



**CITY OF KINGSTON
KINGSTON MEMORIAL CENTRE ADVISORY COMMITTEE
MEETING NO. 01-2012**

**MINUTES
Monday, February 6th, 2012
6:00 p.m., John Counter Room, City Hall**

MEMBERS PRESENT

Councillor Berg
Councillor Neill
Ms. Handforth
Mr. Ohtake

OTHERS PRESENT

Ms. Sue Bazely
Mr. John Grenville
Mr. Robert Harrop
Mr. Tim Lyon

STAFF PRESENT

Mr. Wally Ferris, Director, Recreation & Leisure Services
Mr. Luke Follwell, Manager, Recreation Facilities
Ms. Lanie Hurdle, Commissioner, Community Services
Mr. James Thompson, Committee Clerk

THIS IS NOT A VERBATIM REPORT

MEETING TO ORDER

The Committee Clerk called the meeting to order at 6:04 p.m.

ELECTION OF OFFICERS

Moved by Councillor Berg
Seconded by Mr. Ohtake

THAT the election of officers be deferred to the next meeting; and

THAT Ms. Handforth chair meeting 01-2012 of the Kingston Memorial Centre Advisory Committee.

CARRIED

APPROVAL OF AGENDA

Moved by Mr. Ohtake
Seconded by Councillor Neill

THAT the agenda be amended to include the addendum, and as amended, be approved.

CARRIED

CONFIRMATION OF MINUTES

Moved by Mr. Ohtake

Seconded by Councillor Berg

THAT the Minutes of the Kingston Memorial Centre Advisory Committee Meeting No. 03-2011 held Wednesday October 12th, 2011 be confirmed; and

THAT the Minutes of the Kingston Memorial Centre Advisory Committee Meeting No. 04-2011 held Wednesday November 16th, 2011 be confirmed.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

There were none.

DELEGATIONS

a) Mr. Robert Harrop – Outdoor Market at the Memorial Centre

Mr. Harrop informed the Committee that he has been involved with various farmers markets across Canada for the last nineteen years.

Mr. Harrop stated that farmers markets bring money into communities and provide a venue that benefits local farmers. He commented that operating a farmers market at the Memorial Centre would improve Williamsville.

Mr. Harrop indicated that the farmers market must reinforce the concepts of local economy and local food production. He mentioned that the farmers market must educate vendors and the community and serve as a platform for community development.

Mr. Harrop stated that the farmers market cannot be a burden on the tax payer.

Councillor Neill requested that Mr. Harrop provide the Committee with information regarding the Ontario Farmers Market Association. Mr. Harrop indicated that the Ontario Farmers Market Association formed approximately twenty years ago. He commented that the Ontario Farmers Market Association is very involved with the promotion of food security. Mr. Ohtake sought further elaboration regarding the mandate of the Ontario Farmers Market Association. Mr. Harrop replied that the Ontario Farmers Market Associations main objective is to reinforce local agriculture. Councillor Neill mentioned that the Ontario Farmers Market Association works closely with the local health unit.

Mr. Harrop noted that farmers markets can receive funding from various sources. Councillor Berg questioned if the Ontario Farmers Market Association would pursue the grants on behalf of the Memorial Centre farmers market. Mr. Harrop

replied that the deadline for most 2012 grant applications has passed. Councillor Berg asked Mr. Harrop if the grants are traditionally for capital improvements. Mr. Harrop confirmed that the grants are typically for capital projects.

Mr. Harrop reiterated that the farmers market at the Memorial Centre should be a self sustaining entity.

Councillor Neill reminded the Committee that only the pilot study for a farmers market at the Memorial Centre is under consideration. He commented that grants can be explored further in the future.

b) Ms. Sue Bazely – Outdoor Market at the Memorial Centre

Ms. Bazely, Williamsville Community Association spoke to the Committee regarding the potential outdoor market at the Memorial Centre. A transcript of Ms. Bazely's comments is attached to the original set of minutes located in the City Clerk's Department.

Councillor Neill commented that it would be beneficial if the Williamsville Community Association and the Kingscourt Community Association became involved with this initiative.

c) Mr. Tim Lyon - Outdoor Market at the Memorial Centre

Mr. Lyon, Kingston Farmers Market Association informed the Committee that sixteen farmers are currently involved with the Kingston Farmers Market Association. He indicated that the Kingston Farmers Market Association intends to submit a proposal based on a producer governance model for the farmers market at the Memorial Centre.

Mr. Lyon stated that ideally the farmers market at the Memorial Centre will provide increased access to food and local food production. He commented that the Memorial Centre could become a social and vibrant hub.

