



**CITY OF KINGSTON  
ARTS ADVISORY COMMITTEE  
MEETING NO. 08-2012  
MINUTES**

**Thursday September 13<sup>th</sup>, 2012 at 9:00 a.m.  
Councillors' Lounge, City Hall**

**MEMBERS PRESENT**

Ms. Jocelyn Purdie, Chair  
Ms. Kristiana Clemens, Vice-Chair  
Councillor Liz Schell  
Ms. Karen Dolan  
Ms. Lynne Kenny  
Mr. Sunny Kerr  
Ms. Katherine Porter  
Mr. Matt Salton (late 10:01 a.m.)

**STAFF PRESENT**

Ms. Jannette Amini, Committee Clerk  
Mr. Colin Wiginton, Manager of Culture

**OTHERS PRESENT**

Mr. Ted Worth, Kingston Arts Council

**REGRETS**

Mr. Brett Christopher  
Mr. John Palmer  
Mr. Matt Rogalsky

**THIS IS NOT A VERBATIM REPORT**

**MEETING TO ORDER**

Ms. Purdie, Chair, called the meeting to order at 9:06 a.m.

**APPROVAL OF THE AGENDA**

Moved by Councillor Schell  
Seconded by Ms. Dolan

**THAT** the agenda be amended to add under Other Business an announcement regarding the J.K. Tett Centre and artignite and as amended be confirmed.

**CARRIED**

**CONFIRMATION OF MINUTES**

Moved by Ms. Kenny  
Seconded by Ms. Dolan

**THAT** the Minutes of Arts Advisory Committee Meeting No. 07-2012 held on Thursday July 11<sup>th</sup>, 2012 be confirmed.

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST**

There were none.

---

## DELEGATIONS

### BRIEFINGS

i. **Update from the Public Arts Working Group**

Ms. Purdie noted the Public Arts Working Group met in early August and a framework was provided to consider the next steps. This is being proposed as a three part process, those being a Master Plan, policy development and implementation. It was suggested that this include stakeholders as well as the City as the policy would include all types of artistic activity that could be considered “public art”. Members of the Working Group will return to the next meeting with their suggested names of stakeholders to work with the initial phase of planning. It was noted that in 2004, a Downtown Action Plan was submitted to Council that addressed the issue of public art. The Working Group will review this Action Plan as a basis point and then bring in stakeholders followed by a public consultation process. An RFP will also be issued to finalize the Master Plan and complete the policy process. The next meeting will be at the end of September. Mr. Wiginton added that this Master Plan is an approach that will be owned by the community with the City being only one of several partners and the City would move forward with creating a policy in terms of process and procedure. He is hopeful that by next summer the consultants will have completed the work required a deliver something that can go forward to Council.

ii. **Update from the Mayors Arts Working Group**

Ms. Dolan advised the Committee that to date, two meetings have transpired. The Working Group is looking at the idea of calling this an “Impact Arts Award” and are considering various strategies, including the need to start small given that a funding model has not yet been identified. The Working Group is currently in the planning stages of this award; however it would like to have a plan in place by December with implementation targeted for late 2013 – early 2014. It is the desire of the Working Group to link this award to an existing arts-related event, such as Culture Days in September or artignite in February. At this time four awards categories are being considered, those being Volunteer, Creator, Supporter and “fun”. The Working Group is also considering a daytime presentation of the award for the public followed by an after party designed to bring together the arts community.

It was suggested at the meeting to have an Arts Day, with this being a daylong event. It was also suggested that it go to Council in order to become part of the public record.

Councillor Schell noted there is an awards ceremony for inducting citizens into the Sports Hall of Fame, along with a plaque recognition that is placed on the wall and feels that something similar could be done for this award.

iii. **Update from the Advisory Deliverable Report Card Working Group**

Ms. Clemens, Vice-Chair noted the Advisory Deliverable Report Card Working Group met with Mr. Wiginton to cover the points made during the Committees Priority Setting sessions. The final draft attached to the agenda incorporates all staff and Working Group feedback.

---

Mr. Wiginton added that the intent is for the Committee to approved a final version so that staff may take this through a report to ARC and then to Council.

## **BUSINESS**

### **i. Review and Finalization of the Advisory Deliverable Report Card**

A review of the "Advisory Deliverable: Report Card", was lead by Ms. Clemens and Mr. Wiginton.

