



**CITY OF KINGSTON  
ARTS, RECREATION & COMMUNITY POLICIES  
COMMITTEE  
MEETING NO. 02-2012  
Thursday February 23<sup>rd</sup>, 2012 at 6:00 p.m.  
Council Chambers  
MINUTES**

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**MEMBERS PRESENT**

Councillor Glover; Chair  
Councillor Downes  
Councillor Hutchison  
Councillor Neill  
Councillor Osanic  
Councillor Schell

**STAFF PRESENT**

Mr. Wally Ferris, Director, Recreation & Leisure  
Services  
Mr. Gerard Hunt, Chief Administrative Officer  
Ms. Lanie Hurdle, Commissioner, Community  
Services  
Mr. James Thompson, Committee Clerk

**OTHERS PRESENT**

**THIS IS NOT A VERBATIM REPORT**

**MEETING TO ORDER**

The Chair called the meeting to order at 6:00 p.m.

**APPROVAL OF AGENDA**

Moved by Councillor Osanic  
Seconded by Councillor Hutchison

**THAT** the agenda be approved.

**CARRIED**

**CONFIRMATION OF MINUTES**

Moved by Councillor Osanic  
Seconded by Councillor Neill

**THAT** the Minutes of the Arts, Recreation and Community Policies Committee Meeting 01-2012 held on January 26<sup>th</sup>, 2012 be approved.

**CARRIED**

## **DISCLOSURE OF PECUNIARY INTEREST**

Councillor Downes declared a pecuniary interest regarding the motion pertaining to the Limestone School Board Program and Accommodation Review Committee as he is an employee of the Limestone School Board.

## **DELEGATIONS**

There were none.

## **BRIEFINGS**

There were none.

## **BUSINESS**

### **a) Motion pertaining to Limestone School Board Program and Accommodation Review Committee**

Councillor Downes withdrew from the meeting.

Councillor Glover requested that Councillor Hutchison assume the role of Chair.

Councillor Glover stated that at the regular meeting of Kingston City Council held on February 7<sup>th</sup>, 2012 the Mayor ruled the previous motion regarding the Limestone School Board Program and Accommodation Review Committee out of order. He stated that in the days following the Council meeting he had a series of meetings with the CAO, the City Solicitor and the City Clerk regarding this matter. He was of the opinion that the decision of the Program and Accommodation Review Committee (PARC) is of great importance to the City of Kingston and stated that the City of Kingston cannot remain silent.

Councillor Glover explained that the concerns regarding the original motion pertaining to the Program and Accommodation Review Committee were due to the motion essentially allowing the Near Campus Neighbourhood Advisory Committee to speak to the Limestone School Board on behalf of Council and the City of Kingston without appropriate direction.

Councillor Glover indicated that a member of Council has been tasked with participating at the Program and Accommodation Review Committee. He stated that the member of Council can only attend a limited number of meetings as the PARC meetings are scheduled on Tuesdays. He estimated that the Council representative would only be able to attend a quarter of the remaining meetings. He stated that the City of Kingston must take part in the discussions to influence the outcome. He suggested that the City of Kingston requires an official position moving forward.

Councillor Glover spoke to the composition of the Near Campus Neighbourhood Advisory Committee. He indicated that the members of the community who sit on the Near Campus Neighbourhood Advisory Committee do not have access to institutional resources. He stated that this motion is requesting that staff examine this issue and provide direction.

Councillor Glover referenced a letter he received from Mr. David Jackson which suggested that the closure of Loyalist Collegiate & Vocational Institute has been ruled out.

Councillor Glover commented that if the City of Kingston does not present suggestions or options to the Program and Accommodation Review Committee they will not be considered. He mentioned that there has been limited discussion regarding using a school as a shared space for a seniors centre.

Councillor Glover indicated that certain aspects of the Drummond Report pertain to this matter and should be examined carefully. He commented that the closure of a downtown area school could have a negative impact on future planning and economic development.

Councillor Hutchison stated that Tuesdays are a very difficult day for a member of Council to attend a PARC meeting. He noted that he requested that the Limestone District School Board consider changing the dates of the PARC meetings. He indicated that the Downtown Kingston BIA has sent a submission to the Board of Education. He mentioned that the Sustainable Kingston Plan and the Official Plan speak to the importance of schools in the downtown area.

