



**City of Kingston
Report to Council
Report Number 15-179**

To: Mayor and Members of Council
From: Cynthia Beach, Commissioner, Corporate & Strategic Initiatives
Resource Staff: Colin Wiginton, Cultural Director
Date of Meeting: February 17, 2015
Subject: Canadian Heritage Contribution Agreement through the Canada Cultural Spaces Program: Tenant Amenities – Tett Centre for Creativity and Learning

Executive Summary:

The purpose of this report is to obtain approval by Council to enter into an agreement with Canadian Heritage to receive up to \$145,000 in funding commencing in 2014 and ending March 31, 2015. The purpose of this funding is to support costs associated with the renovation of the J.K. Tett Centre and, specifically, the costs associated with the fit out of the tenant suites.

Currently, the Cultural Services Department has the delegated approval and signing authority to authorize the Mayor to approve and sign Grant Applications that enable the Department to access funding from higher levels of government. Council approval is still required should these Grant Applications prove to be successful, as in this case.

This report is time sensitive as the City has been asked to sign and return the Contribution Agreement as soon as possible so the initial funding can be released to support expenses incurred in 2014.

Recommendation:

That Council authorize the Mayor and Clerk to sign a Contribution Agreement issued by the Minister of Canadian Heritage, satisfactory to the Legal Services Department, in the amount of up to \$145,000 through the Canada Cultural Spaces Program.

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Authorizing Signatures:

ORIGINAL SIGNED BY COMMISSIONER
Cynthia Beach, Commissioner,
Corporate & Strategic Initiatives

ORIGINAL SIGNED BY CHIEF ADMINISTRATIVE OFFICER
Gerard Hunt, Chief Administrative Officer

Consultation with the following Members of the Corporate Management Team:

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| Lanie Hurdle, Community Services | Not required |
| Denis Leger, Transportation, Facilities & Emergency Services | |
| Jim Keech, President and CEO, Utilities Kingston | Not required |
| Desiree Kennedy, Chief Financial Officer & City Treasurer | |

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Options/Discussion:

In March 2013, Canadian Heritage awarded the City of Kingston a grant of \$100,000 through the Canada Cultural Spaces Fund for the purchase of specialized audio-visual and exhibition equipment for use in the rental spaces located in the Tett Centre for Creativity and Learning. The majority of that money has been spent and this equipment has been installed for use in the newly renovated facility.

Staff have continued to stay in touch with representatives from Canadian Heritage and it was identified early on in 2014 that it may be possible to secure additional funding for the Tett Centre through the Canada Cultural Spaces Program. A second grant application was submitted in March 2014 and staff were recently notified the application was successful.

The purpose of this second grant application was to seek funding to help cover the costs associated with the fit out of the tenant suites. Budgets were submitted that included costs incurred by the City as well as by the tenants to create spaces to be used by artists and the community to create, present and exhibit their work. This funding will assist the facility in providing more accessible and inclusive community programming.

Through this program, the City of Kingston has been informed it is eligible to receive up to \$145,000 toward the fit out of the tenant suites. Costs incurred as far back as April 1, 2014 have been deemed eligible so it is critical that Council approval be provided so that the Contribution Agreement forwarded by the Minister of Canadian Heritage can be executed.

Existing Policy/By-Law:

Not applicable

Notice Provisions:

Not applicable

Accessibility Considerations:

Not applicable

Financial Considerations:

In March 2010, Council approved a project budget of \$11.5 million to fund the renovation of the J.K. Tett Centre. This amount was increased by \$1.7 million in May 2013 as a result of higher than expected costs incurred to complete this project. With a total project budget of \$13.2 million, staff have pursued various ways to reduce the total contribution and meet the budget. The funding approved by Canadian Heritage could total as much as \$145,000.

Contacts:

Cynthia Beach, Commissioner, Corporate & Strategic Initiatives, 613-546-4291, extension 1150

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Colin Wiginton, Cultural Director, 613-546-4291, extension 1357

Other City of Kingston Staff Consulted:

Alan McLeod, Senior Legal Council

Exhibits Attached:

None