchen, Manager, Social Policy & Strategic Community Development 613-546-4291 extension 4806

**Other City of Kingston Staff Consulted:**

Desiree Kennedy, CFO and City Treasurer

Stephen Dickey, Director, Financial Services

Luke Follwell, Director, Recreation and Leisure Services

Sheldon Laidman, Director, Housing and Social Services

Lee Campbell, Manager, Housing and Child Care

**Exhibits Attached:**

Exhibit A      Community Investment Fund Summary Report 2014

**Exhibit A 2014 City of Kingston and United Way  
Community Investment Fund Summary Report 2014**

Administered by United Way of KFL&A

**Background**

Since 2011, the United Way of KFL&A and the City of Kingston have worked closely to streamline and coordinate processes for disbursing grants. A joint Community Investment Fund grant application process has been successfully implemented, reducing the amount of work for organizations who apply for grants.

The United Way administers the granting process for the City at no cost. This process aligns efforts with the funding priorities of both the United Way and City of Kingston. United Way funding is available for programs that address emerging needs and issues in Kingston, Frontenac, Lennox & Addington, while the City of Kingston's funding provides support to programs and projects that are within the City's boundaries.

The Community Investment Fund granting stream disburses one-time grants to organizations that meet an identified need and goal within one of the following three Community Impact Areas:

1. All That Kids Can Be
2. Healthy People, Strong Communities
3. From Poverty to Possibility

Lanie Hurdle, Commissioner, Community Services; and Cheryl Hitchen, Manager, Social Policy & Strategic Community Development for the City of Kingston, served as a resource to the process.

United Way recruited volunteers to review applications and make funding recommendations. Bhavana Varma, President & CEO; Kim Hockey, Director Community Investment; and Marg Kubalak, Senior Manager Community Investment, provided support and guidance to the review panel volunteers through this granting process.

Community Volunteer Panel Members included: Morgan Asselstine, Peter Bacon, Sue Bates, Jim Campbell, Claire Chapman, Sao Conner, Patrick Egbunonu, Sheryl Ferguson, Martha Forkes, Mary Beth Gauthier, Sam Goodwin, Teresa Graham, Lucille Groll, Kera James, Lesley Kelly, Dugal MacDermaid, Aimanda MacRae, Teresa Marrello, Nancy Maupu, Margaret McGowen, Tanya McLaughlin, Leanne O`Mara, Shannon Peters, Susan Pinney, Paul Rosembaum, Wendy Stuckart, Angie Tingren-Watkins, Kristy Vandervelde, Andrew White, Sandi Wilde and Brenda Willis.

Volunteers were divided into five panels. A total of 24 applications were received, requesting a total amount of \$400,131. The process included a review of the submissions and presentations by the agency applicants to the panels. Volunteers carefully deliberated to reach consensus on all requests in accordance with the City of Kingston and United Way Community Investment Fund guidelines.

City of Kingston and United Way staff participated as non-voting members at the panel meetings.

City of Kingston funds in the amount of \$190,000 were available for disbursement through the 2014 Community Investment Fund process. City funds must be disbursed during the fiscal year i.e. December 31, 2014.

The United Way Board of Directors has approved United Way funding on November 21<sup>st</sup> and will have a second round of funding available in the spring.

This year, based on review and eligibility, 14 grants are being recommended to Kingston City Council for approval to receive City of Kingston funds in the amount of \$170,320.

### **All That Kids Can Be**

8 applications received totaling \$129,603.

Recommended for Funding from City of Kingston - 4 grants totaling \$28,546:

- (1) Big Brothers Big Sisters KFLA      Computer Hardware and Software      \$11,476

Funding to replace the agency's aging computer system, including installation, server, router, hardware and software. New computers and Client Relationship Management software are required to support program delivery.

- (2) KEYS Job Centre      IMPROV(E)      \$9,570

Funding to support second improvisational theatre program for a second year. This program has proven successful at increasing the self-confidence and communication skills of youth at risk. Program is held in partnership with Youth Diversion and can accommodate 15-20 youth per session.

