



**CITY OF KINGSTON
ARTS ADVISORY COMMITTEE
MINUTES
MEETING NO. 09-2013
Thursday, November 14, 2013
9:00 a.m., Councillors' Lounge, City Hall**

MEMBERS PRESENT

Councillor Bill Glover
Mr. Brett Christopher
Ms. Kristiana Clemens
Ms. Karen Dolan
Ms. Lynne Kenny
Ms. Jocelyn Purdie
Ms. Catherine Hyett
Ms. Jan Allen
Mr. Bob Brooks
Ms. Joan Tobin
Mr. Larry O'Farrell
(1 vacancy)

MEMBERS ABSENT

There were none.

STAFF PRESENT

Mr. Colin Wiginton, Acting Cultural Director
Ms. Annalee Adair, Education & Community Engagement Manager, Cultural Services
Ms. Megan Michie, Committee Clerk

OTHERS PRESENT

Councillor Jim Neill
Mr. Ted Worth, Kingston Arts Council
Two Members of the Public

<p>THIS IS NOT A VERBATIM REPORT</p>

MEETING TO ORDER

Ms. Megan Michie, Committee Clerk, called the meeting to order at 9:06 a.m.

ELECTION OF OFFICERS

Moved by Councillor Glover
Seconded by Ms. Allen

THAT Mr. Brett Christopher be nominated as Chair for the Arts Advisory Committee for a term ending on November 30, 2014.

CARRIED

Moved by Ms. Allen
Seconded by Ms. Purdie

THAT Ms. Kristiana Clemens be nominated as Vice-Chair for the Arts Advisory Committee for a term ending on November 30, 2014.

CARRIED

Mr. Christopher assumed the role of Chair.

APPROVAL OF THE AGENDA

Moved by Ms. Clemens
Seconded Councillor Glover

THAT the agenda be amended to include under Other Business an update from Mr. Colin Wiginton regarding City Communications and Other Planning; and

THAT the agenda, as amended, be approved.

CARRIED AS AMENDED

CONFIRMATION OF MINUTES

Moved by Ms. Purdie
Seconded by Councillor Glover

THAT the Minutes of Arts Advisory Committee Special Meeting No. 07-2013 held on July 25, 2013 be confirmed.

CARRIED

Moved by Ms. Clemens
Seconded by Councillor Glover

THAT the Minutes of the Arts Advisory Meeting No. 08-2013 held on August 8, 2013 be amended as follows:

- Page 3, "Ms. Purdy" be changed to read "Ms. Purdie"; and

THAT the Minutes of Arts Advisory Meeting No. 08-2013 held on Thursday August 8, 2013 be confirmed.

CARRIED AS AMENDED

DISCLOSURE OF PECUNIARY INTEREST

There were none.

DELEGATIONS

There were none.

BRIEFINGS

- a) Mr. Colin Wiginton and Mr. Ted Worth spoke to the Committee regarding the City of Kingston Arts Fund (CKAF) and the revisions made to the 2014 Administration Plan.

Mr. Wiginton provided a background regarding the Administration Plan and the incorporated changes to the 2014 Plan. Mr. Wiginton advised that a working group was created to review the CKAF Objectives and bring suggested revisions to the Arts Advisory Committee. Mr. Wiginton explained that the recommended objectives have been approved by the Arts Advisory Committee and the Arts, Recreation and Community Policies Committee and have been incorporated into the Administration Plan.

Mr. Worth went through the document and spoke in detail regarding the major changes, which are highlighted throughout the document.

Mr. Wiginton spoke to the revisions around the idea of excellence.

Ms. Allen noted that excellence should be an integral quality that applicants should be striving towards. Mr. O'Farrell suggested that the evaluation team will want to consider the definition of quality and indicators of quality when making a decision.

Mr. Worth agreed with the comments made, but advised that if an applicant has another objective or goal that it should be considered as well.

Mr. Christopher noted that excellence is mentioned throughout the document, just not specifically in the jury section.

Mr. Wiginton advised that substantive measures are difficult to identify, however staff are trying to develop improved ways in which artists can report.

Ms. Adair asked if funding is available for artistic schools that collaborate with arts organizations. Mr. Worth advised they are eligible for project grants.

Ms. Allen asked whether employees of the City of Kingston or the Kingston Arts Council can be on the jury. Mr. Worth advised that they are not excluded. Ms. Allen suggested that they should be excluded from being on the jury.