Ms. Porter expressed concern over the phrase "ability of artists to earn living" under Recognition and Recompense as this does not speak to those on fixed incomes who also engage in artistic activities. Her comments were noted and it was suggested they be addressed as the Committee worked its way through reviewing the Report Card together and that perhaps her concerns could be addressed under the section on Accessibility.

The Committee discussed the draft Advisory Deliverable: Report card and the following amendments were requested:

#### 1. Executive Summary

Include the impacts achieved as a result of having the City of Kingston Arts Fund in place, as well as examples that could be taken from the 2009 and 2010 Progress sections as bullet points to highlight advancements that have been made.

#### 2. Introduction

This section should include Arts Administrators.

#### 3. Indicators

3. Recognition and Recompense - add the word "Professional" before artists.
4. Teamwork and Partnership Building – change partnerships to teamwork in the first sentence.
7. Accessibility – change this to Accessibility and Inclusion
9. Engagement – add "outreach education to business and sponsorship communities through partnership building including Institutions and Business" at the end of the sentence.

Add an additional item

12. Growth and Economic Benefit – where culture becomes a driver of economic growth to go with increased arts activities and increasing recognition as a cultural hub our cultural destination with a number of benefits including increased attendance and increased tourism sales.

Re- sequence the numbers so that 10 and 11 are closer to the top and so the Indicators progress in a more logical order from action to outcome.

#### 4 Progress

Under 2006, last paragraph, 2<sup>nd</sup> sentence, after Nan Yoemans grant add the word "administered".

---

Under 2010, 1<sup>st</sup> paragraph, 2<sup>nd</sup> sentence after KAC add the words “enabled the City to” and under the 3<sup>rd</sup> paragraph, 1<sup>st</sup> sentence after existence, add the words “was established”.

Under 2012, 1<sup>st</sup> paragraph, 1<sup>st</sup> sentence after Kingston delete the words “is at an all time high” and replace with the words “continues to grow”.

#### 5 Goals

3. Recognition and Recompense – add “by the Kingston Arts Council” after Mayor’s Arts Awards.
4. Teamwork and Partnership Building – change the wording to address the changes made in point 4 of the Indicators.
7. Accessibility – this should include all levels of artists and Ms. Porter will provide the wording of this to Ms. Clemens.
8. Diversity – change to first sentence to become the last sentence.

Add an additional item

12. Growth and Economic Benefit – to reflect the addition of this under the Indicators.

Re- sequence the numbers to match the sequence under Indicators.

#### 5. Conclusion

Change the title of second bullet from Teamwork to Partnership Building.

### **MOTIONS**

There were none.

### **NOTICES OF MOTION**

There were none.

### **OTHER BUSINESS**

#### **i. J.K. Tett Centre**

Mr. Wiginton advised that the new J.K. Tett Centre web site has gone live and may be viewed at [www.tettcentre.org](http://www.tettcentre.org).

#### **ii. artignite**

Mr. Wiginton informed the Committee that the Call for Submissions has gone out for 2013 and packages have been provided to those interested. A call has also gone out for curatorial proposals in relation to ‘Allumage’, a centrepiece event being organized as part of artignite.

#### **iii. Kingston Arts Council Committee to review the Administration Plan for the City of Kingston Arts Fund**

(Please refer to Correspondence i.)

**Appointments to the Kingston Arts Council Committee to review the Administration Plan for the City of Kingston Arts Fund**

Moved by Councillor Schell  
Seconded by Mr. Salton

**THAT** Katherine Porter and Sunny Kerr be appointed to the Kingston Arts Council Committee to review of the Administration Plan for the City of Kingston Arts Fund.

**CARRIED**

**CORRESPONDENCE**

- i. Correspondence from Mr. Ted Worth, Grants Director, Kingston Arts Council regarding the review of the Administration Plan for Administration of the City of Kingston Arts Fund and requesting a representative of the Arts Advisory Committee to sit on the review process.

**DATE OF NEXT MEETING**

Meetings are scheduled to be held on the second Thursday of each month beginning at 9:00 a.m. in the Councillors' Lounge as follows:

- |              |               |
|--------------|---------------|
| . 11 October | . 08 November |
|              | . 13 December |

Any updates regarding the location, date and time will be noted on each meeting agenda and on the City meeting calendar at: <http://www.cityofkingston.ca/calendar/meetings/all/>.

**ADJOURNMENT**

Moved by Mr. Kerr  
Seconded by Ms. Porter

**THAT** the Arts Advisory Community meeting do now adjourn.

**CARRIED**

The meeting adjourned at 10:49 a.m.