Mr. Hunt stated that Council must determine what message they wish to convey to PARC.

Mr. Hunt noted that the Drummond Report could be debated for years by the Provincial Government before it becomes policy. He suggested that it may be an inefficient use of staff resources to focus on the contents of the Drummond Report.

Councillor Neill suggested that the staff should approach the Limestone District School Board regarding switching the dates of the PARC meetings. Mr. Hunt replied that the City of Kingston is unable to influence the scheduling of PARC meetings.

Councillor Neill indicated that the Provincial Government is already abandoning some of the recommendations outlined in the Drummond Report. He commented that it is evident that a school will be closed somewhere. He stated that the City of Kingston does not have any jurisdiction in school board matters.

Councillor Hutchison commented that the decision to close a school will be based on catchment areas. He stated that little consideration has been given to using schools as a shared use.

Councillor Glover commented that if Council does not give direction to staff then Council will be negligent in their duties. He commented that the City of Kingston must protect economic development in the downtown core.

Councillor Glover commented that while the Drummond Report is not a policy statement it does not mean that the contents of the document can't be considered.

Councillor Glover commented that inner city schools are important to the community.

Councillor Schell questioned if the City of Kingston could reach a long term lease agreement with the Limestone District School Board if a school is declared surplus. She noted that the City of Kingston could operate a senior's centre out of a school deemed surplus. Ms. Hurdle stated that she would discuss this proposal with the City Solicitor.

Councillor Hutchison sought clarification whether Queen's University or the City of Kingston would have the first opportunity to purchase the land of surplus school. Ms. Hurdle indicated that Queen's University would have priority as it is a provincial institution. She commented that the land would have to be obtained at a fair market price.

Councillor Neill mentioned that in North York the school board and municipality share facilities. He suggested that the City of Kingston look at entering into partnerships with local school boards.

Moved by Councillor Glover  
Seconded by Councillor Schell

***WHEREAS*** the mandate of the Near Campus Neighbourhoods Advisory Committee speaks to the need for "creating safe and sustainable neighbourhoods; and

***WHEREAS*** the Limestone School Board has established a Program and Accommodation Review Committee (PARC) for the purpose of examining schools in neighbourhoods within the defined area of the Near Campus Neighbourhood Advisory Committee; and

***WHEREAS*** it is widely believed in the community that the PARC may recommend the closing of one or more schools; and

***WHEREAS*** the Near Campus Neighbourhood Advisory Committee believes that schools are an essential part of the fabric of any and every "safe and sustainable neighbourhood"; and

***WHEREAS*** the Ministry of Education guidelines for schools being reviewed include the requirements that the value to the community and the value to the local economy are factors that must be considered; and

**WHEREAS** the City of Kingston does not appear to be studying the mandate, process or time line of the PARC, notwithstanding the enormous potential impact that an action as severe as a school closure would have on the city's planning and economic development; and

**WHEREAS** it is understood that the PARC is to present its recommendations to the school board in June;

**THEREFORE BE IT RESOLVED THAT** the Near Campus Neighbourhoods Advisory Committee recommends that:

1. The City Council give direction to the Chief Administrative Officer that staff be directed:

a) to acquaint themselves with the mandate of the PARC and the issues it is required to address that the City may have a full understanding of the context in which the PARC has been established;

b) to review the PARC process to determine the optimum and other points where the City of Kingston might usefully represent to the school board matters that the City of Kingston deems to be of related interest;

c) to study the role of schools in "safe and sustainable neighbourhoods" and the impacts of school closures on those neighbourhoods, that the City might be better informed in any presentation it might chose to make;

d) to identify options of interest to the city for sharing space in schools that are otherwise under capacity, such as housing, or other community services; and

2. Staff be directed to bring forward either an information report which may be the basis for determining a position the City of Kingston may wish to adopt; or a report with recommendations for a presentation or other representation that the city may wish to consider, and that such report be available in a timely manner, (as determined by the review of the time line required above) for consideration by a committee or other public forum prior to its consideration by council; and

3. This recommendation be forwarded to the Arts Recreation and Community Policies Committee meeting on 23 February, that they may be able to forward a recommendation to the Council meeting on 6 March, while time still remains for the necessary action, should such direction be given.