Mr. Wiginton advised that the Administration Plan describes the makeup of the jury and outlines the role of staff from the City of Kingston and Kingston Arts Council. Ms. Allen asked specifically if they are allowed to vote. Mr. Worth advised that they are not. Councillor Glover suggested that future documents should explicitly state that City of Kingston and Kingston Arts Council staff do not vote.

Ms. Purdie asked about the jury selection process and potential conflicts of interest. She noted that in there are examples where jury members had to step out of the room due to a pecuniary interest. Mr. Worth advised that the Kingston Arts Council seeks strong jury members and they are reluctant to turn someone away because they are involved with an arts organization and may need to declare a pecuniary interest. Mr. Worth advised that the process is that the Chair of the Grant Committee is responsible for soliciting potential pecuniary interests and deciding if they need to step out of the room.

Mr. Christopher asked if the Kingston Arts Council asks potential jury members if they are involved in an arts organization. Mr. Worth advised that it is asked on the jury interest form.

Mr. Worth advised that there have been discussions about allowing a jury member to make a statement before leaving the room for voting. Mr. Wiginton advised that it was the recommendation of the Arts Advisory Committee that this not be allowed. Councillor Glover spoke to the process at the Municipal Heritage Committee.

Ms. Allen asked about funding increases and the five years. Mr. Wiginton advised that the five years was activated with the Culture Plan and increases came in the 2011 Budget.

Mr. Wiginton spoke to the future of the document, and advised that a final copy will be coming to the Arts Advisory Committee in December for approval.

BUSINESS

a) Update from Ms. Annalee Adair, Manager, regarding the status of the Public Art Master Plan

Ms. Adair advised that the Request for Proposals for the Public Art Master Plan was completed in the fall and a consultant from Toronto was hired. She advised that the consultant met with the Public Art Working Group in October to provide an overview. She advised that an internal staff working group has been created.

Ms. Adair spoke to the three parts of the Public Arts Master Plan, which include research and gap analysis, public consultation and recommendation for moving forward. She advised that they are currently at the end of the research and gap analysis.

Ms. Adair spoke to the public consultation regarding the Public Arts Master Plan.

Councillor Neill noted that public art is beyond visual art and should include things such as pop up street theatre.

There was a discussion regarding the Public Art Working Group and its function moving forward. Councillor Neill suggested that a working group should have a goal and a sunset clause. Ms. Adair advised that the original working group was formed

to provide assistance with the Request for Proposal and research and that has been completed.

Ms. Adair advised that she would assess the commitment of the current group and provide an update at the December meeting.

b) Update from Ms. Annalee Adair, regarding recent activities related to community engagement

Ms. Adair spoke to the recent activities related to community engagement, including at the Grand Theatre, museums, and at City Hall. She spoke to the Artists in Residence program and the Teaching Artist Roster.

Councillor Neill inquired if there are opportunities for tickets to be provided to specific schools in order to provide theatre to a group that may not have access otherwise. Ms. Adair advised that the school board does not allow staff to call one specific school and offer tickets, and there are also issues regarding bussing costs. Ms. Adair advised that two performances this year were bought by the school board.

Ms. Allen left the meeting at 10:38 a.m.

c) Update from Mr. Colin Wiginton regarding the Cultural Resource Database and Map

Mr. Wiginton spoke to the Cultural Resource Database and noted that a live version will be available in the next few weeks. He advised that staff will continue to add information to the map and will be seeking feedback to continue to improve the map.

MOTIONS

There were none.

NOTICES OF MOTION

There were none.

OTHER BUSINESS

Mr. Wiginton suggested that the newly formed Committee should identify priorities. Mr. Wiginton advised that for the next meeting the most recent version of the list of priorities will be on the Agenda and the Committee should have a discussion regarding the current list and items that could be added.

Mr. Wiginton advised that Cultural Services has a significant number of reports going to Council and he will keep the Committee apprised.

CORRESPONDENCE

Correspondence received from Mr. Ted Worth, Grants Director for Kingston Arts Council, dated November 6th, 2013 regarding the City of Kingston Arts Fund (CKAF) and the Kingston Arts Council Plan for Administration of Arts Funding for the Corporation of the City of Kingston in 2014.

DATE OF NEXT MEETING

The next meeting date is scheduled for December 12th, 2013

ADJOURNMENT

Moved by Ms. Clemens
Seconded by Mr. O'Farrell

THAT the meeting of the Arts Advisory Committee adjourn at 10:51 a.m.

CARRIED

