



**CITY OF KINGSTON  
ARTS ADVISORY COMMITTEE  
MINUTES  
MEETING NO. 02-2013  
Thursday, January 10, 2013  
9:00 a.m., Councillors' Lounge, City Hall**

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**MEMBERS PRESENT**

Councillor Bill Glover  
Mr. Brett Christopher (Chair)  
Ms. Kristiana Clemens (Vice Chair)  
Ms. Karen Dolan  
Mr. Sunny Kerr  
Ms. Jocelyn Purdie  
Mr. Matt Salton

**MEMBERS ABSENT**

Ms. Lynne Kenny  
Ms. Jenny Lee  
Mr. James Wannamaker

**STAFF PRESENT**

Mr. Brian McCurdy, Director, Cultural Services  
Mr. Fred Saunders, Committee Clerk  
Mr. Colin Wiginton, Manager, Cultural Services

**THIS IS NOT A VERBATIM REPORT**

**MEETING TO ORDER**

Mr. Brett Christopher, Chair, called the meeting to order at 9:11 a.m.

**APPROVAL OF THE AGENDA**

Moved by Councillor Glover  
Seconded by Mr. Kerr

**THAT** the agenda be approved as amended to add under 'Other Business' a discussion regarding the need for appointments of Committee Members to the Kingston Arts Council Committee to develop the Mayor's Arts Awards and the Public Art Working Group.

**CARRIED**

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## **CONFIRMATION OF MINUTES**

Moved by Ms. Clemens  
Seconded by Mr. Kerr

**THAT** the Minutes of Arts Advisory Committee Meeting No. 01-2013 held on Thursday, December 13, 2012, be confirmed as amended:

- To add to page 3, paragraph 5, the words “and then submitted by Ms. Purdie to the Committee”
- To correct page 4, paragraph 5, by replacing the words “Canadian Arts Council funding model” with the words “Canadian Council for the Arts strategy for artists with disabilities”
- To clarify page 4, paragraph 6, by replacing the words “is correct” with “meets current best practises”
- To clarify page 10, paragraph 4, by adding the words “at 11:00 a.m. for another commitment”

**CARRIED**

## **DISCLOSURE OF PECUNIARY INTEREST**

There were none.

## **DELEGATIONS**

There were none.

## **BRIEFINGS**

There were none.

## **BUSINESS**

### **a) Discussion regarding Committee Priority Setting**

Ms. Purdie indicated that public art policies and cultural mapping were identified as possible priorities at the previous meeting.

Mr. Salton felt the priorities developed during the March 2012 priority-setting workshop are all still relevant to pursue. He asked staff if they feel that these priorities still have merit.

Mr. Brian McCurdy, Director of Cultural Services, expressed concerns relating to the time commitments for the priorities. He explained that through experience, one major project can be realistically completed per year. He said that if a City of Kingston Arts Fund (CKAF) review became a priority, it would be a major project that may require other priorities to be removed from the list or be given longer timelines.

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Mr. Colin Wiginton, Manager of Cultural Services, mentioned that the Committee, as representatives, have an opportunity to take control of issues such as arts funding, to support City Council and the community.

Councillor Glover stressed the importance of Committee Members effectively communicating with their constituents and the importance of effectively communicating the need for funding to City Council.

Mr. Christopher enquired if City Council has a good understanding and trust in the CKAF funding process.

Councillor Glover explained that the Cultural Plan was adopted during the previous term of City Council, which may mean that some current Council Members may not be fully aware of the background surrounding the Cultural Plan.

Mr. McCurdy commented that a significant review of CKAF funding may be a good idea, but he cautioned that it would be a large project to undertake.

Mr. Wiginton indicated that the Arts Advisory Committee can assist in showing that the CKAF funding model has been beneficial. He noted that there should be an additional focus on where the model can go from its present form.

Ms. Clemens commented that the data needed to complete these tasks is not available. She said that without the availability of cultural mapping, it is hard to provide an overview of what is currently happening. Mr. Wiginton suggested that there is information that could be gathered without a cultural mapping system in place.

Councillor Glover commented that it is important for every organization to do some form of data collection. He said that this data could then be reported up for collection. He noted that there is value in collecting information such as how many people have been drawn in from other communities, to assist in building a case for cultural tourism.

Mr. Salton indicated that there are currently systems in place that do track this type of information. He said that there is a need for data relating to organizations that do not receive funding.

Ms. Purdie suggested that there needs to be some type of central group to collect the data.

Ms. Clemens commented that there is always room for discussions to see if improvements can be made to the CKAF funding model. She noted that other communities look at Kingston's model as an example.

Mr. Christopher commented on the need to direct information to those that are making the decisions for the City.

Councillor Glover indicated that there is a need to consider that the arts stretch across the entire City. Mr. Christopher added that it may be found that there are areas that are not currently being addressed.

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Ms. Clemens commented that Kingston's funding model is referred to as an example for other funding models, but that there are gaps in community knowledge. She said that there are many organizations with uncertain futures, but if we can figure out what is going on in our community, then we can use these examples to move forward with the CKAF funding model.

Mr. Wiginton explained that the cultural mapping will only be effective if the data being collected is effective. He suggested that it would help staff to receive input on identifying key data fields to use. He explained that effective questions need to be asked to generate useful and rich data.