Mr. Lyon mentioned that there would also be a need for craft vendors at the Memorial Centre market.

Councillor Berg questioned how many of the interested farmers are currently vending at the Market Square farmers market. Mr. Lyons replied that two of the interested vendors are currently involved with the Market Square farmers market.

Mr. Ohtake sought clarification regarding the definition of a producer. Mr. Lyon replied that typically a producer refers to a vendor of crafts or food products that are in accordance with the regulations set by the Farms Market Association of Ontario.

BRIEFINGS

There were none.

BUSINESS

a) Pilot Project – Outdoor Market at the Memorial Centre

Councillor Berg stated that she is impressed with Mr. Harrop's expertise, commitment, passion and vision.

Councillor Berg indicated that she is not supportive of the recommendation outlined in the report or the concept due to the very short timeframe. She stated that she is supportive of a farmers market at the Memorial Centre. She mentioned that she is not pleased with the experimental design of the pilot project. She was of the opinion that the pilot project is too rushed to address the concerns.

Councillor Berg stated that she is supportive of the process continuing with the aim of implementing a pilot project in 2013. She commented that the farmers market at the Memorial Centre would be unable to meet the application deadlines for funding this season.

Councillor Neill stated that it would be a shame and an insult to the people who have worked very hard if the pilot project was not implemented until 2013. He noted that both the Committee and Council requested that the pilot project move forward.

The Committee recessed for five minutes.

Mr. Ohtake commented that he appreciates that there is a limited amount of time and recognizes that this project may be rushed. He commented that if staff is confident that they can reach an agreement with an independent organization then the pilot project should be implemented.

Mr. Ohtake questioned if the Kingston & District Agricultural Society is supportive of the proposed pilot project.

Ms. Handforth requested that Councillor Neill assume the role of Chair.

Ms. Handforth indicated that the Kingston & District Agricultural Society is very supportive of the pilot project.

Ms. Handforth resumed the role of Chair.

Councillor Neill mentioned that there is a great desire in the community for this project to be successful. He commented that if the pilot project is a success additional consideration can be given next year to strengthening the market.

Moved by Councillor Neill
Seconded by Mr. Ohtake

THAT Council direct staff to issue a Request For Proposal, as per the Leasing and Licensing Policy, to operate a pilot outdoor market at The Memorial Centre; and

THAT Council direct staff to negotiate and enter into a land lease agreement, at market rate, with an independent association for the operation of a pilot outdoor market at the Memorial Centre; and

THAT the Mayor and Clerk be authorized to enter into such agreement in a form satisfactory to the Director of Legal Services.

**CARRIED
(SEE RECORDED VOTE)**

A Recorded Vote was requested by Councillor Neill

YEAS: Councillor Neill, Ms. Handforth, Mr. Ohtake (3)

NAYS: Councillor Berg (1)

ABSENT: Mr. Dakin, Mr. Garrison, Mr. Garrick (3)

b) Memorial Centre Improvements

Ms. Hurdle spoke to the report entitled Memorial Centre Improvements.

Councillor Neill questioned if the quote for the decorative fencing along Concession Street includes the quote for two new decorative pedestrian entrances along Concession Street. Mr. Follwell replied each item was quoted separately.

Councillor Neill asked staff if the quote for the barn roof painting was for all of the barns. Mr. Follwell replied that the quote is for all of the barns with the exception of the new barns.

Councillor Neill questioned if the rubber flooring and barn roof painting would be included in the 2013 capital budget. Ms. Hurdle replied that the items would be included in a capital budget in the future and mentioned that they may be included in the 2014 capital budget. Councillor Neill was of the opinion that the items should be included in the 2013 capital budget.

Mr. Ohtake stated that the current matting at the Memorial Centre is unsafe. Councillor Berg requested that staff examine this matter further.

Moved by Councillor Neill
Seconded by Mr. Ohtake

THAT staff provide the Committee with information regarding the rubber flooring at the Memorial Centre in relation to liability at the next meeting.

CARRIED

MOTIONS

a) Concession Street Fencing

Moved by Councillor Neill
Seconded by Mr. Ohtake

THAT the motion of Councillor Neill and Mr. Dankin regarding Concession Street Fencing be withdrawn.

CARRIED

NOTICES OF MOTION

There were none.

OTHER BUSINESS

There was none.

CORRESPONDENCE

There was none.

DATE OF NEXT MEETING

The date of the next meeting of the Kingston Memorial Centre Advisory Committee will be determined at a future date.

ADJOURNMENT

Moved by Mr. Ohtake
Seconded by Councillor Neill

THAT the meeting of the Kingston Memorial Centre Advisory Committee adjourn at 7:47 p.m.

CARRIED