**CARRIED**

Councillor Glover resumed the role of Chair

Councillor Downes returned to the meeting.

**b) Motion pertaining to Pilot Project – Outdoor Market at the Memorial Centre**

Councillor Neill stated that the option outlined in the recommendation is an excellent model for a farmers market.

Councillor Neill spoke to the merit of the Ontario Farmers Market Association. He commented that he anticipates that the farmers market at the Memorial Centre will be a successful pilot study.

Councillor Hutchison sought further explanation regarding the need for an agreement. Ms. Hurdle replied that the motion contains two separate sections as staff has already issued an RFI and will soon be issuing an RFP. She commented that staff gave consideration to two different models and has recommended that Council adopt the second model. She stated that due to the timing staff was required to include the two elements in one recommendation to speed up the process.

Councillor Schell questioned how local vendors will be incorporated into the plans. Ms. Hurdle replied that the RFP will indicate that preference will be given to local vendors and stated that a percentage of produce will be required to come from local farms. She commented that staff recognizes that some of the produce will come from outside of the City's boundary.

Councillor Neill commented that there is consensus that the Memorial Centre market will largely be a produce market. He mentioned that vendors will be required to pay a membership fee. He noted that the turnout at the fire meeting was high and indicated that Ms. Bazely reports that more people are now involved.

Councillor Neill was of the opinion that the lease rate should be reasonable to ensure that the pilot study can be successful. He stated that tax payers should not be responsible for covering any of the associated costs. Ms. Hurdle replied that the lease rate will be fair and reflect market value. Mr. Hunt confirmed that the lease rate will be reasonable.

Moved by Councillor Neill  
Seconded by Councillor Osanic

**THAT** Council direct staff to issue a Request For Proposal, as per the Leasing and Licensing Policy, to operate a pilot outdoor market at The Memorial Centre; and

**THAT** Council direct staff to negotiate and enter into a land lease agreement, at market rate, with an independent association for the operation of a pilot outdoor market at the Memorial Centre; and

**THAT** the Mayor and Clerk be authorized to enter into such agreement in a form satisfactory to the Director of Legal Services.

**CARRIED**

**c) Motion pertaining to proposed Home Ownership Program Policy**

Moved by Councillor Neill  
Seconded by Councillor Schell

**THAT** Council endorse the proposed Home Ownership Program Policy which sets out the guidelines for the municipally funded home ownership program subject to the following amendments:

**THAT** Section 6.4 of the draft Home Ownership Program Policy be amended to include pre-qualification and approval of condominiums and limited equity cooperative homes; and

**THAT** the language of Section 6.5 of the draft Home Ownership Program Policy be amended to clarify that only single residential unit homes may be purchased; and

**THAT** Council authorize the Mayor and Clerk to execute all loan agreements under this program, in a form satisfactory to the Legal Services Department.

**CARRIED**

**MOTIONS**

There were none.

**NOTICES OF MOTIONS**

There were none.

**OTHER BUSINESS**

Councillor Glover and Councillor Neill mentioned that they would be away for the May 24<sup>th</sup>, 2012 meeting. Councillor Downes noted that he would miss the meeting on March 22<sup>nd</sup>, 2012.

Ms. Hurdle and Councillor Hutchison discussed the abeyance list in relation to the Secondary Suites report. Mr. Hunt indicated that the Committee would receive a report regarding secondary suites in approximately six months. He noted that this report would include a timeline regarding the second phase of the report.

**CORRESPONDENCE**

There was none.

## **DATES OF NEXT MEETINGS**

The next meeting of the Arts, Recreation & Community Policies Committee is scheduled to be held on Thursday March 22<sup>nd</sup>, 2012.

## **ADJOURNMENT**

Moved by Councillor Schell

Seconded by Councillor Osanic

**THAT** the Arts, Recreation and Community Policies Committee do now adjourn.

**CARRIED**

The meeting adjourned at 7:55 p.m.