Mr. Salton indicated that he volunteered to start the project of collecting data last year. He said that problems arose including trying to decide how to identify organizations and problems with the variety of software that was being used to collect data.

Referring to the high-payoff initiatives listed in the agenda on schedule page 2, Mr. Salton suggested that these initiatives be compared to current City Council initiatives. He noted that working groups could be formed to assist in focusing on certain initiatives.

Ms. Clemens enquired about the status of the former Empire Theatre building on Princess Street.

Mr. Salton suggested that the Kingston Arts Council should organize a follow up meeting to see if there may be updated information related to the Empire Theatre building. He indicated that the organizations who were at a meeting regarding the Empire Theatre closing, at that time, felt that there may be an opportunity to transform the building into a cultural building. Mr. Wiginton suggested that the groups impacted by the Empire Theatre closing could choose to present information to a committee for further consideration by City Council. Ms. Purdie indicated that the need for a CKAF funding model was initially started in a similar way.

Councillor Glover agreed that it is important to review the possible desired outcomes for the Empire Theatre building, including how the outcomes could be achieved.

Ms. Clemens suggested that the high-payoff initiative "Future Uses of the Empire Theatre" listed in the agenda on schedule page 2, should be moved to the Kingston Arts Council for further consideration.

Regarding the CKAF Funding Model, Mr. Wiginton suggested that a working group could be created to provide advice on the next logical evolution.

Ms. Clemens enquired about the status of the cultural mapping initiative. Mr. Wiginton suggested that he could come back to the Committee to discuss the data field issues in greater detail.

Ms. Clemens suggested that the initiative listed in the agenda on schedule page 3, regarding answering the question "What do artists need to prosper in Kingston?", could be joined into the other initiatives. Ms. Dolan indicated that the Queen's University

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School of Business has been working with the Kingston Arts Council to gather information on local artists relating to their experiences of living in Kingston.

Regarding the initiative listed in the agenda on schedule page 3 titled "Review and Make Recommendations on City Bylaws Impacting the Arts", Mr. Salton indicated that there is a City of Kingston By-Law which currently restricts nudity in entertainment that seems to be archaic in nature. He felt that there is a relevance to the arts community due to the effects of the by-law's restrictiveness. Councillor Glover suggested that Mr. Salton could present a report on this topic to the Committee at a future meeting.

Mr. Kerr reminded the Committee that a city staff member came to a previous meeting to explain the by-law in question and that it seemed that the by-law had little impact. Mr. Salton explained that the issues still exist.

Mr. Kerr spoke to the proposed idea of a Creative City Committee and said that he understands the reasoning for the restructuring. He noted that the Arts Advisory Committee has not invited in many other groups to have cross sectional discussions.

Mr. Wiginton commented that he could provide the Committee with further information relating to a Creative City Committee, including information that was previously provided relating to the different mandate options.

Mr. Kerr left the meeting at 10:45 a.m. for another commitment.

Mr. Christopher summarized that the Committee has identified 3 major priorities as being public art policy/initiatives, cultural mapping, and a review of the CKAF terms of reference.

Ms. Clemens volunteered to provide an updated listing of the Committee's priorities at the next Committee meeting scheduled in February.

Mr. Salton stated that he would present a report to the Committee, regarding by-laws that impact the arts, at the Committee meeting scheduled in March.

Moved by Ms. Purdie  
Seconded by Ms. Clemens

**THAT** the Arts Advisory Committee recommend the establishment of a City of Kingston Arts Fund (CKAF) Review Working Group to review, or assist in the review, of the CKAF terms of reference to ensure it is consistent with best practices and that it meets the needs of the community, and

**THAT** the CKAF Review Working Group reports to the Arts Advisory Committee monthly, and

**THAT** Ms. Karen Dolan and Mr. Brett Christopher be appointed to the CKAF Review Working Group.

**CARRIED**

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## MOTIONS

There were none.

## NOTICES OF MOTION

There were none.

## OTHER BUSINESS

The Committee decided that there was not a need for an appointment of a Committee Member to the Kingston Arts Council Committee to develop the Mayor's Arts Awards.

The Committee discussed the need for an appointment of a Committee Member to the Public Art Working Group.

Moved by Ms. Purdie  
Seconded by Ms. Dolan

**THAT** Mr. Sunny Kerr be appointed to the Public Art Working Group.

**CARRIED**

## CORRESPONDENCE

- a) Correspondence received from Ms. Jenny Lee, dated January 5, 2013, advising of her resignation from the Arts Advisory Committee.

The committee received with sincere regret the letter of resignation provided by Ms. Jenny Lee.

## DATE OF NEXT MEETING

Meetings are scheduled to be held on the second Thursday of each month beginning at 9:00 a.m. in the Councillors' Lounge as follows:

February 14, 2013	August 8, 2013
March 7, 2013	September 12, 2013
April 11, 2013	October 10, 2013
May 9, 2013	November 14, 2013
June 13, 2013	December 12, 2013
July 11, 2013	

Any updates regarding the location, date and time will be noted on each meeting agenda and on the City meeting calendar at: <http://www.cityofkingston.ca/calendar/meetings/all/>.

**ADJOURNMENT**

Moved by Ms. Clemens  
Seconded by Ms. Purdie

**THAT** the meeting of the Arts Advisory Committee adjourn at 10:54 a.m.

**CARRIED**