- (3) Limestone Advisory for Child Care Programs      "En Route Vers la Maternelle" School Readiness Program      \$7,000

Funding to support the creation of a Francophone School Readiness Program (FSRP) which will provide purposeful; play based early learning that sets the stage for future learning, health and well-being.

- (4) Queens Health Outreach      Queen's Health Outreach Kingston      \$500

Funding is requested to implement health-based curriculum to promote health and educate children and youth by engaging them in innovative health education lessons presented by student volunteers.

## Healthy People, Strong Communities

11 applications received totaling \$188,043.

Recommended for Funding from City of Kingston - 6 grants totaling \$78,374:

- (1) Advanced Coronary Treatment Foundation      ACT High School CPR and AED Program      \$11,500

Funding used to set up an educational program for youth in five Kingston High Schools. Funding is in place from Rotary Cataraqui for other six high schools. A total of 1,600 youth (grade 9 students) will receive the CRP & AED training during the year.

- (2) Canadian Mental Health Association Living Life to the Full      \$7,303

Program consists of 8-week interactive sessions for seniors to be held in Kingston Frontenac Housing seniors buildings in Rideau Heights, designed to address specific mental health needs of seniors.

- (3) Kingston Interval House      Community Engagement Program      \$20,571

Funding will be used for a part-time coordinator position to provide education and information to the public on issues of domestic violence. The coordinator will be responsible for orientation and training of volunteers, and outreach for speaking engagements and presentations to community groups.

- (4) KFL&A Public Health      Family Health Programs and Services      \$8,000

Funding will be used to provide kitchen equipment and utensils to clients to assist with food literacy education and skills during home visits; breast pumps and breast milk collector kits to loan to women/infants who are not able to afford rental fees and for safety devices for families that lack resources to purchase items to "baby proof" their homes.

- (5) New Leaf Link (NeLL)      Eat Well, Stay Well Healthy Living      \$6,000

Adult participants (10) in rural Kingston and South Frontenac with developmental disabilities learn independent healthy meal preparation, exercise techniques and stress management skills.

- (6) Seniors Association      Closer to Home      \$25,000

Funding is requested to expand programming in available space at the Boys and Girls Club's new facility in Kingston west. New programs will be offered 2 days/week for 4 hours, focusing on fitness sports and aquatic activities (when the pool is available for use, estimated in May 2015).

**From Poverty to Possibility**

5 applications received totaling \$82,485.

Recommended for Funding from City of Kingston - 4 grants \$63,400:

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| (1) Salvation Army | Volunteer Income Tax Clinic | \$6,400 |
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Funding recommended for purchase of computers to replace outdated equipment and in order to run current software. The program provides free income tax preparation for low-income clients, delivered by volunteers trained by CRA. Three thousand clients were assisted last year. Computers may also be used for the Christmas Hamper program and Toy Drive.

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| (2) Kingston Youth Shelter | Transitional Housing | \$25,000 |
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Youth Shelter has purchased the former “Yonge House” to create a 6-bed specialized transitional housing program for youth ages 16-24. Funding is for staffing for program delivery to March 31, 2015. Agency is expecting other revenue sources to sustain the program.

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| (3) Loving Spoonful | Food Security Consultation | \$7,000 |
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Funding for a community consultant to collect and analyze data, with the intent to contact 200 or more individuals and hold 25 community consultations. This is a one-time project for consultation process.

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| (4) St. Vincent de Paul Society | Basement Repairs | \$25,000 |
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Funding recommended to renovate the basement of the Hospitality Centre, to correct a water issue to create usable storage and office space and to add a staff/volunteer washroom. Agency requires storage space for bulk food items for daily meal program and food pantry items, creation of office space for the Meal Program Coordinator and secure space for volunteers’ personal items while working at the agency.