



**Alcohol and Gaming Commission of Ontario**  
 Licensing and Registration  
 90 Sheppard Avenue East, Suite 200  
 Toronto ON M2N 0A4  
 Tel.: 416-326-8700 • Fax: 416-326-8711  
 Toll free in Ontario: 1-800-522-2876  
 Inquiries: www.agco.ca/iagco  
 Website: www.agco.ca

# Agency Letter of Approval

**Note: A separate letter is required from Building, Fire and Health authorities.**

***This form is not required for applications for changes in ownership.***

## Attention: Approving Agency

This form is supplied for the convenience of approving authorities.

Any individual agency may choose to utilise their own specific correspondence.

Name of Approving Agency

Address City/Town Province Postal Code

## Premises Information

Name of Premises

Address City/Town Province Postal Code

Please indicate if the application is for:

New Liquor Sales Licence OR Alterations to an Existing Licence  
 Indoor Areas Outdoor Areas Indoor Areas Outdoor Areas

Agency has no objections to the use of this facility as a licensed premises under the *Liquor Licence and Control Act, 2019*. No determination or assessment has, or will be made, at this time with respect to the occupant load.

Agency has no objections to the use of this facility as a licensed premises under the *Liquor Licence and Control Act, 2019*.

A Total occupant load has been established at: Indoor Outdoor

*Note:* If the total occupant load should be segmented into specific areas, please define below or provide appropriate attachment.

Agency has no objections to the use of this facility as a licensed premises under the *Liquor Licence and Control Act, 2019* following compliance with the identified requirements. Note conditions below or provide appropriate attachments.

Conditions:

Attachment(s)

No Attachment(s)

Name of Approving Official (please print)      Title of Approving Official      Date

Telephone number      Email Address      Signature of Approving Official

---